

LITTLE EGG HARBOR TWP. SCHOOL DISTRICT

POSTED NEW POSITION

POSITION: TECHNOLOGY ASSISTANT

TO BEGIN: July 1, 2018

QUALIFICATIONS:

1. Minimum of two years technical training beyond high school;
2. Experience with set up and installation of computer Equipment including workstations, laptops and printers;
3. Experience with Microsoft Office Suite and G-Suite for Education;
4. Knowledge of Microsoft systems software, Active Directory and Group Policies;
5. Knowledge of related network hardware, software, and telecommunications;
6. Knowledge of computer applications software used in the Little Egg Harbor School District;
7. Excellent written and oral communications skills;
8. Required criminal history background check and proof of U.S. citizenship or legal resident alien status;
9. Valid New Jersey driver's license;
10. Such alternatives to the above as the Board may deem acceptable.

SALARY: As per negotiated agreement

CLOSING DATE: May 29, 2018

TO APPLY: Send a cover letter, resume and 3 letters of reference:

Dr. Melissa McCooley
Superintendent of Schools
Little Egg Harbor Twp School District
307 Frog Pond Road
Little Egg Harbor, N.J. 08087

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Posted: May 15, 2018

Copy to:

- All Staff via e-mail
- Superintendent's Office, Main Offices, Copy Rooms, Faculty Rooms
- LEH Board of Education
- www.lehsd.k12.nj.us
- www.njschool.jobs.com