

LITTLE EGG HARBOR TWP. SCHOOL DISTRICT

TEMPORARY SUMMER POSITIONS

POSITION: SUMMER TECHNICAL HELPERS
4 days per week - Monday - Thursday
7 hours per day

TO BEGIN: ON OUR ABOUT JUNE 25, 2018 THROUGH ON OUR ABOUT
AUGUST 31, 2018

QUALIFICATIONS:

1. High School Diploma or Higher;
2. Experience with Microsoft Windows 7;
3. Experience with Microsoft Office Suite and Google Apps;
4. Attention to detail and organizational skills;
5. Self-motivation;
6. Ability to work independently and with a team;
7. Must be able to lift 25 pounds and assist with the installation of various technology equipment;
8. Basic understanding of computer components;
9. Basic understanding of network operations;
10. Valid N.J. drivers license preferred;
11. Required criminal history background check and proof of U.S. citizenship or legal resident alien status;
12. Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable.

SALARY: \$12.00 per hour

CLOSING DATE: May 18, 2018

TO APPLY: Send letter of application and/or resume to:

Dr. Melissa A. McCooley
Superintendent of Schools
Little Egg Harbor Township School District
307 Frog Pond Road
Little Egg Harbor, NJ 08087

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Posted: May 11, 2018

JA/mr

cc:

- All Staff via e-mail
- Superintendent's Office, Main Offices, Copy Rooms, Faculty Rooms
- www.njschooljobs.com
- www.lehsd.k12.nj.us