LITTLE EGG HARBOR BOARD OF EDUCATION  
MARCH 20, 2017  
FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM  
5:00 PM

I. CALL MEETING TO ORDER

Ms. Gina Frasca, Board President, will preside and voice the call to order.

Roll Call:
Mr. Becker _____ Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief _____ Mrs. Palan _____ Ms. Frasca _____

II. EXECUTIVE SESSION

BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION to enter into a closed executive session for the purpose of discussing the matters checked below. Action may or may not be taken upon return to regular session.

X Matters involving personnel
___ Contractual Matters
___ Negotiations
X Anticipated Litigation
___ Safety and Security
___ OTHER: __ Statutory Confidential Matter __ Right to Receive Government Funds __ Invasion of Individual Privacy __ Collective Bargaining Agreement or Negotiations __ Acquisition of Property __ Investigations of Violations __ Attorney-Client Privilege __ Public Hearing Deliberations

Roll Call:
Mr. Becker _____ Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief _____ Mrs. Palan _____ Ms. Frasca _____

Motion Carries: Yes ____ No ____

III. PLEDGE OF ALLEGIANCE

IV. OPEN PUBLIC MEETINGS ACT

This is to advise the general public that in compliance with the open public meetings act the Little Egg Harbor Board of Education caused to be posted at the office of the Board of Education located at 307 Frog Pond Road, Little Egg Harbor, NJ and faxed on, January 5, 2017 to the Asbury Park Press, Atlantic City Press, Manahawkin Newspapers, and SandPaper and to the office of the Municipal Clerk of Little Egg Harbor, a meeting notice setting forth the time, date, and location of this meeting.

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V. APPROVAL OF AGENDA
RECOMMEND MOTION TO APPROVE MARCH 20, 2017 AGENDA

RESOLVED that the Board of Education approve the regular meeting agenda for March 20, 2017.

Roll Call:
Mr. Becker ____ Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief_____Mrs. Palan _____ Ms. Frasca _____

Motion Carries: Yes ____ No ____

VI. BOARD PRESENTATIONS

- Scripps Spelling Bee Winners
  - Frog Pond Elementary School - Mr. Troy Henderson, Principal
  - George J. Mitchell Elementary School - Mrs. Deborah Giannuzzi, Principal

- Students of the Month
  - Frog Pond Elementary School - Mr. Troy Henderson, Principal
  - George J. Mitchell Elementary School - Mrs. Deborah Giannuzzi, Principal

- George J. Mitchell School Highlights
  - Mrs. Deborah Giannuzzi, Principal of George J. Mitchell Elementary School

- Frog Pond Elementary School Highlights
  - Mr. Troy Henderson, Principal of Frog Pond Elementary School

VII. SUPERINTENDENT’S REPORT

- District Highlights

VIII. OPEN TO THE PUBLIC

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

IX. BOARD WORK SESSION
X. MINUTES
RECOMMEND MOTION TO APPROVE FEBRUARY 27, 2017 MINUTES

The minutes are presented for necessary correction and approval for the regular and executive meeting on February 27, 2017. (Attachment X)

Roll Call:
Mr. Becker _____ Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief _____ Mrs. Palan _____ Ms. Frasca _____

Motion Carries: Yes ____ No ___

XI. FINANCE
RECOMMEND MOTION TO APPROVE FINANCE ITEMS A THROUGH I

A. RESOLVED that the Board of Education approve all bills and claims for March 2017, which have been examined by a member of the board and are presented for approval. (Attachment XI-A)

B. RESOLVED that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. (Attachment XI-B)

C. RESOLVED that the Board of Education approve the Board Secretary’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of February 28, 2017, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Little Egg Harbor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of February. (Attachment XI-C)

Joseph Cappello
Board Secretary
March 16, 2017

D. RESOLVED that the Board of Education to approve the Board of Education’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Little Egg Harbor Board of Education certifies that as of February 28, 2017, and after review of the secretary’s monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the
E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer’s report and the Board Secretary’s report which are in agreement for the period ending February 28, 2017. (Attachment XI-E)

F. **RESOLVED** that the Board of Education approve the payroll as follows:
- February 28, 2017 - $856,015.55
- March 15, 2017 - $836,371.16
- Total - $1,692,386.71
Gross pay includes gross pay, employer share of FICA and Medicare.

G. **RESOLVED** that the Board of Education approve the travel and related expense reimbursement per policy. (Attachment XI-G)

H. **RESOLVED** that the Board of Education approve the Out-of-State travel and related expense reimbursements approved by the County Superintendent per policy. (Attachment XI-H)

I. **RESOLVED** that the Board of Education approve to accept the following donations made to the Little Egg Harbor School District:
   a. Donation accepted from Walmart of Valentines and Valentine candy with an estimated value of the donation to be $500 for the Frog Pond Elementary School.
   b. Donation accepted from Walmart of Valentines, Valentine candy and a costume with an estimated value of the donation to be $500 for the George J. Mitchell Elementary School.
   c. Donation accepted from Manahawkin Chrysler in the amount of $4,000 to be used for the color run.
   d. Donation accepted from the Sisco family in the amount of $250 for the color run.
   e. Donation accepted of two (2) $25 gift certificates from Jersey Mike’s for the color run.
   f. Donation accepted from Naples Pizza & Restaurant in the amount of $100 for Mrs. Carnes/Ms. Williscroft’s 5th grade class trip.
   g. Donation accepted from New View Home Inspections, LLC in the amount of $135 for Mrs. Carnes/Ms. Williscroft’s 5th grade class trip.
   h. Donation accepted from Durham Bus Company for transportation for the 5th grade class trip for Mrs. Carnes/Ms. Williscroft.
Roll Call:
Mr. Becker _____ Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief_____ Mrs. Palan _____ Ms. Frasca _____

Motion Carries: Yes____ No____

RECOMMEND MOTION TO APPROVE FINANCE ITEMS J THROUGH L

J. **RESOLVED** that the Board of Education approve the local businesses that have committed to a renewal of a banner that is displayed on the fences around the playing fields.
   a. E.T.C. Plumbing
   b. Captains Carpet Gallery
   c. Naples Pizza & Restaurant

K. **RESOLVED** that the Board of Education approve a three year contract with Comcast Cable Communication Management for fiber ethernet 400mbps internet access, dedicated campus connections, SIP trunks and backup in the amount of $31,818.00, amount does not include fees and taxes for the 2017-2018 school year. These services are eligible for Category One Internet access services discount through the Universal Service Administrative Company Program for Schools and Libraries. The Little Egg Harbor School District is eligible for 70% E-rate discount. (Attachment XI-K)

L. **RESOLVED** that the Board of Education approve the Tuition Contract Agreement for incoming Atlantic City student, N.J., Grade K at the Frog Pond Elementary School for educational services effective February 24, 2017 through on or about June 15, 2017. Pro-rated tuition for 73 days at $59.09 for the amount of $4,313.57.

Roll Call:
Mr. Becker _____ Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief_____ Mrs. Palan _____ Ms. Frasca _____

Motion Carries: Yes____ No____
RECOMMEND MOTION TO APPROVE FINANCE ITEM M

M. RESOLVED that the Board of Education approve the tentative budget for submittal for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadlines:

<table>
<thead>
<tr>
<th></th>
<th>GENERAL FUND</th>
<th>SPECIAL REVENUES</th>
<th>DEBT SERVICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017-2018 TOTAL EXPENDITURES</td>
<td>$23,027,410</td>
<td>$4,891,251</td>
<td>$1,772,275</td>
<td>$29,690,936</td>
</tr>
<tr>
<td>LESS: ANTICIPATED REVENUES</td>
<td>$10,888,406</td>
<td>$4,891,251</td>
<td>$758,466</td>
<td>$16,538,123</td>
</tr>
<tr>
<td>TAXES TO BE RAISED</td>
<td>$12,139,004</td>
<td>$0.00</td>
<td>$1,013,809</td>
<td>$13,152,813</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED to advertise said tentative budget in The Press of Atlantic City in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED to approve travel and related expense reimbursement per policy. Pursuant to NJAC 6A:23A-73 budgeted travel expenses do not exceed $40,000 and

BE IT FURTHER RESOLVED as required by NJAC 6A:23A-10-3(b), the 2017-2018 budget includes the use of a portion of the Health Benefit waiver in the amount of $175,000. The need for this waiver is to offset increases in health care costs. These costs cannot be deferred or incrementally completed over an extended period of time and must be completed by the end of the 2017-2018 budget year; and

BE IT FURTHER RESOLVED to approve the withdrawal of the Emergency Reserve Account balance in the amount of $38,693 for school security improvements; and

BE IT FURTHER RESOLVED that a public meeting be held in the Frog Pond...
Elementary School Multi-Purpose Room, Little Egg Harbor, New Jersey on April 24, 2017 for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

Roll Call:
Mr. Becker _____ Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief_____Mrs. Palan _____ Ms. Frasca _____

Motion Carries: Yes____ No____

XII. FACILITIES
RECOMMEND MOTION TO APPROVE FACILITIES ITEM A

A. **RESOLVED** that the Board of Education approve the following request for Community Use of Property as per Board Policy #7150. (Attachment XII-A)

Roll Call:
Mr. Becker _____ Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief_____Mrs. Palan _____ Ms. Frasca _____

Motion Carries: Yes____ No____

XIII. TECHNOLOGY
RECOMMEND MOTION TO APPROVE TECHNOLOGY ITEMS A & B

A. **RESOLVED** that the Board of Education approve the purchase of security cameras from Integrated Systems & Services Inc. in the amount of $46,369.00 to be installed at the Frog Pond Elementary School. This is part of the ROD Grant. (Attachment XIII-A)

B. **RESOLVED** that the Board of Education approve the purchase of a new paging system from RFP Solutions, Inc. in the amount of $13,532.00 for the Frog Pond Elementary School. This is part of the ROD Grant. (Attachment XIII-B)

Roll Call:
Mr. Becker _____ Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief_____Mrs. Palan _____ Ms. Frasca _____

Motion Carries: Yes____ No____
XIV. **NEW BUSINESS**

XV. **INFORMATIONAL ITEMS**

The following items are being presented for informational purposes (Attachment XV):

A. Correspondence and Financials from Nutri-Serve for the month of February 2017  
B. Community School Financials for the month of February 2017  
C. Correspondence from Mr. Seth Cole, Facilities Manager

XVI. **PERSONNEL**

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS TO APPROVE ITEMS A1 - B**

A. **RESOLVED** that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools.  
(Appointment(s) and salaries are contingent upon verified documentation.)  
Attachments # AR 2, 4, 5)

1. Ms. Bonnie Doyle, GJM, P/T Cafeteria Playground Aide, effective 3/21/2017 through 6/30/2017, as per the part time rate guide, Step 1, $11.55 per hour x 3.0 hours per day x 5 days per week x 180 days per year = $6,237.00 pro-rated.

2. Ms. Nicole Russell, GJM, 2nd grade Replacement Teacher’s contract is to be extended from 3/31/2017 through 6/30/2017, as per LEHEA Salary Guide, BA Step 1 $56,049.00 pro-rated. This is not a tenurable position. Time will not accrue towards tenure.

3. Mrs. Susan Myers, RCW ECC, Preschool Replacement Teacher, effective 3/21/2017 through 6/30/2017 as per the LEHEA salary guide, BA Step 1, $56,049.00. Mrs. Myers will be replacing Ms. MacDonald who is out on FMLA. This is not a tenurable position. Time will not accrue towards tenure.

4. Mrs. Patricia Claussen, P/T Special Education Paraprofessional, FPE, effective on or about 3/21/2017 through 6/30/2017 as per the part time rate chart, Step 1, $11.55 per hour x 2 hours per day x 180 days per year = $4,158.00 pro-rated.
5. Christine Garbaravage  P/T Special Education Paraprofessional, RCW ECC, effective on or about 3/21/2017 through 6/30/2017 as per the part time rate chart, Step 1 degree guide, $12.75 per hour x 4.5 hours per day x 180 days per year = $10,328 pro-rated.

B. **RESOLVED** that the Board of Education approve the following staff transfer:

- Mrs. Katherine Gould, GJM, 2nd grade Teacher, to 2nd Grade ICS Teacher effective 5/1/2017 through 6/30/2017.

Roll Call:
Mr. Becker_____Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief_____Mrs. Palan _____ Ms. Frasca _____

Motion Carries: Yes____ No____

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS TO APPROVE ITEMS C1 - C4**

C. **RESOLVED** that the Board of Education approve the following request(s) for Leave of Absence as listed below: (attachment # AR3 , AR4)

1. Ms. Kayleigh Hand, FPE, Custodian, is requesting a NJFLA intermittent leave to care for an ill family member to begin on February 28, 2017 through June 30, 2017 not to exceed 60 days. Ms. Hand’s medical benefits will remain intact during this period.

2. Mrs. Kelly Pritsch, BSI Teacher, GJM, is requesting a medical leave of absence to begin on April 6, 2017 through May 12, 2017. Mrs. Pritsch is requesting to utilize 15 accumulated sick days, 2 non-cumulative sick days and 2 personal days. Additionally Mrs. Pritch is requesting to utilize the FMLA leave intermittently through June 30, 2017 as needed. Mrs. Pritsch’s medical benefits will remain intact during this period.

3. Mrs. Katherine Gould is requesting to extend her child care leave from April 8, 2017 through April 28, 2017. Mrs. Gould’s medical benefits will remain intact during this period.
4. Employee # 4882 is requesting a medical leave of absence to begin on 3/27/2017 through 6/30/2017. Said employee will be utilizing 48 sick days, 2 non-cumulative sick days and 2 personal days. Employees medical benefits will remain intact during this period.

Roll Call:
Mr. Becker _____ Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief _____ Mrs. Palan _____ Ms. Frasca _____

Motion Carries: Yes____ No____

UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS
TO APPROVE ITEMS D - E

D. RESOLVED that the Board of Education approve the attached Course Approvals as per the LEHSSA Agreement & Non- Affiliated Agreement.
(Attachment # XVI-D).

E. RESOLVED that the Board of Education approve the attached list of substitutes for the 2016-2017 school year (Attachment # XVI-E)

Roll Call:
Mr. Becker _____ Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief _____ Mrs. Palan _____ Ms. Frasca _____

Motion Carries: Yes____ No____

XVII. HIB
UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS
TO APPROVE ITEM XVII

RESOLVED that the Board of Education accept the Harassment, Intimidation and Bullying reports as presented and discussed in Executive Session.

Roll Call:
Mr. Becker _____ Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief _____ Mrs. Palan _____ Ms. Frasca _____

Motion Carries: Yes____ No____
XVIII. POLICY AND PROCEDURES
UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS
TO APPROVE ITEMS A - D

A. RESOLVED that the Board of Education approve the attached 2nd Reading and Adoption of regulation:

<table>
<thead>
<tr>
<th>REGULATION #</th>
<th>REGULATION TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2460.15</td>
<td>Spec. Ed. In-Service Training Needs for Professional &amp; Paraprofessional Staff (M)</td>
</tr>
</tbody>
</table>

B. RESOLVED that the Board of Education approve the 2017-2018 District School Calendar as attached. (Attachment XVIII-B)

C. RESOLVED that the Board of Education approve the change of Community Parent Involvement Specialist (CPIS) from a 10 month position to a 12 month position, effective 7/1/2017.

D. RESOLVED that the Board of Education approve the submission to the New Jersey Department of Education, Office of Special Education Program, Assurance Statement that the Little Egg Harbor Board of Education has approved and adopted the following mandated policies and regulations:

- Policy 2460 - Special Education (Revised)
- Regulation 2460 - Special Education (Revised)
- Regulation 2460.1 Special Education - Location, Identification and Referral (Revised)
- Regulation 2460.8 - Special Education - Free and Appropriate Public Education (Revised)
- Regulation 2460.9 - Special Education - Transition From Early Intervention Program to Preschool Programs (Revised)
- Regulation 2460.15 - Special Education - In-Staff Training Needs for Professional and Paraprofessional Staff (New)
- Regulation 2460.16 - Special Education - Instructional Material to Blind or Print-Disabled Students (Revised)
- Policy 2467 - Surrogate Parents and Foster Parents (Revised)
LITTLE EGG HARBOR BOARD OF EDUCATION
MARCH 20, 2017
FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM
5:00 PM

Roll Call:
Mr. Becker _____ Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief_____Mrs. Palan _____ Ms. Frasca _____

Motion Carries: Yes____ No____

INFORMATIONAL ITEMS:

The following items are being presented for informational purposes:

- Enrollment /attendance reports for the month ending
- Health office reports for the month ending
- Suspension reports for the month ending
- Fire/emergency drill reports for the month ending

XIX. PUBLIC COMMENT
The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167. There is a sign-in sheet located on the podium. Please sign in before you speak.

XX. BOARD FORUM

XXI. EXECUTIVE SESSION #2 (IF NEEDED)
BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION that the Board shall enter into a closed executive session for the purpose of discussing the matters identified below: action may or may not be taken upon return to regular open session: minutes of the closed session reflecting the time, place, member present, subjects considered, action taken & vote of each member will be released as soon as there is no longer a need for privacy:

- Personal educational or medical matter: ___
- Collective bargaining agreement or negotiations ___
- Tactics for public safety: ___
- Pending or anticipated litigation: ___
- Contract negotiations: ___
- Matters involving the employment of a specific current or prospective officer or employee: unless (RICE Notice) requested to be discussed in public ___
- OTHER: statutory confidential matter; regarding the right to receive
governmental funds; matter of individual privacy; purchase, lease or acquisition of property; investigations of violations of law; any attorney-client privilege matter; deliberations after a public hearing: ___

Roll Call:
Mr. Becker_____Mr. Daleo _____ Dr. Gross _____ Mr. Maleski _____
Mr. Moncrief_____Mrs. Palan _____ Ms. Frasca _____

Motion Carries: Yes____ No____

XXII. ADJOURNMENT
BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION to adjourn at _________ p.m.

VOTE: YES _____ NO ______ ABSTAIN _____ ABSENT ____