I. CALL MEETING TO ORDER

The meeting was called to order by Ms. Gina Frasca, Board President at 5:00 p.m.

Roll Call:
Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes
Mr. Maleski arrived at 5:03 p.m.

II. EXECUTIVE SESSION

Motion by A. Daleo. Seconded by R. Moncrief.

To enter into a closed executive session at 5:00 p.m. for the purpose of discussing the matters checked below. Action may or may not be taken upon return to regular session.

- [x] Matters involving personnel
- [ ] Contractual Matters
- [ ] Negotiations
- [x] Anticipated Litigation
- [ ] Safety and Security
- [ ] OTHER: __ Statutory Confidential Matter __ Right to Receive Government Funds __ Invasion of Individual Privacy __ Collective Bargaining Agreement or Negotiations __ Acquisition of Property __ Investigations of Violations __ Attorney-Client Privilege __ Public Hearing Deliberations

Roll Call:
Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

III. PLEDGE OF ALLEGIANCE - Ms. Frasca led the Pledge of Allegiance.

IV. OPEN PUBLIC MEETINGS ACT

This is to advise the general public that in compliance with the open public meetings act the Little Egg Harbor Board of Education caused to be posted at the office of the Board of Education located at 307 Frog Pond Road, Little Egg Harbor, NJ and faxed on, January 5, 2017 to the Asbury Park Press, Atlantic City Press, Manahawkin Newspapers, and SandPaper and to the office of the Municipal Clerk of Little Egg Harbor, a meeting notice setting forth the time, date, and location of this meeting.
V. APPROVAL OF AGENDA

Motion by A. Daleo. Seconded by J. Becker.

To approve the regular meeting agenda for February 27, 2017.

Roll Call:
Mr. Becker  Yes, Mr. Daleo  Yes, Dr. Gross  Yes, Mr. Maleski  Yes
Mr. Moncrief  Yes, Mrs. Palan  Yes, Ms. Frasca  Yes

The Board Secretary stated the motion carried.

VI. BOARD PRESENTATIONS

- Ms. Mary Ann Friedman of the New Jersey School Boards Association gave a presentation on how the Strategic Planning process worked and the goals that were created from this process.
  - Goal 1: Student Achievement-Foster an environment of high expectations of student achievement in which students are equipped with a broad range of experiences to be a successful life-long learner.
  - Goal 2: Community & Parent Engagement-Increase and improve our parent/community involvement through innovative communication and collaborative methods.
  - Goal 3: School Climate/Culture-Through effective communication, afterschool programs and enrichment opportunities, the district will enhance school climate/culture as well as students’ health and wellness.
  - Goal 4: Finance/Facilities maintain and increase available funding without putting an undue burden on taxpayers in order to enhance the district’s facilities to maximize student achievement.

- Dr. Melissa McCooley, Superintendent of Schools gave the 2017-2018 Initial Budget Overview Presentation

- Students of the Month
  - Frog Pond Elementary School - Mr. Troy Henderson, Principal, recognized the following students:
    - Luke Maxwell
    - Madison Leach
    - Gabriel Ligon
    - Hayley Burns
LITTLE EGG HARBOR BOARD OF EDUCATION
FEBRUARY 27, 2017
FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM
5:00 PM
MINUTES

- Mackenzi Laney
- Rachael Kociban
- Jordan Otto
- Isabella Gandolfo

○ George J. Mitchell Elementary School - Ms. Deborah Giannuzzi, Elementary Supervisor recognized the following students:
  - Claire Kozlowski
  - Vincent Scarpone
  - Jimmy McCutcheon
  - Cadence Bogart
  - Sura Nuttall
  - Jason Fricke
  - Logan Buffin
  - Delaney Lowe

- A presentation was given to Dr. McCooley for achieving her doctorate degree in Education Leadership by: Ms. Frasca, Board President, Mr. Daleo, Vice President, Judith DeStefano-Anen, Ed.D., Interim Executive County Superintendent, Dr. Maryann Banks, Interim Superintendent of Pinelands Regional High School & Former Interim Superintendent of Little Egg Harbor, Mrs. Barbara Smith, State President of Delta Kappa Gamma Society International, Mr. John Bellone, Former Board of Education President, Mr. Daleo read a statement from Mr. Elliot Keartney. A brief intermission was taken to have refreshments.

VII. SUPERINTENDENT’S REPORT

TEACHERS/SUPPORT STAFF CUSTODIAN/MAINTENANCE WORKERS OF THE YEAR:

Frog Pond Elementary School:
Rachel Harper, Special Education/Resource Room Teacher
Stacie “Nicole” Martin, Paraprofessional, Media Center
Philip Skeans, Evening Custodian

George J. Mitchell Elementary School:
Janine Fitzpatrick – 3rd Grade Teacher
Irene “Missy” Tindall– Cafeteria Worker
Susan Sahlberg – Evening Custodian
The Board of Education will be formally acknowledging these wonderful staff members at the May Board of Education meeting along with the retirees.

**District Highlights**

**Frog Pond Elementary School**
The Frog Pond Elementary School Staff took part in McTeacher Night at the local McDonald’s on February 21, 2017. Twenty-five staff members worked the register, drive through window and served customers from 4:00pm until 7:00pm. Through this event families were served and over $1,000.00 was raised for the school. It was an awesome night and a lot of fun for the families and the staff!

During Frog Pond Elementary School’s last Scholastic book fair, the school collected a $.50 donation for a pencil pull activity. The students pulled a pencil, checked the color on the end to see which prize the student won and collected that prize. At the end of the fair the collection amounted to $348.98 in donations AND Scholastic will match those donations and send $398.98 worth of books to a needy school district!!! Great job!!

**George J. Mitchell Elementary School**
The George J. Mitchell Elementary School will be having the JD Wilson Assembly on Diversity & Acceptance during the month of February.

The Tuckerton Seaport will be visiting the 6th Grade classes on March 3rd.

The 4th Grade classes will be visiting the Count Basie theater in the month of March. They will be attending the Momix’s Opus Cactus. This brings the landscape of the American Southwest to life with illusionistic style.
The Preschool/Kindergarten Family Science Night was held on February 2nd. Students and families had an opportunity to visit 12 stations, get a little messy, and have fun! There was approximately 125 people in attendance and it was a great night!

On February 28th the school will continue the new, *Converse with the Nurse* workshop series, with a guest speaker from WIC to discuss Nutrition - 10:00am - 11:00am at the Robert C. Wood, Early Childhood Center.

The Preschool/Kindergarten Family Math Night will be held on March 2nd at 6:00pm in the George J. Mitchell Elementary School Multi-Purpose Room!

**VIII. OPEN TO THE PUBLIC**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

Mr. Carnes congratulated Dr. Melissa McCooley. Mr. Carnes is concerned about the budget and sees that cutting of the support staff is a possibility. He stated after looking at the resignations on the agenda, he is concerned at the salary for the support staff. Dr. McCooley stated that most of the support staff is special education related and as needed. In general the positions are filled and aren’t outsourcing for more staff. She also stated the salary is comparable to other districts.

**IX. BOARD WORK SESSION**

**Policies and Regulations:** The policies and regulations have been posted on the board site for your review. These are all mandated policies.

**Mission Statement:** Ms. Frasca stated the mission statement needs to be amended to reflect the new Strategic Plan. She asked how the board wants to go about editing the mission statement. The board decided to work on the mission statement during the board work session at the March 20th meeting.

**Budget and Finance Committee:**
- Finance Committee Meeting - Monday, March 6th - 5:00pm
LITTLE EGG HARBOR BOARD OF EDUCATION
FEBRUARY 27, 2017
FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM
5:00 PM
MINUTES

○ 1st Public Budget Meeting - Thursday, March 9th - 6:00pm
○ 2nd Public Budget Meeting - Monday, April 24, 2017 - 6:00pm - presentation
during the regular Board of Education meeting

District Calendar 2016-2017:
The calendar was amended for Parent Teacher Conferences. Parents Teacher Conferences
will be changed from March 22nd, 30th and April 5th to March 20th, 21st and 22nd.
This
is due to PARCC testing.

School Times Configurations:
A meeting was held with other district superintendents and transportation representatives
to discuss the timing configuration. It was decided that more research needs to be
done. Another update will be forthcoming in the near future.

SAIF School Alliance: What is STOPit?? A parent or student can download this
application and report a bullying incident anonymously.

RICE Notices: There are new changes to the law. Any staff member’s name that appears
on the board agenda has to be notified. If a staff member is going to be discussed during
Executive Session, a formal letter will be sent. All staff have been notified of this
change.

President’s Update: Ms. Frasca reminded board members to sign up on the google
document that comes out on the weekly update to attend a community event. She did
receive a letter from Mayor Gormley to attend a Community Advisory Board Meeting.
Ms. Frasca would like to attend the meeting on behalf of the board.

The board was trained on the Superintendent evaluation process. It is open for
Dr. McCooley to enter her documents and Ms. Frasca will let everyone know when it will
be time for the board members to do their part.

REMINDER:
○ Bills:
  ■ March - Bob Moncrief
X. MINUTES

Motion by M. Maleski. Seconded by R. Moncrief.

To approve the minutes for the regular and executive meetings on January 17 and January 26, 2017. (Attachment X)

Roll Call:
Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

XI. FINANCE

Motion by D. Gross. Seconded by M. Maleski to approve Finance Items A through M.

Authorize Payment of Bills
A. To approve all bills and claims for February 2017, which have been examined by a member of the board and are presented for approval. (Attachment XI-A)

Line Item Transfers
B. To approve all Line Item Transfers and Adjustments for December 2016 and January 2017 as per attachments. (Attachment XI-B)

December Monthly Secretary Report
C. To approve the Board Secretary’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of December 31, 2016, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Little Egg Harbor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of December. (Attachment XI-C)

______________________________    January 17, 2017
Board Secretary                   Date
D. To approve the Board of Education’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Little Egg Harbor Board of Education certifies that as of December 31, 2016, and after review of the secretary’s monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board’s knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

December Treasurer’s Report
E. To acknowledge receipt of the Treasurer’s report and the Board Secretary’s report which are in agreement for the period ending December 2016. (Attachment XI-E)

January Monthly Secretary Report
F. To approve the Board Secretary’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of January 31, 2017, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Little Egg Harbor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of January. (Attachment XI-F)

Joseph Cappello
February 14, 2017
Board Secretary

G. To approve the Board of Education’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Little Egg Harbor Board of Education certifies that as of January 27, 2017, and after review of the secretary’s monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board’s knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

January Treasurer’s Report
H. To acknowledge receipt of the Treasurer’s report and the Board Secretary’s report which are in agreement for the period ending January 2017. (Attachment XI-H)

Payroll
I. To approve the payroll as follows:
LITTLE EGG HARBOR BOARD OF EDUCATION
FEBRUARY 27, 2017
FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM
5:00 PM
MINUTES

○ January 13, 2017 - $861,540.95
○ January 30, 2017 - $838,442.04
○ February 15, 2017 - $847,908.30
○ Total - $2,547,891.29

Gross pay includes gross pay, employer share of FICA and Medicare.

Travel
J. To approve the travel and related expense reimbursement per policy.
(Attachment XI-J)

Donation
K. To accept a donation and approve a grant in the amount of $2,831.92 from the David Wintrode Foundation for the “Reading for Excellence” Summer Program 2017.

Colonial Life’s Voluntary Educator’s Disability Insurance Program
L. To accept Colonial Life’s Voluntary Educator’s Disability Insurance Program as a voluntary provider for Little Egg Harbor Board of Education. All plans will be offered at no cost to the school district through payroll deduction.
(Attachment XI-L)

New York Life’s Voluntary Guaranteed Issue Whole Life Insurance Program
M. To accept New York Life’s Voluntary Guaranteed Issue Whole Life Insurance program as a voluntary provider for Little Egg Harbor of Education. All plans will be offered at no Cost to the school district through payroll deduction.
(Attachment XI-M)

Roll Call:
Mr. Becker  Yes, Mr. Daleo  Yes, Dr. Gross  Yes, Mr. Maleski  Yes
Mr. Moncrief  Yes, Mrs. Palan  Yes, Ms. Frasca  Yes

The Board Secretary stated the motion carried.

Motion by J. Becker. Seconded by J. Palan to approve Finance Items N through P.

Frogbridge School Picnics
N. To approve a contract with Frogbridge School Picnics in the amount of $7,990 for the Sixth Grade End of Year field trip. (Attachment XI-N)

LORS Photography
O. To approve LORS Photography as the School photographer for the 2017-2018 School Year. (Attachment XI-O)

Spiezle Architectural Group

P. To approve the appointment of Spiezle Architectural Group as the District’s architect of record.

Roll Call:
Mr. Becker  Yes Mr. Daleo  Yes Dr. Gross  Yes Mr. Maleski  Yes
Mr. Moncrief  Yes Mrs. Palan  Yes Ms. Frasca  Yes

The Board Secretary stated the motion carried.

Motion by A. Daleo. Seconded by D. Gross to approve Finance Item Q

STOPIt

Q. To approve the Member’s STOPIt Participation Agreement. (Attachment XI-Q)

WHEREAS, the School Alliance Insurance Fund has provided its members with the ability to use the services associated with the STOPIt Platform; and

WHEREAS, Little Egg Harbor Board of Education, as a member of the Fund, entered into a STOPIt Subscriber Agreement to use STOPIt’s services and Platform.

Now, therefore in consideration for the Fund providing access to the STOPIt Platform, Member agrees as follows:

1. SAIF will have no responsibility for the actual provision, operation, quality or response time of any such services provided by STOPIt.

2. SAIF will not review any of the reports generated by the STOPIt Application or monitor Member’s use of DOCUMENTIt.

3. It is the sole responsibility of Member to verify the accuracy and reliability of any of the reports generated by the STOPIt Application.

4. Member shall take timely, commercially reasonable and appropriate actions in response to the reports generated by the STOPIt Application.

5. SAIF shall have no responsibility regarding Member’s use or non-use of any communications posted, submitted or transmitted through Member’s use of
6. SAIF does not warrant that use of the STOPIt platform will prevent or end any particular incident of inappropriate conduct. It is member’s sole responsibility to review all such reports, judge their accuracy and take any and all appropriate actions. STOPIt provides a tool to assist Users in contacting the Member, but it is solely Member’s responsibility to respond to any inappropriate conduct.

Roll Call:
Mr. Becker  Yes  Mr. Daleo  Yes  Dr. Gross  Yes  Mr. Maleski  Yes
Mr. Moncrief  Yes  Mrs. Palan  Yes  Ms. Frasca  Yes

The Board Secretary stated the motion carried.

Motion by M. Maleski. Seconded by R. Moncrief to approve Finance Item R.

**2017-2018 Tentative Budget**

R. To approve the tentative budget for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

<table>
<thead>
<tr>
<th></th>
<th>GENERAL FUND</th>
<th>SPECIAL REVENUES</th>
<th>DEBT SERVICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017-18 Total Expenditures</td>
<td>$22,992,542</td>
<td>$4,891,251</td>
<td>$1,772,275</td>
<td>$29,656,068</td>
</tr>
<tr>
<td>Less: Anticipated Revenues</td>
<td>$10,853,538</td>
<td>$4,891,251</td>
<td>$752,381</td>
<td>$16,497,170</td>
</tr>
<tr>
<td>Taxes to be Raised</td>
<td>$12,139,004</td>
<td>-0-</td>
<td>$1,019,894</td>
<td>$13,158,898</td>
</tr>
</tbody>
</table>

**BE IT FURTHER RESOLVED** to advertise said tentative budget in The Press of Atlantic City in accordance with the form suggested by the State Department of Education and according to law; and

**BE IT FURTHER RESOLVED** to approve travel and related expense reimbursement per policy. (Attachment XI-R) Pursuant to NJAC 6A:23A-73 budgeted travel expenses do not exceed $40,000 and
BE IT FURTHER RESOLVED as required by NJAC 6A:23A-10-3(b), the use of bank cap in the amount of $175,000. The need for this banked cap is to offset increases in health care costs; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Frog Pond Elementary School Multi-Purpose Room, Little Egg Harbor, New Jersey on March 9, 2017 at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

Roll Call:
Mr. Becker  Yes  Mr. Daleo  Yes  Dr. Gross  Yes  Mr. Maleski  Yes
Mr. Moncrief  Yes  Mrs. Palan  Yes  Ms. Frasca  Yes

The Board Secretary stated the motion carried.

Motion by A. Daleo. Seconded by R. Moncrief to approve Finance Items S and T.

IDEA Carry Over
S. To approve the IDEA carry over amendment for the 2015-2016 school year for the amount of $13,304.

Tuition Contract
T. To approve the Tuition Contract Agreement for incoming Woodbridge student, V.S., Grade 3 at the Frog Pond Elementary School for educational services effective February 2, 2017 to on or about June 14, 2017. Eighty-five (85) total days x $57.86 = $4,918.09 pro-rated tuition.

Roll Call:
Mr. Becker  Yes  Mr. Daleo  Yes  Dr. Gross  Yes  Mr. Maleski  Yes
Mr. Moncrief  Yes  Mrs. Palan  Yes  Ms. Frasca  Yes

The Board Secretary stated the motion carried.

XII. FACILITIES

Motion by M. Maleski. Seconded by A. Daleo to approve Facilities Items A and B.

Community Use of Property
A. To approve the following request for Community Use of Property as per Board Policy #7150. (Attachment XII-A)

Comprehensive Maintenance Plan & Annual Maintenance Budget Amount Worksheet

B. To approve the Comprehensive Maintenance Plan and the Annual Maintenance Budget Amount Worksheet(M-1) for 2016/2017 to be submitted to the county office. (Attachment XII-B)

Roll Call:
Mr. Becker  Yes  Mr. Daleo  Yes  Dr. Gross  Yes  Mr. Maleski  Yes
Mr. Moncrief  Yes  Mrs. Palan  Yes  Ms. Frasca  Yes

The Board Secretary stated the motion carried.

XIII. TECHNOLOGY

Motion by R. Moncrief. Seconded by M. Maleski to approve technology items A through C.

Obsolete Equipment

A. To approve the attached list of obsolete equipment for the Little Egg Harbor School District. (Attachment XIII-A)

Technology Specialist

B. To approve the attached contract for Kyle Calderwood as the Technology Specialist Consultant in the amount of $2,000 for the remainder of the 2016-2017 school year. (Attachment XIII-B)

Neopost

C. To approve the attached agreement for a new Postage machine in the amount of $3,000.50 with Neopost. (Attachment XIII-C)

Roll Call:
Mr. Becker  Yes  Mr. Daleo  Yes  Dr. Gross  Yes  Mr. Maleski  Yes
Mr. Moncrief  Yes  Mrs. Palan  Yes  Ms. Frasca  Yes

The Board Secretary stated the motion carried.

XIV. NEW BUSINESS

Motion by M. Maleski. Seconded by J. Becker.
To amend the agenda to approve the following days without pay for Staff Member #5955
6 days – March 20\textsuperscript{th} – through the 27\textsuperscript{th} as per discussion in Executive Session.

Roll Call:
Mr. Becker \textbf{Yes} Mr. Daleo \textbf{Yes} Dr. Gross \textbf{Yes} Mr. Maleski \textbf{Yes}
Mr. Moncrief \textbf{Yes} Mrs. Palan \textbf{Abstain} Ms. Frasca \textbf{Yes}

The Board Secretary stated the motion carried.

Motion by M. Maleski. Seconded by A. Daleo

To amend the agenda to approve the following days without pay for Staff Member #4961
5 days – March 6\textsuperscript{th} – through the 10\textsuperscript{th} as per discussion in Executive Session.

Roll Call:
Mr. Becker \textbf{Yes} Mr. Daleo \textbf{Yes} Dr. Gross \textbf{Yes} Mr. Maleski \textbf{Yes}
Mr. Moncrief \textbf{Yes} Mrs. Palan \textbf{Yes} Ms. Frasca \textbf{Yes}

The Board Secretary stated the motion carried.

XV. \textbf{INFORMATIONAL ITEMS}

The following items are being presented for informational purposes (Attachment XV):

\begin{itemize}
  \item A. Community School Financials for the month of January 2017
  \item B. Financials from Nutri-Serve for the month of December 2016 and Correspondence for January 2017
  \item C. Correspondence from the Facilities Manager
\end{itemize}

XVI. \textbf{PERSONNEL}

\textbf{UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS TO APPROVE ITEMS A1 - B1}

Motion by A. Daleo. Seconded by R. Moncrief.

\textbf{Retirements}

A. To approve the following retirements:
   1. Robin-Jo Norris, Art Teacher, FPE, effective 2/28/2017 - 21 years of dedicated service
2. Wendy DeRose, Vocal Teacher, GJM, effective 2/28/2017 - 25 years of dedicated service
3. Laura McDonald, KDN Teacher, FPE, effective 6/30/2017 - 31 years of dedicated service
4. Marjorie A. Stewart, Reading Specialist, District, effective 6/30/2017 - 19 years of dedicated service

Resignations
B. To approve the following resignations:
1. Cynthia Dudas, Cafeteria Playground Aide, GJM, effective 2/28/2017

Roll Call:
Mr. Becker  Yes  Mr. Daleo  Yes  Dr. Gross  Yes  Mr. Maleski  Yes
Mr. Moncrief  Yes  Mrs. Palan  Yes  Ms. Frasca  Yes

The Board Secretary stated the motion carried.

UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS
TO APPROVE ITEM C - F

Motion by M. Maleski.  Seconded by A. Daleo.

Staffing
C. To approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries are contingent upon verified documentation.) Attachments # AR 2, 4, 5)

1. Mr. Cody Vurgason, 2nd grade Replacement Teacher’s contract is to be extended from 3/31/2017 through 6/30/2017, as per LEHEA Salary Guide, BA Step 1 $56,049.00 pro-rated. This is not a tenurable position. Time will not accrue towards tenure.

2. Mr. Dominick Martucci, P/T Technical Specialist, effective 2/28/2017 through 6/30/2017, at the rate of $17.36 per hour x 24.75 hours per week x 240 days = $20,624.00 pro-rated. This is a Non-Affiliated position. This is not a tenurable position. Time will not accrue towards tenure.

3. Mr. Thomas Page, Art Teacher, FPE, effective on or about 2/28/2017 through 6/30/2017, as per LEHEA Salary Guide, BA Step 1, $56,049.00 pro-rated. Mr. Page will be replacing Mrs. Robin-Jo Norris who retired
LITTLE EGG HARBOR BOARD OF EDUCATION  
FEBRUARY 27, 2017  
FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM  
5:00 PM  
MINUTES

2/28/2017. This is a tenurable position. Time accrued will goes towards tenure.

4. Ms. Abbie Arisizabal, Music Teacher, GJM, effective on or about 3/1/2017 through 6/30/2017, as per LEHEA Salary Guide, BA Step 1, $56,049.00 pro-rated, will be replacing Mrs. Wendy DeRose who retired effective 2/28/2017. This is a tenurable position. Time accrued will goes towards tenure.

D. To approve the following salary adjustment:

- Ms. Toni Ann Lupo, P/T Nurse Assistant, GJM, FROM: $26.00 per hour x 3.75 hours per day x 180 days = $17,550.00 plus 2 days at 7.5 hours x $26.00 = $390.00 (for staff orientation). Total salary $17,940.00  
TO: $26.00 per hour x 3.75 hours per day x 180 days = $17,550.00 plus 2 days at 7.5 hours x $26.00 = $390.00 (staff orientation). Total salary $17,940.00

E. To approve the following request for Advanced Training Level of the Support Salary Guide, effective March 1, 2017 as listed below: (Attachment XVI -)

- Mrs. Sandra Stas, Preschool Teacher Assistant, RCW ECC from Step 3 $12.15 per hour x 6.5 hours x 180 days = $14,716.00 TO Step 3 $12.15 per hour x 6.5 hours x 180 days = $14,716 plus $936.00 educational stipend = $15,652.00, pro-rated, effective 3/1/2017.

F. To approve the following staff transfer:

- Ms. Joann Cleland, 2nd grade Teacher, from FPE to RCW ECC effective 4/1/2017 through 6/30/2017.

Roll Call:
Mr. Becker  Yes  Mr. Daleo  Yes  Dr. Gross  Yes  Mr. Maleski  Yes  
Mr. Moncrief  Yes  Mrs. Palan  Yes  Ms. Frasca  Yes  
Mrs. Palan abstained from Item E

The Board Secretary stated the motion carried.

UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEM G1 - G6
Motion by M. Maleski. Seconded by J. Becker.

Leave of Absence

G. To approve the following request(s) for Leave of Absence as listed below:
(Attachment # AR, AR)

1. Mrs. Shannon Longinetti, Preschool Teacher, RCW ECC, is requesting a Maternity Leave of Absence to begin on or about 5/1/2017 through 6/30/2017. Mrs. Longinetti will be utilizing 9 accumulated sick days, 2 non-cumulative sick days and .5 personal day. Mrs. Longinetti is requesting to utilize approximately 21 days of the FMLA Act. Additionally, Mrs. Longinetti is requesting to utilize approximately 6 days NJFL Act to care for her newborn child. Mrs. Longinetti’s medical benefits will remain intact during this time.

2. Mrs. Shannon Longinetti, Preschool Teacher, RCW ECC, is requesting a personal leave of absence beginning 9/1/2017 through 6/30/2018 for bonding and childcare purposes. Mrs. Longinetti is requesting to utilize 54 days of the NJFLA. Mrs. Longinetti’s medical benefits will remain intact until approximately November 16, 2017. Mrs. Longinetti will be eligible for COBRA benefits effective January 1, 2018.

3. Mrs. Diane Minucci, Principal Secretary, GJM is requesting to utilize intermittent NJFLA leave to care for an ill family member. Mrs. Minucci is requesting to utilize accumulated sick time. Mrs. Minucci’s medical benefits will remain intact during this time.

4. Ms. Katrina Reigelman, Special Education Paraprofessional, FPE, is requesting Qualifying Exigency Leave under the FMLA from 1/11/2018 - 1/26/2018. Ms. Reigelman will be utilizing 11 sick days. Ms. Reigelman’s medical benefits will remain intact during this period.

5. Mrs. Lindsay Critelli, 2nd grade Special Education Teacher, ICS, GJM, is requesting a Maternity Leave of Absence effective 2/21/2017 through 6/30/2017. Mrs. Critelli is requesting to utilize 35 sick days, 2 non-cumulative sick days and .5 personal days. Mrs. Critelli is requesting to utilize the FMLA effective April 21, 2017 through June 30, 2017. She will be utilizing a total of 39 FMLA days pending physician paperwork. Mrs. Critelli’s medical benefits will remain intact during this period.
Ms. Jill Richmond, Secretary, Administration Building is requesting a FMLA to begin 2/10/2017. Ms. Richmond will be utilizing accumulated sick time. This is pending physician paperwork.

Roll Call:
Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes
Mrs. Palan abstained from Items 3 and 4.

The Board Secretary stated the motion carried.

UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS TO APPROVE ITEMS H - I

Motion by A. Daleo. Seconded by J. Becker.

H. To approve the attached list of substitutes for the 2016-2017 school year (Attachment # XVI-H)

I. To approve the attached Course Approvals as per the Little Egg Harbor Support Staff Association Agreement. (Attachment # XVI-I).

Roll Call:
Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

XVII. HIB

UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS TO APPROVE ITEM XVII

Motion by J. Becker. Seconded by J. Palan to accept the Harassment, Intimidation and Bullying reports as presented and discussed in Executive Session - NONE from the month of January.

Roll Call:
Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.
XVIII. **POLICY AND PROCEDURES**
**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS**
**TO APPROVE ITEMS XVIII-A - XVIII-I**

Motion by J. Becker. Seconded by D. Gross.

A. To approve the attached Policies for Revision. (Attachment # XVIII-A)

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2460</td>
<td>Special Education (M)</td>
</tr>
<tr>
<td>2467</td>
<td>Surrogate Parents and Foster Parents (M)</td>
</tr>
<tr>
<td>7510</td>
<td>Use of School Facilities</td>
</tr>
</tbody>
</table>

B. To approve the attached Regulations for Revision. (Attachment # XVIII-B)

<table>
<thead>
<tr>
<th>REGULATION #</th>
<th>REGULATION TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2460</td>
<td>Special Education (M)</td>
</tr>
<tr>
<td>2460.1</td>
<td>Special Education – Location, Identification, and Referral (M)</td>
</tr>
<tr>
<td>2460.8</td>
<td>Special Education – Free and Appropriate Public Education (M)</td>
</tr>
<tr>
<td>2460.9</td>
<td>Special Education – Transition From Early Intervention Programs To Preschool Programs (M)</td>
</tr>
<tr>
<td>2460.16</td>
<td>Special Education – Instructional Material to Blind or Print-Disabled Students (M)</td>
</tr>
</tbody>
</table>

C. To approve the attached Regulations for 1st Reading. (Attachment XVIII-C)

<table>
<thead>
<tr>
<th>REGULATION #</th>
<th>REGULATION TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2460.15</td>
<td>Spec. Ed. In-Service Training Needs for Professional &amp; Paraprofessional Staff (M)</td>
</tr>
</tbody>
</table>

D. To approve the attached Policies for 2nd Reading and Adoption. (Attachment XVIII-D)

<table>
<thead>
<tr>
<th>POLICY #</th>
<th>POLICY TITLE</th>
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</thead>
</table>
FEBRUARY 27, 2017

FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM

5:00 PM

MINUTES

<table>
<thead>
<tr>
<th>REGULATION #</th>
<th>REGULATION TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2418</td>
<td>Section 504 of the Rehabilitation Act of 1973 – Students (M)</td>
</tr>
<tr>
<td>5330.04</td>
<td>Administering an Opioid Antidote</td>
</tr>
</tbody>
</table>

E. To approve the attached Regulations for second Reading and Adoption (Attachment XVIII-E)

<table>
<thead>
<tr>
<th>REGULATION #</th>
<th>REGULATION TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2418</td>
<td>Section 504 of the Rehabilitation Act of 1973 – Students (M)</td>
</tr>
</tbody>
</table>

F. To approve the amended 2016-2017 District School Calendar (Attachment XVIII-F)

G. To accept and approve the submittal of the ESEA Accountability Action Plan. (Attachment # AR1 - XVIII-G)

H. To approve the new Student Activities Account for the 2016-2017 school year:
   - District 6th Grade Field Trip - Advisers are Troy Henderson & Deborah Giannuzzi

I. To approve the additional field trips for the 2016-2017 school year:
   - Harrah’s Casino, Atlantic City
   - ACUA - Atlantic County Utilities Authority - Atlantic County
   - Home Depot, Manahawkin

Roll Call:
Mr. Becker  Yes  Mr. Daleo  Yes  Dr. Gross  Yes  Mr. Maleski  Yes
Mr. Moncrief  Yes  Mrs. Palan  Yes  Ms. Frasca  Yes

The Board Secretary stated the motion carried.

INFORMATIONAL ITEMS:
   The following items are being presented for informational purposes:
   - Enrollment /attendance reports for the month ending
   - Health office reports for the month ending
   - Suspension reports for the month ending
   - Fire/emergency drill reports for the month ending

XIX.  PUBLIC COMMENT
   The floor is now open to members of the public. The Board of Education recognizes the
value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167. There is a sign-in sheet located on the podium. Please sign in before you speak.

Mrs. Rosenberg informed Dr. McCooley that everyone had the presentation for her on their agenda this evening except her.

Jodi Platti, PTO President, congratulated Dr. McCooley on her achievement. Ms. Platti wanted to keep everyone up to date on the events and objectives of the PTO. The Square One Art fundraiser was held during the month of February. The students art work will be sent out for processing. Also in February, the PTO held the Sweetheart Father/Daughter dance. It was a huge success and nice to see the fathers and daughters dressed up and having fun.
On March 17th the PTO will hold a Family Minute to Win It event. The next PTO meeting will be on March 15th. This is the nominations meeting with the following opening positions: President, 1st Vice President and Correspondence Secretary.

XX. BOARD FORUM

Dr. Gross congratulated the teachers, support staff and custodians of the year and also the students of the month. He congratulated Dr. McCooley for her achievement.

Mrs. Palan is proud of Dr. McCooley for achieving her goals within the state of New Jersey. She believes Dr. McCooley is a lifelong learner.

Mr. Becker congratulated all of the staff of the year, the teachers for McTeacher night, and the retirees. He is looking forward to the PTO Family Minute To Win It event.
Mr. Becker congratulated to Dr. McCooley for her achievement and her dedication.

Mr. Moncrief congratulated the teachers, support staff and custodians of the year and also the students of the month. He congratulated Dr. McCooley and commented on her characteristics that allowed her to achieve this goal: she is extremely dedicated, her positive attitude and the ability to work something through until it’s complete. The thing that speaks the most is the dedication of the staff and how supportive they are. Also, Mr. Moncrief felt that the Science Night and the Open House events were a great success.

Mr. Maleski congratulated and thanked Dr. McCooley for her achievements and being a terrific leader. He also congratulated the teachers, support staff and custodians of the year and also the students of the month. Mr. Maleski thanked the PTO for the Sweetheart Father/Daughter dance.
Mr. Daleo congratulated the teachers, support staff and custodians of the year and also the students of the month. He thanked the PTO for their time. Mr. Daleo congratulated Dr. McCooley and also commended Dr. Purnell for assisting Dr. McCooley in her achievements.

Ms. Frasca echoed everyone’s sentiments. She feels everyone does a really great job in the Little Egg Harbor School District. She congratulated Dr. McCooley and is very proud of her. Ms. Frasca thanked everyone that comes out to the meetings.

XXI.  **ADJOURNMENT**

Motion by M. Maleski. Seconded by A. Daleo.

To adjourn at 7:10 p.m.

VOTE: All Ayes

Respectfully submitted,

Melissa McCooley
Superintendent of Schools