

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**AUGUST 21, 2017**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

**Minutes**

**I. CALL MEETING TO ORDER**

The meeting was called to order by Ms. Gina Frasca, Board President, at 5:00 p.m.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes

Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

**II. EXECUTIVE SESSION**

Motion by M. Maleski. Seconded by R. Moncrief.

To enter into a closed executive session at 5:02 p.m. for the purpose of discussing the matters checked below. Action may or may not be taken upon return to regular session.

Matters involving personnel

Contractual Matters

Negotiations

Anticipated Litigation

Safety and Security

OTHER:  Statutory Confidential Matter  Right to Receive

Government Funds  Invasion of Individual Privacy  Collective Bargaining

Agreement or Negotiations  Acquisition of Property  Investigations of Violations

Attorney-Client Privilege  Public Hearing Deliberations

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes

Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

**III. PLEDGE OF ALLEGIANCE - Ms. Frasca led the Pledge of Allegiance.**

**IV. OPEN PUBLIC MEETINGS ACT**

This is to advise the general public that in compliance with the open public meetings act the Little Egg Harbor Board of Education caused to be posted at the office of the Board of Education located at 307 Frog Pond Road, Little Egg Harbor, NJ and faxed on, January 5, 2017 to the Asbury Park Press, Atlantic City Press, Manahawkin Newspapers, and SandPaper and to the office of the Municipal Clerk of Little Egg Harbor, a meeting notice setting forth the time, date, and location of this meeting.

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**V. APPROVAL OF AGENDA**

Motion by A. Daleo. Seconded by R. Moncrief.

To approve the regular meeting agenda for August 21, 2017.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes

Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

**VI. BOARD PRESENTATIONS**

- Harbor Bay Women's Club Presentation - Ms. Pauline Johnson presented a check for \$200 to be used for the student chromebooks for the 2017-2018 school year along with the many school supplies the residents have donated.  
Dr. McCooley presented a certificate to the Harbor Bay Women's Club.
- Dr. Melissa A. McCooley, Superintendent, gave a presentation of the 2016-2017 school year PARCC Test Scores
- Mr. John Acampora, Director of Curriculum and Instruction presented the QSAC District Improvement Plan for 2012-2013 and 2013-2014  
G. Frasca asked when the midpoint review would be. Mr. Acampora answered January or February. J. Becker asked to explain the points system. Mr. Acampora gave more details in regards to the points.
- Mr. John Acampora, Director of Curriculum and Instruction gave a presentation on the District's Professional Development Plan.

**VII. SUPERINTENDENT'S REPORT**

Dr. McCooley stated there is a challenge with balancing the enrollment levels in the two schools due to the district not being a PreSchool to 2nd grade and a 3rd to 6th grade school. She states it's difficult when a new student comes in and the designated school has a high class count there is no option to send to other school because of transportation and a possible siblings in the other school. Dr. McCooley is stressing the importance of reviewing the school reconfiguration for the upcoming year. The team that she worked with in the past stated they needed the gift of time to review this topic. Dr. McCooley said she will be sending out an email to bring this topic up for discussion again. On course will be open August 28th to view classroom assignments, the reason is because there are still parents registering and the administration team is trying to balance the classes.

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Dr. McCooley cleared up the role of Mr. Acampora. He is now the Director of Curriculum and Instruction.

Dr. McCooley read a statement that can be found on the Little Egg Harbor School District's website.

**VIII. OPEN TO THE PUBLIC**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

Pat Johnson, Sandpaper - She asked what is Mr. Acampora's new salary in his new role as Director of Curriculum & Instruction. Dr. McCooley stated the salary is \$101,000. Ms. Johnson also asked why there were resignations from the Community School. She wanted to know if the Community School is no longer in business.

Dr. McCooley stated that the Community School is still open. she can not speak on staffing. Ms. Tess Mullan is the Coordinator of the Community School.

Ms. Johnson asked if the district will be saving money with switching the Prescription plan. Dr. McCooley stated the Mr. Nicholas Brown will be reviewing this topic later in the agenda.

Ms. Johnson asked what is the Science Coach and is it related to the STEAM Program. She also asked what the Next Generation Science Standards Consultants Contract was for? Dr. McCooley stated the staff members that were trained and volunteered their time will become the Science Coaches that will turn key the information to district's staff members. The Next Generation Science Standards Consultants is the company that provided the professional development.

Mr. A.J. Barchetto asked if teachers are responsible for all of the 5 district goals. He feels that is a lot for the teachers to have to cover. Mr. Acampora stated the principals will select 2 goals.

Ms. Kate Goode asked if the information presented by the Superintendent were certified or audited? She is asking if the facts and figures for each school are certified or Audited for correctness. Dr. McCooley stated the scores from each school are taken from the Pearson site. The site gives information in regards to the student's actual score and and if the student met expectations/exceed expectations. Dr. McCooley stated that information is taken and put into excel spreadsheets for presentations. Ms. Goode asked

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again if that information is certified or audited. Dr. McCoolley stated that if anyone were to go on the Pearson website that the same numbers are available as to what was presented.

Ms. Goode also asked about the OPRA questions in regards to being anonymous.

Dr. McCoolley stated the person that asked the questions did so by name then proceeded to share the information with an anonymous site.

**IX. BOARD WORK SESSION**

Policies and Regulations:

The policies and regulations have been posted on the board site for your review. These are all mandated policies. This is the second reading and up for approval for the Post Maternal Accommodations.

Cyber Bullying Policy: Mr. Nicholas Brown, School Business Administrator, reviewed the policy with the board. Mr. Brown stated the school district will offer the application “STOP IT” that is used to anonymously report bullying in September. He also encouraged the public to read the policy that is available on the district’s website. Please take note of the consequences, the biggest one being, if anything happens outside of the school district it will be referred to the proper authorities to handle. Things that happen outside the school district can have consequences in the school as well. He reminded everyone that we are a role models for our children and to set a positive example in regards to the use of social media.

Budget and Finance:

Mr. Brown stated it is the recommendation of the Finance Committee and the Board of Education to appoint Brown and Brown as the Medical/Prescription Broker until June 2018. It is also the recommendation of the Finance Committee and the Board of Education to move out of the state health prescription benefit plan and enroll in the Horizon prescription plan. Mr. Brown answered a previous question stating the district will be saving more than 20% on prescription benefits premiums.

Ms. Frasca thanked the Finance Committee.

Mr. Moncrief asked if there is any relation between Mr. Nicholas Brown, School Business Administrator and the appointed broker, Brown and Brown. Mr. Nicholas Brown stated there is no relation to him or any of his family.

Students of Staff Agreement: Dr. McCoolley explained that staff members can enroll their children in the school that do not live in this district. It is allowed under two circumstances: 1) There is adequate space in that grade level, 2) If any service above regular education services are needed the parent is responsible for that cost.

- C.W. - grade 1
- J.W. - grade 6

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Recap of Board Workshop:

Dr. McCooley reviewed the goals with the board members.

- Board Goals
- District Goals

Summer Food Program Update: Dr. McCooley thanked everyone for their help with the program. She is proud that the program was able to feed children this summer. Dr. McCooley said the location of the program will be reviewed to see if it should be changed for better accessibility. Mr. Becker asked how many meals were served. Dr. McCooley stated that she would get that number for him as she didn't have it at this time.

President's Update: Ms. Frasca read a statement from the board members to the public in regards to many concerns regarding Dr. McCooley's contract and other misinformation circulating.

September Board of Education Meeting:

Monday, September 18, 2017

Bills:

- September 18th - June Palan
- October 16th - Bob Moncrief
- November 20th - Jim Becker

NJSBA Convention - October 23rd -26th, Atlantic City - The board members that wish to stay in Atlantic City for the convention are responsible to pay for their own accommodations because they live within the 50 mile radius of the event.

**X. MINUTES**

Motion by A. Daleo. Seconded by R. Moncrief.

To approve the minutes for the regular and executive meetings on:  
(Attachment X)

July 17, 2017

July 31, 2017

August 7, 2017 (Retreat)

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Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

**XI. FINANCE**

Motion by D. Gross. Seconded by J. Becker to approve Finance Items A through G.

**Authorized Payment of Bills**

- A. To approve all bills and claims for August 2017, which have been examined by a member of the board and are presented for approval. (Attachment XI-A)

**Line Item Transfers**

- B. To approve all Line Item Transfers and Adjustments as per attachments. (Attachment XI-B)

**June Monthly Secretary Report**

- C. To approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of June 30, 2017, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Little Egg Harbor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of June. (Attachment XI-C)

Nicholas K. Brown  
Board Secretary

July 27, 2017  
Date

- D. To approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Little Egg Harbor Board of Education certifies that as of June 30, 2017, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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**June Treasurer's Report**

- E. To acknowledge receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending June 30, 2017.  
(Attachment XI-E)

**Payroll**

- F. To approve the payroll as follows:
- o July 27, 2017           \$219,936.82
  - o August 15, 2017       \$216,722.56

Gross pay includes gross pay, employer share of FICA and Medicare.

**Travel**

- G. To approve the travel and related expense reimbursement per policy.  
(Attachment XI-G)

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

Motion by J. Becker. Seconded by A. Daleo to approve Finance Items H through K.

**Settlement Agreement**

- H. To approve the Settlement Agreement for C.L., Grade 3, George J. Mitchell Elementary School as of April 20, 2017.
- I. To approve the Settlement Agreement for M.M. and S.M., Grade 1, George J. Mitchell Elementary School as of August 21, 2017.

**Tuition Contract**

- J. To approve the Tuition Contract Agreement for incoming Woodbridge student, V.S., Grade 4 at the Frog Pond Elementary School for educational services effective September 7, 2017 through February 1, 2018. 94 days x \$138.77 per diem = \$13,044.40 for pro-rated tuition.

**Community School Tuition Increase 2017-2018**

- K. To approve the community school tuition increase for the 2017-2018 school year.

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Programs Available	2 days per week	3 days per week	4 days per week	5 days per week
Beforecare GJM 7:00AM-8:45AM	\$59.00/mo	\$89.00/mo	\$116.00/mo	\$143.00/mo
Beforecare ECC 7:00AM-9:30AM	\$70.00/mo	\$100.00/mo	\$126.00/mo	\$153.00/mo
Aftercare GJM/ECC Dismissal-6:00PM	\$70.00/mo	\$100.00/mo	\$126.00/mo	\$153.00/mo
Beforecare FP 7:00AM-8:00AM	\$48.00/mo	\$78.00/mo	\$111.00/mo	\$132.00/mo
Aftercare FP Dismissal-6:00PM	\$81.00/mo	\$111.00/mo	\$137.00/mo	\$164.00/mo

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes

Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

Motion by D. Gross. Seconded by M. Maleski to approve Finance Items L through O.

**IDEA Funded Salaries FY' 2017-2018**

L. To approve the following IDEA Funded Salaries FY' 2017-2018 School Year:

**BASIC**

Employee	Account #	Building / Title	Total 17-18 Salary	\$ IDEA	\$ Local	% IDEA	% Local
Maureen Cooley	20-250-100-106-00-006	FPE Paraprofessional	\$22,135.00	\$22,135.00	0	100%	0
Susan Doka	20-250-100-106-00-006	FPE Paraprofessional	\$21,982.00	\$21,982.00	0	100%	0
Julia Gonzales	20-250-100-106-00-006	FPE Paraprofessional	\$11,919.00	\$3,348.00	\$8,571.00	28.%	72%
Nichole Heckelmann	20-250-100-106-00-006	FPE Paraprofessional	\$19,306.00	\$19,306.00	0	100%	0
Melanie Mancuso	20-250-100-06-00-006	GJM Paraprofessional	\$16,529.00	\$16,529.00	0	100%	0



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Shirley McCann	20-250-100-106-00-006	GJM Paraprofessional	\$23,305.00	\$23,305.00	0	100%	0
Marion Prata	20-250-100-106-00-006	GJM Paraprofessional	\$20,141.00	\$20,141.00	0	100%	0
Marie Wyatt	20-250-100-106-00-006	FPE Paraprofessional	\$16,106.00	\$16,106.00	0	100%	0%
20-250-100-106-00-006			Total = \$142,852.00				

Employee	Account #	Building / Title	Total 17-18 Salary	\$ IDEA	\$ Local	% IDEA	% Local
Marcel Cummings	20-250-200-105-00-006	GJM CST Secretary	\$43,368.00	\$43,368.00	0	100%	0
Christine Gross	20-250-200-105-00-006	Administrative Building Secretary	\$37,832.00	\$24,298.00	\$13,534	64%	36%
Gina Hartman	20-250-200-105-00-006	FPE CST Secretary	\$41,292.00	\$41,292.00	0	100%	0%
Jill Richmond	20-250-200-105-00-006	Office of Special Services Secretary	\$37,810.00	\$37,810.00	0	100%	0%
20-250-200-105-00-006			Total = \$146,768.00				

M. To approve the following IDEA PRESCHOOL Funded Salaries FY 2017-2018 School Year.

**PRESCHOOL**

Employee	Account #	Building / Title	Total 17-18 Salary	\$ IDEA	\$ Local	% IDEA	% Local
Eileen Carpenter	20-251-100-106-00-006	ECC Paraprofessional	\$10,200.00	\$3,346.00	\$6,854.00	33%	67%
Pamela Sparks	20-251-100-106-00-006	ECC Paraprofessional	\$22,532.00	\$22,532.00	0	100%	0
20-251-100-106-00-006			Total = \$25,878.00				

**ESEA Grant**

N. To accept the allocation for the following ESEA Grant allotments:

- a. ESEA Title I, Part A for: \$332,154
- b. ESEA Title II, Part A for: \$47,204
- c. ESEA Title III for: \$1,512
- d. ESEA Title IV for: \$10,000

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- O. To approve the submission for the following ESEA Grant allotments:
- a. ESEA Title I, Part A for: \$332,154
  - b. ESEA Title II, Part A for: \$47,204
  - c. ESEA Title III for: \$1,512
  - d. ESEA Title IV for: \$10,000

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

Motion by D. Gross. Seconded by R. Moncrief to approve Finance Items P through U.

**Kuczala Consulting Inc.**

- P. To approve the contract between the Little Egg Harbor School District and Kuczala Consulting Inc. in the amount of \$1350.00 for one day professional development on October 9, 2017. (Attachment XI-P)

**NJ Teacher to Teacher, LLC**

- Q. To approve the contract between the Little Egg Harbor School District and New Jersey Teacher to Teacher, LLC in the amount of \$5200.00 for two full days of professional development with two presenters each day on November 7th & 8th, 2017. (Attachment XI-Q)

**Banner**

- R. To approve the local businesses that have committed to a renewal of a banner that is displayed on the fences around the playing fields.

\*Tuckerton Car Wash

**Next Generation Science Standards Consultants**

- S. To approve the contract with Next Generation Science Standards Consultants (NGSSPD) for their services in the amount of \$10,000.00. (Attachment XI-S)

**Prescription Benefits Conversion**

- T. To authorize the conversion of Prescription Benefits from the State Health Benefits Plan (Express Scripts) to Horizon, effective November 1, 2017, per the recommendation of the Finance Committee after reviewing the Request for Proposals.

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**Health Insurance Brokerage Firm**

- U. To approve the appointment of Brown & Brown Insurance as the Health Insurance Brokerage Firm, effective August 22, 2017, per the recommendation of the Finance Committee after reviewing the Request for Proposals.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

**XII. FACILITIES**

Motion by A. Daleo. Seconded by M. Maleski to approve Facilities Items A and B.

**Change of Use of Educational Space**

- A. To approve the Applications for the Change of use of Educational Space for the 2017-2018 school year. This is required by the Department of Education.

**Community Use of Property**

- B. To approve the following request for Community Use of Property as per Board Policy #7150. (Attachment XII-B)

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

**XIII. TECHNOLOGY**

Motion by D. Gross. Seconded by M. Maleski to approve Technology Items A and B.

**Obsolete Equipment**

- A. To approve the attached list of obsolete equipment for the Little Egg Harbor School District. (Attachment XIII-A)

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**SHI**

- B. To approve the contract between the Little Egg Harbor School District and SHI in the amount of \$2100.00 for onsite annual support for T-PASS Visitor Management System. (Attachment XIII-B)

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

**XIV. NEW BUSINESS**

Motion by A. Daleo. Seconded by J. Becker.

To amend the agenda to approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries are contingent upon verified documentation.)

1. Ms. Gianna Moscatello, F/T Music Teacher, GJM, as per LEHEA agreement, BA Step 1 \$56,784.00 on or about 9/1/2017 through 6/30/2018. Ms. Moscatello is replacing Mrs. Abbie Aristizabal who resigned effective 9/25/2017. Note, Mrs. Aristizabal will be released from her contract if Ms. Moscatello is able to begin 9/1/2017. This is a tenurable position and time accrued will go towards tenure.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

Motion by R. Moncrief. Seconded by A. Daleo.

To amend the agenda to approve recommendation of the Superintendent of Schools:

2. Employee ID # 5846, GJM, as per executive session discussion said employee shall receive salary minus cost of replacement teacher from November 2, 2017 through December 21, 2017.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

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**XV. INFORMATIONAL ITEMS**

The following items are being presented for informational purposes (Attachment XV):

- A. Correspondence from Dr. Banks
- B. Community School Financials for the month of July 2017
- C. Correspondence from Mr. Cole, Facilities Manager
- D. Correspondence from Technology Department

**XVI. PERSONNEL**

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEM A**

Motion by M. Maleski. Seconded by A. Daleo to approve Personnel Item A.

**Retirement**

- A. To approve the following retirement:

Kim MacDonald, Preschool Teacher, RCW ECC, effective 8/31/2017 - 12 years of dedicated service.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

Motion by M. Maleski. Seconded by D. Gross to approve Personnel Item B.

**Resignations**

- B. To approve the following resignations:

1. Mr. John Acampora, Elementary Supervisor, GJM, effective 8/8/2017
2. Mr. Marc Sink, Lead Counselor, LEH Community School, effective 8/25/2017
3. Ms. Christina Anderson, Counselor, LEH Community School, effective 8/15/2017

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4. Ms. Marianna Naples, Counselor, LEH Community School, effective 8/11/2017

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes

Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

***UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEMS C 1 - 5***

Motion by J. Becker. Seconded by D. Gross to approve Personnel Items C1 through C5.

**Staffing**

- C. To approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries are contingent upon verified documentation.) Attachments # AR 2, 4, 5)
  1. Ms. Beth Mara, P/T Preschool Special Education Paraprofessional, GJM, is resigning from her position effective 8/21/2017 to accept a F/T Special Education Paraprofessional, GJM, as per LEHSSA agreement, Step 1, \$11.93 x 6.50 hours per day x 180 days = \$13, 958.00, effective 9/7/2017 through 6/30/2018. Ms. Mara is replacing Mr. Joseph Yglesias, IV who resigned effective 8/5/2017. This is a non-tenurable position. Time accrued does not go towards tenure.
  2. Ms. Aimee Coluccio, P/T Preschool Special Education Paraprofessional, GJM, is resigning from her position effective 8/21/2017 to accept a F/T Special Education Paraprofessional, FPE, as per LEHSSA agreement, Step 1, \$11.93 x 6.50 hours per day x 180 days = \$13, 958.00, effective 9/7/2017 through 6/30/2018. Mrs. Coluccio is replacing Mrs. Cynthia Anderson who resigned effective 6/30/2017. This is a non-tenurable position. Time accrued does not go towards tenure.
  3. Ms. Kelly O'Connell, P/T Special Education Paraprofessional, GJM, as per the part time rate chart, Step 2, \$12.32 per hour x 4.75 hours per day x 180 days = \$10,534.00. Mrs. O'Connell is replacing Aimee Coluccio this is a non-tenurable position. Time accrued does not go towards tenure.

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4. Mrs. Kim Tatro, P/T Clerk, RCW ECC, is resigning from her position effective 8/21/2017 to accept a F/T Preschool Teacher Assistant, RCW ECC, as per LEHSSA agreement, Step 1, Degree Guide \$13.13 x 6.50 hours per day x 180 days = \$15,362.00, effective 9/7/2017 through 6/30/2018. Mrs. Tatro is replacing Karen Grayson who resigned effective 8/5/2017. This is a non-tenurable position. Time accrued does not go towards tenure.
5. Ms. Sherri Adams, P/T Clerk, RCW ECC, as part time clerk as per the LEHSSA salary guide w/degree, Step 1 \$11.87 x 4.5 hours per day x 180 days = \$9,615.00, effective 9/7/2017 through June 30, 2018. Ms. Adams is replacing Mrs. Tatro who resigned. This is a non-tenurable position. Time accrued does not go towards tenure.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

Mrs. Palan sent notification to the Board after the meeting that she should have abstained from voting on C1-C5. Her letter is attached to the BOE is attached hereto.

The Board Secretary stated the motion carried.

***UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEMS D1 - F***

Motion by A. Daleo. Seconded by D. Gross to approve Personnel Items D1 through F.

- D. To approve the following professional staff for Curriculum writing during the summer of 2017 at the rate of \$35.00 per hour. Curriculum writing will not exceed 12 hours totalling \$420.00 per person:

1. Rachel Savage - Science Curriculum 12 hours - \$420.00
2. Susan Worosz - Social Studies Curriculum 6 hours - \$210.00

E. To approve the following salary adjustments:

1. Mrs. Marilyn Payseur, F/T Nurse Assistant, FPE, Non-Affiliated staff, from 7.5 hours per day to 7.0, \$27.72 per hour x 7 hours per day x 182 days = \$35,315.00 effective 9/5/2017 through 6/30/2018. Note, this is inclusive of 2 full days of orientation.

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2. Mrs. Lisa Merrill, F/T Special Education Paraprofessional, FPE, from 6.5 hours per day to 7.5 hours per day, Step 1, \$11.93 x 7.50 hours per day x 180 days = \$16,106.00, plus \$500.00 longevity = \$16,606.00 total salary, effective 9/7/2017 through 6/30/2018.
3. Mrs. Marie Wyatt, F/T Special Education Paraprofessional, FPE from 6.5 hours per day to 7.5 hours per day, Step 1 \$11.93 x 7.50 hours per day x 180 days = \$16,106.00, plus \$500.00 longevity = \$16,606.00 total salary, effective 9/7/2017 through 6/30/2018.

F. To approve the following staff transfers effective 9/1/2017 for the 2017-2018 school year.

1. Dara Conklin, Special Education Teacher from FPE to District - FPE/GJM
2. Jacqueline Seeger, F/T Special Education Paraprofessional from GJM to FPE

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

Mrs. Palan sent notification to the Board after the meeting that she should have abstained from voting on E2 and E3. Her letter is attached to the BOE is attached hereto.

The Board Secretary stated the motion carried.

***UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEM G***

Motion by D. Gross. Seconded by M. Maleski to approve Personnel Item G.

G. To approve the attached Little Egg Harbor Community School rehire list for the 2017-2018 school year. (Attachment XVI-G)

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.



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**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEMS H1 - H4**

Motion by J. Becker. Seconded R. Moncrief to approve Personnel Items H1 through H4.

**Leave of Absence**

H. To approve the following request(s) for Leave of Absence as listed below:  
(Attachment # AR3 , AR4)

1. Employee ID # 4831, JCB, is requesting a medical leave of absence to begin on or about September 11, 2017 through on or about October 20, 2017. Said employee will be utilizing 28 sick days and 2 non-cumulative sick days. Said employee's medical benefits will remain intact during this period.
2. Employee ID # 5846, GJM, is requesting a medical leave of absence to begin September 1, 2017 through December 22, 2017. Said employee is requesting to utilize her accumulated sick time 37.5 sick days, 2 non-cumulative sick days and 3 personal days. Additionally, employee is requesting to utilize the NJFLA beginning on or about November 2, 2017 through December 22, 2017, utilizing a total of 42 days. The remaining days the employee will utilize intermittently as needed through June 30, 2018. Pending medical documentation.
3. Employee ID # 4697, FPE/GJM, is requesting to utilize the Intermittent Family Leave Act, if necessary, to care for an ill family member beginning 9/1/2017 through 6/30/2018. Said employee's medical benefits will remain intact during the period.
4. Employee ID #5422, RCW ECC, is requesting to utilize the NJ FMLA Act beginning 9/1/2017 through 9/30/2017 for a total of 20 days. Said employee will have 16 days left of the NJ FMLA . Pending medical documentation. Said employee's medical benefits will remain intact during this period.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes

Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

Mrs. Palan sent notification to the Board after the meeting that she should have abstained from voting on H3. Her letter is attached to the BOE is attached hereto.

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The Board Secretary stated the motion carried.

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEMS I-K**

Motion by J. Becker. Seconded by D. Gross to approve Personnel Items I through K.

- I. To approve the attached graduate course classes as per the LEHEA agreement, college courses as per the LEHSSA agreement and continuing education classes as per agreement. (Attachment XVI-I)
- J. To approve Nancy Scapati, Senior Project for Pinelands Regional High School to complete her senior internship project. (Attachment XVI-J)
- K. To approve the attached lists of substitute Teachers, Nurses, Paraprofessionals, Secretaries, Clerks, Custodians, Technology Helpers, LEH Community School Lead Teachers, Counselors, Counselors in Training, for the 2017-2018 school year. (Attachment # XVI-K)

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

**XVII. HIB**  
**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEM XVII**

Motion by A. Daleo. Seconded by J. Becker to accept the Harassment, Intimidation and Bullying reports as presented and discussed in Executive Session.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

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**XVIII. POLICY AND PROCEDURES  
UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEMS A - I**

Motion by D. Gross. Seconded by R. Moncrief to approve Policy and Procedures Items A through I.

A. To approve the attached listing of Policies for second reading and adoption:  
(Attachment # XVIII-A)

<b>POLICY #</b>	<b>POLICY TITLE</b>
3421.13	Post Maternal Accommodations (Teaching Staff)
4421.13	Post Maternal Accommodations (Support Staff)

B. To approve district Mentoring Plan/Handbook for Mentor and Novice Teachers for the 2017-2018 school year. (Attachment # XVIII-B)

C. To approve the Statement of Assurance and District Professional Development Plan for the 2017-2018 school year. (Attachment # XVIII-C)

D. To approve the submission of the QSAC District Improvement Plan (DIP) for the 2017-2018 school year. (Attachment # XVIII-D)

E. To approve the Statement of Assurance for the Comprehensive Equity Plan for 2017-2018 school year. (Attachment # XVIII-E)

F. To approve the following new job description as per the LEHEA contractual agreement at an annual stipend of \$2,100.00. (Attachment # XVIII-F)

- Science Instructional Coach

G. To approve the attached LEH Board/District Goals as per the Board Retreat held on July 24, 2017. (Attachment # XVIII-G)

- District Goal - To increase overall student engagement with all facets of the school experience.
- District Goal - To increase the overall level of parent engagement internally and externally
- Board Goal - To have a more active role and level of participation with policy creation and the analysis of the annual financial audit
- Board Goal - To oversee the implementation of the LEHSD District Strategic Plan

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- H. To approve the following out of district staff member's child(ren) to attend the Little Egg Harbor School District for the 2017-2018 school year as per agreement.
- C.W. enrollment in 1st Grade - FPE
  - J.W. enrollment in 6th Grade - FPE

- I. To approve the following resolution

**WHEREAS**, in the interim between the regular meeting of the Little Egg Harbor Township Board of Education held on August 21, 2017 and the next regular scheduled Board of Education meeting of September 18, 2017, the Little Egg Harbor Township Board of Education authorizes the following:

**NOW, THEREFORE**, it is agreed as follows:

The Board authorizes the Superintendent of Schools, to conduct interviews and offer employment to prospective candidates for the 2017/2018 School Year. Said candidates will be appointed at the Regular meeting of the Little Egg Harbor Township Board of Education to be held on Monday, September 18, 2017.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

**XIX. PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167. There is a sign-in sheet located on the podium. Please sign in before you speak.

Ms. Sue Ernst, Pinelands Regional Board of Education Member, thanked Dr. McCooley and the board for helping Pinelands during construction. She also gave kudos to Dr. McCooley for the progress in communication between the Little Egg Harbor School District and Pinelands Regional School District.

Ms. Nora Maloney introduced herself as the President of the Little Egg Harbor Twp. Education Association, she lives in Little Egg Harbor, her children go to Little Egg Harbor School District, she works in Little Egg Harbor and has done so for 10 years. Ms. Maloney represents the teachers, the teachers represent the children, the children represent the community. She looks forward to working with the board to help shape the

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communities next generation. Ms. Maloney thanked the board for everything they've done for the school district.

Ms. Pat Johnson, Sandpaper, asked what inaccurate statements were in the story that she published? Dr. McCoolley stated after the article was published there was discussion about the accuracy of prior reports.

Ms. Pat Johnson, Sandpaper, asked when Dr. McCoolley's salary was approved.

Ms. Frasca stated it was during the July 17, 2017 public session.

Dr. McCoolley stated that if there are any questions, please call, stop in, email or contact her at any point so that the information that is being relayed to the public accurately.

Mr. A.J. Barchetto, asked that the public speak civil.

Mr. Barchetto questioned the curriculum equitability in both schools. Dr. McCoolley stated the 5th grade at George J. Mitchell has become semi-departmentalized. One teacher will teach Science and Math. The conversation was had between both schools but unfortunately one of the team members at Frog Pond Elementary School was very ill and couldn't be here to have that discussion. Thankfully, she will be back in September. Unfortunately, the schools still are separate buildings. Dr. McCoolley stated that's why she feels the reconfiguration is so important to have continuity. Mr. Barchetto said he understands the decision couldn't be made for the teacher but administration can make the decision based on the district. Dr. McCoolley stated the curriculum is the same but delivered differently.

Mr. A.J. Barchetto said he is in favor of the standard based grading. He feels it provides a lot of data and insight. Mr. Barchetto wants the kids to strive for achievement. He also would like to see teachers focus on Professional Development. Dr. McCoolley responded that the administration was realigned and feels that Mr. Acampora was a perfect candidate for the curriculum position as he has an extensive background in that area.

Dr. McCoolley told Mr. Barchetto that he is welcome to come to any board meeting and ask for updates or contact Mr. Acampora directly.

Ms. Jodi Platti, PTO President, gave an update on this coming school year. The students will be receiving folders in the next 2 weeks. The PTO will sponsor an Ice cream party for the classroom with the most PTO membership. They are planning new exciting events and fundraisers for the school year. The Kidstuff coupon book fundraiser will begin in September. The PTO is looking into the possibility to help fund field trips in our district. The next public meeting will be held on September 20th at 7pm.

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**XX. BOARD FORUM**

Mr. Moncrief addressed the information that has been circulating in social media. He speaks on 3 points: 1) Dr. McCoolley's contract, 2) Mr. Nicholas' Brown hiring, 3) the process of how this was done. Mr. Moncrief asked the public to think about the comments that are made before they make them.

Mr. Maleski thanked the Pinelands Board of Education for attending the board meeting this evening. He also thanked the Harbor Bay Women's Club and Mrs. Baker. Mr. Maleski thanked Ms. Frasca for putting together the boards statement.

Dr. Gross thanked Mr. Nicholas Brown for choosing the current Policy to discuss. He reinforced Mr. Moncrief's statements. Dr. Gross encouraged the public to run for the Board of Education. He thanked Mr. Acampora for the QSAC scoring report. Dr. Gross wished everyone a good start to the school year.

Ms. Palan is 100% supportive of Dr. McCoolley. She feels that she is representing her grandchildren by contributing to the local community that she lives in to help the children in getting a better education.

Mr. Becker approves of Mr. Moncrief's statement. He thanked the PTO, Harbor Bay Women's Club, Mr. Acampora for his presentations, Ms. Frasca for delivering the statement and wished everyone good luck in the upcoming school year.

Mr. Daleo thanked Dr. McCoolley and Ms. Frasca for their statements. He thanked the Pinelands Board of Education for attending the meeting. Mr. Daleo commented on the hiring of Mr. Nicholas Brown. He also commented of Dr. McCoolley's contract and  
noted her accomplishments, the positive dollar impacts and the student achievement since her hiring. He stated it was a rigorous process and finds the position is properly compensated and the raise is warranted.

Ms. Frasca thank you to the PTO, the Harbor Bay Women's Club for their contributions. She thank Mr. Acampora for his very informative presentations and a special thank you to Ms. Giannuzzi and Mr. Seth Cole for accommodating Pinelands students. She stated it was great to see members of the Pineland Board of Education at the meeting. Ms. Frasca wished everyone a great rest of summer.

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**XXI. ADJOURNMENT**

Motion by A. Daleo. Seconded by D. Gross.

To adjourn at 8:02 p.m.

VOTE: All Ayes

Respectfully submitted,

Mr. Nicholas K. Brown  
Board Secretary/School Business Administrator