

LITTLE EGG HARBOR BOARD OF EDUCATION
OCTOBER 16, 2017
FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM
5:00 PM
Minutes

I. CALL MEETING TO ORDER

The meeting was called to order by Ms. Gina Frasca, Board President, at 5:07 p.m.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

II. EXECUTIVE SESSION

Motion by M. Maleski. Seconded by A. Daleo.

To enter into a closed executive session for the purpose of discussing the matters checked below. Action may or may not be taken upon return to regular session.

Matters involving personnel
 Contractual Matters
 Negotiations
 Anticipated Litigation
 Safety and Security
 OTHER: Statutory Confidential Matter Right to Receive
Government Funds Invasion of Individual Privacy Collective Bargaining
Agreement or Negotiations Acquisition of Property Investigations of Violations
 Attorney-Client Privilege Public Hearing Deliberations

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

III. PLEDGE OF ALLEGIANCE - Ms. Frasca led the Pledge of Allegiance.

IV. OPEN PUBLIC MEETINGS ACT

This is to advise the general public that in compliance with the open public meetings act the Little Egg Harbor Board of Education caused to be posted at the office of the Board of Education located at 307 Frog Pond Road, Little Egg Harbor, NJ and faxed on, January 5, 2017 to the Asbury Park Press, Atlantic City Press, Manahawkin Newspapers, and SandPaper and to the office of the Municipal Clerk of Little Egg Harbor, a meeting notice setting forth the time, date, and location of this meeting.

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V. APPROVAL OF AGENDA

Motion by R. Moncrief. Seconded by M. Maleski.

To approve the regular meeting agenda for October 16, 2017.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes

Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

VI. BOARD PRESENTATIONS

- Gabriella Bruno, a 6th grade student from the Frog Pond Elementary School gave an update on the school's activities
- Hailey Parnell, a 6th grade student from the George J. Mitchell Elementary School gave an update on the school's activities.
- Students of the Month
 - Frog Pond Elementary School - Mr. Troy Henderson, Principal, recognized the following students:
 - Liam Concilio
 - Luke Maxwell
 - Leanna Nolan
 - Gabriel Ligon
 - Kayla Harris
 - Hyatt Sanzari
 - Liam Villinger
 - John Browne
 - George J. Mitchell Elementary School - Mrs. Deborah Giannuzzi, Principal recognized the following students:
 - Mason Haynes
 - Kaden Kielb
 - Robert RJ Krawiec
 - Evan Miller
 - Riley Thomson
 - Koen Hunter
 - Ian Cahill
 - Annmarie Curcione
- Mr. Paul Nazarok, Elementary Supervisor, gave a presentation of the Emergency Management Guidelines for 2017-2018

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- Mr. Henderson, Mrs. Giannuzzi and Mrs. Flynn gave presentations of their Wildly Important Goals (WIGS)
- Mr. John Acampora, Director of Curriculum gave a presentation of NJASK Science Scores

VII. SUPERINTENDENT'S REPORT

Dr. McCooley gave the following report:

District Highlights

Dr. McCooley read a letter from NJEA inviting Mrs. Bruno and her STEAM students to NJEA Convention being held on Thursday, November 9th in Atlantic City.

What an exciting opportunity this is for our STEAM students whose class was lead by Mrs. Bruno. Unfortunately, Mrs. Bruno is not available to attend but all five of her students are able to attend with their parents. Mrs. Klements, 1st grade, George J. Mitchell Elementary School Teacher will be attending with her son, who is one of the STEAM students and will be representing the school. There will be invitation given to the STEAM students and their parents to attend our Board meeting next month along with Mrs. Bruno to acknowledge their work.

Pinelands Regional School District has reached out to our district to help assist them with the use of our facilities for some of their after school activities with their drama program. The Little Egg Harbor School District is making every effort to assist them with our facilities.

After the board meeting this evening, Dr. McCooley was invited to speak to the Woman's Club at Harbour Bay about our volunteer opportunities. The district is trying to encourage members of our community to come in and volunteers with our students. Dr. McCooley will be reaching out to some of the other communities in our area as well to see if they are interested.

This Wednesday, October 18th from 6:00pm - 8:00pm the Frog Pond Elementary School will be hosting a their 2nd Annual Community Open House. Michael DeLeon, is a guest speaker from the Maximilian Foundation. We have numerous Community Groups/Organizations taking part in the Open House as well as classroom sessions. The district hopes that you will be able to attend.

Upcoming meetings:

Sit With the Sup, Thursday, October 19th - 7:00pm in the Administration Building

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VIII. OPEN TO THE PUBLIC

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

There was no public comment at this time.

IX. Motion by D. Gross. Seconded A. Daleo.

To approve the following resolution to designate October 23rd through October 31st as **“Red Ribbon Week”**

WHEREAS, the Little Egg Harbor Board of Education values the health and safety of all our students; and;

WHEREAS, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides, and suicides; and;

WHEREAS, it is the goal of Red Ribbon Week and the Little Egg Harbor Township School District to involve families, schools, businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign and establish an atmosphere that supports awareness, education and on-going initiatives to prevent illegal drug use, and;

WHEREAS, the Red Ribbon Week Campaign theme promotes family and individual responsibilities for living healthy, drug-free lifestyles, without illegal drugs or the illegal use of legal drugs, and;

WHEREAS, the Little Egg Harbor Township School District shall plan activities in conjunction with Red Ribbon Week Campaign which supports awareness, education and promoting a healthy lifestyle for the students and families of the Little Egg Harbor Township.

NOW, THEREFORE, BE IT RESOLVED, that the Little Egg Harbor Board of Education do hereby proclaim October 23rd to 31st 2017 as “Red Ribbon Week.”

Roll Call:

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Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

- X. Motion by R. Moncrief. Seconded by M. Maleski.

To approve the following resolution:

Cost Reimbursement for Food Service Management Services works best for the Little Egg Harbor School District

Whereas, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and

Whereas, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a “Cost Reimbursement Basis” to a “Fixed Price Basis” for contract awards, and

Whereas, the Little Egg Harbor Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

Whereas, the Little Egg Harbor Board of Education credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

Whereas, the Little Egg Harbor Board of Education declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services, and

Whereas, the Little Egg Harbor Board of Education further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and

Whereas, the Little Egg Harbor Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education, and

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Whereas, the Little Egg Harbor Board of Education rejects the Department of Agriculture's underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

Whereas, the Little Egg Harbor Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either "Cost Reimbursement" or "Fixed Price" as the basis for contract awards.

Now Therefore be it Resolved, that the Little Egg Harbor Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a "Fixed Price" basis and allow the option of continuing to use a "Cost Reimbursement procurement model; or in the alternative , a "Fixed Price" procurement method, and

Be It Further Resolved, that copies of this resolution shall be forwarded to:

New Jersey Association of School Business Officials

New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)

Local Legislators

NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes

Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

XI. BOARD WORK SESSION

Policies and Regulations:

The policies and regulations have been posted on the board site for review. It should be noted that only the policies and/or regulations that have an **M** after it is "Mandated" the rest are either suggested or recommended. **HOWEVER**, if they are being revised and already have them - the district **MUST** revise them.

Policy 7510 - Use of School Facilities - Mr. Brown explained the change to this Policy is that a fee schedule was created for outside organizations that would like to utilize our facility.

Monthly Policy Review:

Open Public Records Act (OPRA)- Mr. Brown explained what OPRA is intended

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for: Expand the public's right of access to government records; Create an administrative appeals process if access is denied; and Define what records are and are not "government records". A public agency has a responsibility and an obligation to protect a citizen's personal information that is in the possession of a public agency when disclosure of that information would violate the citizen's reasonable expectation of privacy. The Little Egg Harbor Board of Education and the staff supports the Open Public Records Act and welcomes any member of the public to come meet with the administrative staff for any specific document that we can help them with. The district will also defend against companies that are seeking records to profit from demographic information.

Policy 5410 - Promotion and retention - Dr. McCooley is recommending a few changes: taking out the numerical number of days and also having the principal collaborate with the superintendent to discuss any issues.

Budget & Finance:

As the district is approaching negotiations, a NJSBA representative visited to do a full review of our agreements with our associations. The district interviewed three attorneys to act on the Board's behalf during negotiations and the Board Negotiations Committee selected Tony Scariello from Sciarillo & Cornell .

Job Descriptions:

There is a new job description to be approved on the agenda for Family Partner for the Robert C. Wood Sr., Early Childhood Center. This is in relationship to the funding that the district is receiving from Head Start. This job description has received approval from the County Office.

The job description for the District Data and Program Specialist has been updated.

President's Update:

NJSBA Convention - October 23rd -26th, Atlantic City

Highlight the fact that Dr. McCooley and Mr. Brown attended the township advisory council and gave an update of the things that are happening in the district.

November Board of Education Meeting:

Monday, November 20, 2017

Bills:

November 20th - Jim Becker

December 18th - August Daleo

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XII. MINUTES

Motion by A. Daleo. Seconded by R. Moncrief.

To approve the minutes for the regular and executive meeting on September 18, 2017.
(Attachment XII)

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

XIII. FINANCE

Motion by D. Gross. Seconded by M. Maleski to approve Finance Items A through G.

Authorized Payment of Bills

- A. To approve all bills and claims for October 2017, which have been examined by a member of the board and are presented for approval. (Attachment XIII-A)

Line Item Transfers

- B. To approve all Line Item Transfers and Adjustments as per attachments.
(Attachment XIII-B)

August Monthly Secretary Report

- C. To approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of August 31, 2017, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Little Egg Harbor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of August. (Attachment XIII-C)

Nicholas K. Brown
Board Secretary

October 5, 2017
Date

- D. To approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Little Egg Harbor Board of Education certifies that as of August 31, 2017, and after review of the secretary's monthly financial report

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appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

August Treasurer Report

- E. To acknowledge receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending August 31, 2017.
(Attachment XIII-E)

Payroll

- F. To approve the payroll as follows:
- o September 29, 2017 - \$799,604.99
 - o October 13, 2017 - \$798,993.90
- Gross pay includes gross pay, employer share of FICA and Medicare.

Travel

- G. To approve the travel and related expense reimbursement per policy.
(Attachment XIII-G)

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

Motion by A. Daleo. Seconded by M. Maleski to approve Finance Items H through P.

Donations

- H. To approve to accept the following donations made to the Little Egg Harbor School District:
- a. Donation of school supplies and Halloween items from the Walmart Super Center in Howell, NJ with an estimated value of \$500.00.

Marie H. Katzenbach School

- I. To approve the Contract/Agreement for A.L., Grade 5, Frog Pond Elementary School outgoing student for the Marie H. Katzenbach School for the Deaf from September 11, 2017 on or about June 19, 2018. Tuition of 181 days = \$51,410.00.

New Jersey Commission for the Blind and Visually Impaired

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- J. To approve the 2017-2018 request to provide services contract with the New Jersey Commission for the Blind and Visually Impaired at the recommended level 1 for A.M., Grade 3 student @ Frog Pond Elementary School at a cost of \$1,900.00.

The Richard Stockton College of NJ Internship/Practicum Program

- K. To approve the Affiliation Agreement between the Little Egg Harbor School District and The Richard Stockton College of New Jersey for an Internship/Practicum Program - Health Services Delivery in the field of: Nursing, Occupational Therapy, Physical Therapy, Public Health or Speech Pathology and Audiology/Communication Disorders dated December 19, 2017.
(Attachment XIII-K)

NGSSPD

- L. To approve the contract in the amount of \$11,600.00 between the Little Egg Harbor School District and NGSSPD for four professional development workshops. (Attachment XIII-L)

Schoolwide Inc.

- M. To approve the purchase of \$2,498.50 from Schoolwide Inc. for Guided Reading books for the Frog Pond Elementary School. (Attachment XIII-M)
- N. To approve the purchase of \$2,498.50 from Schoolwide Inc. for Guided Reading books for the George J. Mitchell Elementary School. (Attachment XIII-N)

Heinemann

- O. To approve the purchase of \$4,677.19 from Heinemann for Reading Assessment Kits for the district. (Attachment XIII-O)

Curriculum Guides

- P. To approve the following revised curriculum guides as indicated below:

Curriculum Guide	Grade Level(s)	Standards Alignment
Science	K-6	NJSLS- Science (2014)
Social Studies	K-6	NJSLS- Social Studies (2014)

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

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Motion by A. Daleo. Seconded by D. Gross to approve Finance Items Q through S.

Transportation

Q. To approve the following transportation jointures:

- a. Approve Jointure Contract through Monmouth Ocean Educational Services Commission for the 2017-2018 Summer School ESY Student.

VENDOR	ROUTE	COST	TOTAL COST
Hartnett	J575 to George J. Mitchell	\$124.85 Per Diem X 18 Days	\$2,247.30
R&D Transit	6502 to Education Academy	\$186.41 Per Diem X 25 Days	\$4,660.25
Father N Son	J606 to Katzenbach School for the Deaf	\$222.60 Per Diem X 20 Days	\$4,452.00

- b. Approve jointure Contract through Monmouth Ocean Education Services Commission for the 2017-2018 School Year Out of District placements.

VENDOR	ROUTE	COST	TOTAL COST
St. George	E7683 to George J. Mitchell (Homeless Route) – Quoted Route	\$214.20 Per Diem	Not to Exceed \$19,000.00
R&D Transit	6502 to Education Academy	\$186.41 Per Diem X 185 Days	\$34,485.85
DAG Transportation	7559 to Katzenbach School for the Deaf	\$236.25 Per Diem X 180 Days	\$42,525.00
Durham School Services	E7656 to CHOP – Quoted Route	\$194.25 Per Diem	Not to Exceed \$19,000.00

- c. Approve the 2017-2018 Summer School Jointure through Pinelands Regional School District. Renewed at .30%. See below:

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VENDOR	ROUTE	PRICE PER DIEM	TOTAL
Durham School Services	INT1 - 16 Passenger Mini-bus With Aide To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$253.73 – including aide (20 days)	\$5,074.60
Durham School Services	INT2 - 16 Passenger Mini-bus With Aide To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$253.73 – including aide (20 days)	\$5,074.60
Durham School Services	INT3 - 12 Passenger Mini-bus With Aide - Take In Only George J. Mitchell and/or Frog Pond Elementary Schools	\$37.96 – including aide (20 days)	\$759.20
Durham School Services	INT4 - 12 Passenger Mini-bus With Aide - Take Home Only From George J. Mitchell and/or Frog Pond Elementary Schools	\$37.96 – including aide (20 days)	\$759.20
Durham School Services	INT5 - 24 Passenger Mini-bus With Aide - To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$253.73 – including aide (20 days)	\$5,074.60

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Durham School Services	SS1 - 54 Passenger Vehicle To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$164.05 (20 days)	\$3,281.00
Durham School Services	SS2 - 54 Passenger Vehicle To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$164.05 (20 days)	\$3,281.00
Durham School Services	SS3 - 54 Passenger Vehicle To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$164.05 (20 days)	\$3,281.00
Durham School Services	SS4 - 54 Passenger Vehicle To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$164.05 (20 days)	\$3,281.00
Durham School Services	SS5 – 54 Passenger Vehicle To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$158.14 (20 days)	\$3,162.80

In-district summer program for special services (ESY) began on July 5, 2017 and ran through August 3, 2017, Monday - Thursday and students attended George J. Mitchell Elementary School.

- d. Approve Jointure Contracts through Pinelands Regional School District for the 2017-2018 school year. Durham School Service is doing all routes. All renewed at .30%. Non-public and Choice School renewed as per student enrollment (See Below) (Attachment XIII-Q)

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ROUTE	COST
P1, P2, P3, P4, P5, P6, P7, P8, P9, P10, P11, P12, I013 (F13) & I014 (F14)	\$24,174.39 Each
P13, P14 & I16 (F15)	\$23,832.77 Each
1894 (F17)	\$29,767.27
F18	\$29,129.70
2097 (F19)	\$27,937.61
F20	\$12,770.10
P100 – Frog Pond Handicapped Bus With Aide	\$28,386.37
P101 – GJM Handicapped Bus With Aide	\$39,740.01
PRAM – GJM Handicapped Bus With Aide (Preschool)	\$35,433.43
PAM3 (GPK3) & PPM3 (GPK4) – Preschool Buses With Aides	\$21,768.96 Each
PAM1 (GPK1) & PAM2 (GPK2) – Preschool Buses With Aides	\$38,627.54 Each
P15	\$12,623.08
AUT1 – GJM Handicapped Bus With Aide (Preschool)	\$40,449.74
P102 - Frog Pond Handicapped Bus With Aide	\$46,420.32
F1, F2, F3, F4, F5 & F6	\$158.48 Per Diem X 180 Days = \$28,526.40 Each
F7, F8, F9, F10, F11 & F12	\$160.47 Per Diem X 180 Days = \$28,884.60 Each
P16	\$98.43 Per Diem X 180 Days = \$17,717.40

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GPK5, GPK6, GPK7 & GPK8 – Preschool Buses With Aides	\$109.36 Per Diem X 180 Days = \$19,684.80 Each
P104 - GJM Handicapped Bus With Aide	\$190.57 Per Diem X 180 Days = \$34,302.60
AUT2 – GJM Handicapped Bus With Aide (Preschool)	\$247.74 Per Diem X 180 Days = \$44,593.20
AS_LCA1 (All Saints) (Renewed at lesser amount due to enrollment)	\$21,000.00
AS_LCA2 (All Saints) (Renewed at lesser amount due to enrollment)	\$15,000.00
CHOICE (Tuckerton Elementary)	\$22,494.60

- R. To approve the following transportation Route sheets for the 2017-2018 school year. Routes are subject to change due to students transferring in and out of the district. See attached route for the following schools: (Attachment XIII-R)
- Frog Pond School F1-15 & F17-F20 (Kindergarten - 6th Grade)
Arrival 7:50AM – Dismissal 2:35PM
 - Frog Pond School P100 & P102 (Mini-buses)
Arrival 7:50AM – Dismissal 2:35PM
 - George J. Mitchell School P1–P16 (Kindergarten – 6th Grade)
Arrival 8:45AM – Dismissal 3:30PM
 - George J. Mitchell School P101 & P104 (Mini-bus)
Arrival 8:45AM – Dismissal 3:30PM
 - Robert C. Wood, Sr. Early Childhood Center GPK1-GPK8
Arrival 9:30AM – Dismissal 3:30PM
 - Robert C. Wood, Sr. Early Childhood Center PRAM (Mini-bus)
Arrival 9:30AM – Dismissal 3:30PM
 - Robert C. Wood, Sr. Early Childhood Center AUT1 & AUT2
(Mini-buses) Arrival 9:30AM – Dismissal 3:00PM

Stale-dated Check

- S. To approve the cancellation of stale-dated cafeteria checks as per the auditor's recommendations.

Roll Call:

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Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

XIV. FACILITIES

Motion by A. Daleo. Seconded by D. Gross to approve Facilities Item A through D.

Community Use of School Property

- A. To approve the following requests for Community Use of School Property as per Board Policy #7150. (Attachment XIV-A)

Comprehensive Maintenance Plan

- B. To approve the Comprehensive Maintenance Plan for 2017/2018 to be submitted to the county office. (Attachment XIV-B)

Obsolete Equipment

- C. To approve the attached list of obsolete equipment for the Little Egg Harbor School District. (Attachment XIV-C)

Frog Pond Elementary School Sponsored Activities

- D. To approve the attached after school activities sponsored by the Board of Education that will be held at the Frog Pond Elementary School. (Attachment XIV-D)

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

XV. TECHNOLOGY

Motion by J. Becker. Seconded by M. Maleski to approve Technology Items A through C

Troxell

- A. To approve the quote from Troxell for Chromebooks and cart for the Frog Pond School in the amount of \$6,635.90. (Attachment XV-A)

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- B. To approve the quote from Troxell for Chromebooks and cart for the George Mitchell School in the amount of \$6,151.36. (Attachment XV-B)

Obsolete Equipment

- C. To approve the attached list of obsolete equipment for the Little Egg Harbor School District. (Attachment XV-C)

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

XVI. NEW BUSINESS

Motion by R. Moncrief. Seconded by A. Daleo.

To amend the agenda to approve recommendations of the Superintendent of Schools as per Executive Session:

1. The following employees have been granted time without pay:

Employee ID # 6125- 11/13 - 11/20 - 6 days total without pay

Employee ID # 5926 - 11/27/2017 - 12/1/2017 - 5 days total without pay

Employee ID # 5213 - 12/20, 21, 22 and 1/ 2, 3, 4, 5 - 7 days total without pay

Employee ID # 6128 - 10/30 - 11/3 - 5 days total without pay

Employee ID # 4698 - 1/31, 2/1, 2 - 3 days total without pay

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Abstain Ms. Frasca Yes

The Board Secretary stated the motion carried.

Motion by R. Moncrief. Seconded by J. Becker.

To amend the agenda to approve recommendations of the Superintendent of Schools as per Executive Session:

LITTLE EGG HARBOR BOARD OF EDUCATION

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FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM

5:00 PM

Minutes

2. The Little Egg Harbor Board of Education is rescinding the motion XVIA-8 from the January 17, 2017 Board of Education meeting for Employee ID # 4788.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Abstain Ms. Frasca Yes

The Board Secretary stated the motion carried.

Motion by R. Moncrief. Seconded by J. Becker.

To amend the agenda to approve recommendations of the Superintendent of Schools as per Executive Session:

3. The Little Egg Harbor Board of Education hereby accepts the retirement of Employee ID # 4788 effective 6/30/2018.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Abstain Ms. Frasca Yes

The Board Secretary stated the motion carried.

Motion by D. Gross. Seconded by M. Maleski.

To amend the agenda to approve recommendations of the Superintendent of Schools as per Executive Session:

4. The Little Egg Harbor Board of Education recommends the appointment of Sciarrillo Cornell, Attorneys at Law, to represent the Board in upcoming contract negotiations.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Abstain Ms. Frasca Yes

The Board Secretary stated the motion carried.

XVII. INFORMATIONAL ITEMS

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The following items are being presented for informational purposes (Attachment XVII):

- A. Community School Financials for the month of September 2017
- B. Correspondence from Mr. Cole, Facilities Manager
- C. Technology Department Board Report
- D. Correspondence and Financials from Nutri-Serve Food Management

XVIII. PERSONNEL

Motion by A. Daleo. Seconded by J. Becker to approve Personnel Item A.

Retirement

- A. To approve the following retirement:
 - 1. Mary Gordon, District Data and Program Specialist, effective December 31, 2017 - 8 years of service
 - 2. Christine Gross, District Secretary, effective October 31, 2017 - 15 years of service

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

Motion by D. Gross. Seconded by J. Becker to approve Personnel Items B1 through B8.

Staffing

- B. To approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries are contingent upon verified documentation.) Attachments # AR 2, 4, 5)
 - 1. Ms Elizabeth Maley, P/T Special Education Teacher, GJM, effective on or about 10/17/2017 through 6/30/2018, as per the LEHTEA salary guide BA Step 1 \$36,045.00 (67%) pro-rated. This is a new position and is tenurable and time accrued will go towards tenure.
 - 2. Mrs. Marie Wyatt, F/T Special Education Paraprofessional, FPE, is resigning effective 10/31/2017 to accept the position of Non-Aligned Secretary to the Director of Special Services, effective 11/1/2017 through

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6/30/2018, \$32,000.00 (pro-rated) per year plus \$500.00 longevity = \$32,500.00. Mrs. Wyatt will be replacing Mrs. Richmond who was transferred to another secretarial position.

3. Mrs. Christine Wilbert from a P/T Special Education Paraprofessional, FPE, to Full Time Paraprofessional, as per the LEHSSA salary guide, Step 2, \$11.93 per hour x 6.5 hours per day x 180 days = \$13,958.00 pro-rated. Ms. Wilbert will be replacing Mrs. Marie Wyatt.
4. Mr. David Cummins, F/T Maintenance Worker, GJM, effective on or about 10/17/2017 through 6/30/2018, as per the LEHSSA salary guide, Step 1 \$37,666.00 pro-rated. Mr. Cummins is replacing Mr. Stephen Hillman who resigned. This position is non-tenurable. Time accrued will not go towards tenure.
5. Mrs. Lynn Jillson, FPE, as MAC Program Coordinator/Teacher, which is payable through the MAC Grant, \$25.00 per hour x 40 hours = \$1,000.00.
6. Mrs. Stacie Nicole Martin, FPE as Program Consultant/Manager, which is payable through the MAC Grant, \$25.00 per hour x 30 hours = \$750.00
7. Ms. Jaclyn Williscroft, GJM, as MAC Program Coordinator/Teacher, which is payable through the MAC Grant, \$25.00 per hour x 40 hours = \$1,000.00.
8. Mrs. Heather Kuhmichel, RCW ECC, as Program Consultant/Manager, which is payable through the MAC Grant, \$25.00 per hour x 30 hours = \$750.00.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes

Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

Mrs. Palan abstained from Items B2, B3, B4.

The Board Secretary stated the motion carried.

Motion by J. Becker. Seconded by R. Moncrief to approve Personnel Items C1 through C5.

Leave of Absence

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C. To approve the following request(s) for Leave of Absence as listed below:
(Attachment # AR3, AR4)

1. Mr. John McGrath, Counselor, FPE, is requesting to utilize the NJFLA beginning on or about October 9, 2017 through June 30, 2018 up to a total of 60 days, to care for a family member, pending medical documentation. Mr. McGrath has requested not to utilize his accumulated sick time. Employee's medical benefits will remain intact during this time.
2. Mrs. Jacqueline Anderson, Master Teacher, RCW ECC, is requesting to extend her medical leave of absence through on or about December 8, 2017. Mrs. Anderson will be utilizing her remaining 16 Federal Family Leave days from October 2, 2017 through October 23, 2017. Mrs. Anderson has then requested to utilize her accumulated sick time - 24.5 sick days, 2 non-cumulative sick days and 3 personal days.
3. Mr. James McGettigan, 5th grade Teacher, FPE, is requesting a medical leave of absence beginning October 18, 2017 through on or about November 27, 2017. Mr. McGettigan has requested to utilize accumulated sick time - 23 sick days and 2 non-cumulative days. If permitted by physician, Mr. McGettigan will be returning to his position earlier. Mr. McGettigan's medical benefits will remain intact during this period.
4. Mrs. Debra Christensen, Secretary, FPE/GJM, is requesting a medical leave of absence beginning November 13, 2017 through on or about January 1, 2018. Mrs. Christensen will be utilizing accumulated sick time - 28 days. Mrs. Christensen's medical benefits will remain intact during this period.
5. Mrs. Ellen Sutton, Preschool Teacher Assistant, RCW - ECC, is requesting a medical leave of absence to begin on December 1, 2017 through on or about January 15, 2018. Mrs. Sutton will be utilizing accumulated sick time - 23 sick days and 2 non-cumulative sick days. Mrs. Sutton's medical benefits will remain intact during this period.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes

Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

Mrs. Palan abstained from Item C4.

The Board Secretary stated the motion carried.

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Motion by A. Daleo. Seconded by J. Becker to approve Personnel Items D through J.

- D. To approve the attached Graduate Course Classes as per the Little Egg Harbor Education Association/Board Contractual Agreement, and Continuing Education Classes as per agreement. (Attachment XVIII-D)
- E. To approve the attached substitutes for the 2017-2018 school year. (Attachment XVIII-E)
- F. To approve the attached list of students for Pinelands Regional High School Senior Projects pending final paperwork. (Attachment XVIII-F)
- G. To approve the attached mentors for the George J. Mitchell Elementary School for the 2017-2018 school year. (Attachment XVIII-G)
- H. To approve the attached list of field placements for Spring 2018. (Attachment XVIII-H)
- I. To approve the salary correction for Patricia MacCorkle from \$6,422 to \$6,442 effective 9/19/2017 through 6/30/2017 pro-rated.
- J. To approve Ms. Nicole Russell, 5th grade teacher, GJM, home instruction for V.K. from September 21, 2017 through September 29, 2017 for a total of 5 hours.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

XIX. HIB

Motion by J. Becker. Seconded by D. Gross to accept the Harassment, Intimidation and Bullying reports as presented and discussed in Executive Session. - None to report at this time.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

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XX. POLICY AND PROCEDURES

Motion by M. Maleski. Seconded by R. Moncrief to approve Policy and Procedures Items A through J.

- A. To approve the attached Nursing Services Plan for the 2017-2018 school year. (XX-A)
- B. To approve the 2017-2018 updated Emergency Management Operation Guidelines.
- C. To approve the submission of the NJ QSAC Statement of Assurance for the 2017-2018 school year. (Attachment # XX-C)
- D. To approve the Little Egg Harbor School District Field Trip list for 2017-2018. (Attachment # XX-D)
- E. To approve the submission of the SEMI Action Plan. (Attachment # XX-E)
- F. To approve the attached listing of policies for revisions. (Attachment # XX-F)

POLICY #	POLICY TITLE
5112	Entrance Age
7510	Use of School Facilities

G. To approve the attached listing of Policies for 2nd Reading and Adoption: (Attachment # XX-G)

POLICY #	POLICY TITLE
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7130	School Closing

H. To approve the attached listing of Regulations for 2nd Reading and Adoption: (Attachment # XX-H)

REGULATION #	REGULATION TITLE
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7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7300.2	Disposition of Land
7300.3	Disposition of Personal Property
7300.4	Disposition of Federal Property

I. To approve the following staff transfer:

- Jill Richmond, Secretary to the Director of Special Services to District Secretary replacing Christine Gross, effective 11/1/2017.

J. To approve the following revised job description: (Attachment XX-J)

- District Data and Program Specialist

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
 Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

INFORMATIONAL ITEMS:

The following items are being presented for informational purposes:

- Enrollment /attendance reports for the month ending
- Health office reports for the month ending
- Suspension reports for the month ending
- Fire/emergency drill reports for the month ending

XXI. *PUBLIC COMMENT*

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167. There is a sign-in sheet located on the podium. Please sign in before you speak.

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There was no public comment at this time.

XXII. BOARD FORUM

J. Palan stated that she is happy with the parent and student involvement in the district.

M. Maleski congratulated the students of the month, Mrs. Bruno and her STEAM class and thanked Dr. McCooley for her help with the Pinelands Regional High School situation.

D. Gross thanked the sixth graders for their presentations and thanked the administrative team for their Wildly Important Goal (WIGS) presentation.

R. Moncrief stated he liked the updates coming from the sixth grade students and likes the focus on Science.

J. Becker congratulated students of the month and stated how great the presentations from the sixth graders were.

A. Daleo thanked the administrative team for their presentations, congratulated the students of the month and thanked Dr. McCooley and Mr. Brown for their informative presentations. He also congratulated Mr. Maleski on his appointment as the Assistant Principal at the Pinelands Regional High School.

G. Frasca echoed everyone's comments towards the staff and students.

XXIII. ADJOURNMENT

Motion by A. Daleo. Seconded by R. Moncrief.

To adjourn at 7:22 p.m.

VOTE: All Ayes

Respectfully submitted,

Mr. Nicholas K. Brown
Board Secretary/School Business Administrator