

**LITTLE EGG HARBOR BOARD OF EDUCATION**  
**OCTOBER 16, 2017**  
**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**  
**5:00 PM**

**I. CALL MEETING TO ORDER**

Ms. Gina Frasca, Board President, will preside and voice the call to order.

**Roll Call:**

**Mr. Becker** \_\_\_\_\_ **Mr. Daleo** \_\_\_\_\_ **Dr. Gross** \_\_\_\_\_ **Mr. Maleski** \_\_\_\_\_  
**Mr. Moncrief** \_\_\_\_\_ **Mrs. Palan** \_\_\_\_\_ **Ms. Frasca** \_\_\_\_\_

**II. EXECUTIVE SESSION**

**BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION** to enter into a closed executive session for the purpose of discussing the matters checked below. Action may or may not be taken upon return to regular session. (check as applicable):

Matters involving personnel  
 Contractual Matters  
 Negotiations  
 Anticipated Litigation  
 Safety and Security  
 OTHER:  Statutory Confidential Matter  Right to Receive Government Funds  Invasion of Individual Privacy  Collective Bargaining Agreement or Negotiations  Acquisition of Property  Investigations of Violations  
 Attorney-Client Privilege  Public Hearing Deliberations

**Roll Call:**

**Mr. Becker** \_\_\_\_\_ **Mr. Daleo** \_\_\_\_\_ **Dr. Gross** \_\_\_\_\_ **Mr. Maleski** \_\_\_\_\_  
**Mr. Moncrief** \_\_\_\_\_ **Mrs. Palan** \_\_\_\_\_ **Ms. Frasca** \_\_\_\_\_

**Motion Carries: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**III. PLEDGE OF ALLEGIANCE**

**IV. OPEN PUBLIC MEETINGS ACT**

This is to advise the general public that in compliance with the open public meetings act the Little Egg Harbor Board of Education caused to be posted at the office of the Board of Education located at 307 Frog Pond Road, Little Egg Harbor, NJ and faxed on, January 5, 2017 to the Asbury Park Press, Atlantic City Press, Manahawkin Newspapers, and SandPaper and to the office of the Municipal Clerk of Little Egg Harbor, a meeting notice setting forth the time, date, and location of this meeting.

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**V. APPROVAL OF AGENDA**  
**RECOMMEND MOTION TO APPROVE AGENDA**

**RESOLVED** that the Board of Education approve the regular meeting agenda for October 16, 2017.

**Roll Call:**

**Mr. Becker** \_\_\_\_\_ **Mr. Daleo** \_\_\_\_\_ **Dr. Gross** \_\_\_\_\_ **Mr. Maleski** \_\_\_\_\_  
**Mr. Moncrief** \_\_\_\_\_ **Mrs. Palan** \_\_\_\_\_ **Ms. Frasca** \_\_\_\_\_

**Motion Carries: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**VI. BOARD PRESENTATIONS**

- FPE School Update - Gabriella Bruno, 6th grade student
- GJM School Update - Hailey Parnell, 6th grade student
- Students of the Month
  - Frog Pond Elementary School - Mr. Troy Henderson, Principal
  - George J. Mitchell Elementary School - Mrs. Deborah Giannuzzi, Principal
- Emergency Management Guidelines 2017-2018 - Mr. Paul Nazarok, Elementary Supervisor
- Presentation of WIGS, Mr. Henderson, Mrs. Giannuzzi, Mrs. Flynn
- Presentation of NJASK Science Scores, Mr. John Acampora, Director of Curriculum

**VII. SUPERINTENDENT'S REPORT**

- District Highlights

**VIII. OPEN TO THE PUBLIC**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

**IX. BY RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS to approve the following resolution to designate October 23rd through October 31st as "Red**

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***Ribbon Week”***

***WHEREAS, the Little Egg Harbor Board of Education values the health and safety of all our students; and;***

***WHEREAS, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides, and suicides; and;***

***WHEREAS, it is the goal of Red Ribbon Week and the Little Egg Harbor Township School District to involve families, schools, businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign and establish an atmosphere that supports awareness, education and on-going initiatives to prevent illegal drug use, and;***

***WHEREAS, the Red Ribbon Week Campaign theme promotes family and individual responsibilities for living healthy, drug-free lifestyles, without illegal drugs or the illegal use of legal drugs, and;***

***WHEREAS, the Little Egg Harbor Township School District shall plan activities in conjunction with Red Ribbon Week Campaign which supports awareness, education and promoting a healthy lifestyle for the students and families of the Little Egg Harbor Township.***

***NOW, THEREFORE, BE IT RESOLVED, that the Little Egg Harbor Board of Education do hereby proclaim October 23rd to 31st 2017 as “Red Ribbon Week.”***

**Roll Call:**

**Mr. Becker \_\_\_\_\_ Mr. Daleo \_\_\_\_\_ Dr. Gross \_\_\_\_\_ Mr. Maleski \_\_\_\_\_  
Mr. Moncrief \_\_\_\_\_ Mrs. Palan \_\_\_\_\_ Ms. Frasca \_\_\_\_\_**

**Motion Carries: Yes \_\_\_\_\_ No \_\_\_\_\_**

**X. *BY RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS to approve the following resolution:***

**Cost Reimbursement for Food Service Management Services works best for the Little Egg Harbor School District**

**Whereas, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service**

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management companies that operate breakfast and lunch programs for New Jersey public schools, and

**Whereas**, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a “Cost Reimbursement Basis” to a “Fixed Price Basis” for contract awards, and

**Whereas**, the Little Egg Harbor Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

**Whereas**, the Little Egg Harbor Board of Education credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

**Whereas**, the Little Egg Harbor Board of Education declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services, and

**Whereas**, the Little Egg Harbor Board of Education further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and

**Whereas**, the Little Egg Harbor Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education, and

**Whereas**, the Little Egg Harbor Board of Education rejects the Department of Agriculture’s underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

**Whereas**, the Little Egg Harbor Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either “Cost Reimbursement” or “Fixed Price” as the basis for contract awards.

**Now Therefore be it Resolved**, that the Little Egg Harbor Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a “Fixed Price” basis and allow the option of continuing to use a “Cost Reimbursement procurement model; or in the alternative , a “Fixed Price” procurement method, and

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**Be It Further Resolved**, that copies of this resolution shall be forwarded to:

New Jersey Association of School Business Officials  
New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)  
Local Legislators  
NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA

**Roll Call:**

**Mr. Becker** \_\_\_\_\_ **Mr. Daleo** \_\_\_\_\_ **Dr. Gross** \_\_\_\_\_ **Mr. Maleski** \_\_\_\_\_  
**Mr. Moncrief** \_\_\_\_\_ **Mrs. Palan** \_\_\_\_\_ **Ms. Frasca** \_\_\_\_\_

**Motion Carries: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**XI. BOARD WORK SESSION**

**XII. MINUTES**

**RECOMMEND MOTION TO APPROVE SEPTEMBER 18, 2017 MINUTES**

The minutes are presented for necessary correction and approval for the regular and executive meeting on September 18, 2017. (Attachment XII)

**Roll Call:**

**Mr. Becker** \_\_\_\_\_ **Mr. Daleo** \_\_\_\_\_ **Dr. Gross** \_\_\_\_\_ **Mr. Maleski** \_\_\_\_\_  
**Mr. Moncrief** \_\_\_\_\_ **Mrs. Palan** \_\_\_\_\_ **Ms. Frasca** \_\_\_\_\_

**Motion Carries: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**XIII. FINANCE**

**RECOMMEND MOTION TO APPROVE FINANCE ITEMS A THROUGH G**

- A. **RESOLVED** that the Board of Education approve all bills and claims for October 2017, which have been examined by a member of the board and are presented for approval. (Attachment XIII-A)
- B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. (Attachment XIII-B)
- C. **RESOLVED** that the Board of Education approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of August 31, 2017, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Little

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Egg Harbor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of August. (Attachment XIII-C)

Nicholas K. Brown

Board Secretary

October 5, 2017

Date

- D. **RESOLVED** that the Board of Education to approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Little Egg Harbor Board of Education certifies that as of August 31, 2017, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending August 31, 2017. (Attachment XIII-E)
- F. **RESOLVED** that the Board of Education approve the payroll as follows:
- o September 29, 2017 - \$799,604.99
  - o October 13, 2017 - \$798,993.90
- Gross pay includes gross pay, employer share of FICA and Medicare.
- G. **RESOLVED** that the Board of Education approve the travel and related expense reimbursement per policy. (Attachment XIII-G)

**Roll Call:**

**Mr. Becker** \_\_\_\_\_ **Mr. Daleo** \_\_\_\_\_ **Dr. Gross** \_\_\_\_\_ **Mr. Maleski** \_\_\_\_\_  
**Mr. Moncrief** \_\_\_\_\_ **Mrs. Palan** \_\_\_\_\_ **Ms. Frasca** \_\_\_\_\_

**Motion Carries: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**RECOMMEND MOTION TO APPROVE FINANCE ITEMS H THROUGH P**

- H. **RESOLVED** that the Board of Education approve to accept the following donations made to the Little Egg Harbor School District:

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- a. Donation of school supplies and Halloween items from the Walmart Super Center in Howell, NJ with an estimated value of \$500.00.
  
- I. **RESOLVED** that the Board of Education approve the Contract/Agreement for A.L., Grade 5, Frog Pond Elementary School outgoing student for the Marie H. Katzenbach School for the Deaf from September 11, 2017 on or about June 19, 2018. Tuition of 181 days = \$51,410.00.
  
- J. **RESOLVED** that the Board of Education approve the 2017-2018 request to provide services contract with the New Jersey Commission for the Blind and Visually Impaired at the recommended level 1 for A.M., Grade 3 student @ Frog Pond Elementary School at a cost of \$1,900.00.
  
- K. **RESOLVED** that the Board of Education approve the Affiliation Agreement between the Little Egg Harbor School District and The Richard Stockton College of New Jersey for an Internship/Practicum Program - Health Services Delivery in the field of: Nursing, Occupational Therapy, Physical Therapy, Public Health or Speech Pathology and Audiology/Communication Disorders dated December 19, 2017. (Attachment XIII-K)
  
- L. **RESOLVED** that the Board of Education approve the contract in the amount of \$11,600.00 between the Little Egg Harbor School District and NGSSPD for four professional development workshops. (Attachment XIII-L)
  
- M. **RESOLVED** that the Board of Education approve the purchase of \$2,498.50 from Schoolwide Inc. for Guided Reading books for the Frog Pond Elementary School. (Attachment XIII-M)
  
- N. **RESOLVED** that the Board of Education approve the purchase of \$2,498.50 from Schoolwide Inc. for Guided Reading books for the George J. Mitchell Elementary School. (Attachment XIII-N)
  
- O. **RESOLVED** that the Board of Education approve the purchase of \$4,677.19 from Heinemann for Reading Assessment Kits for the district. (Attachment XIII-O)
  
- P. **RESOLVED** that the Board of Education approve the following revised curriculum guides as indicated below:

Curriculum Guide	Grade Level(s)	Standards Alignment
Science	K-6	NJSLS- Science (2014)

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Social Studies	K-6	NJSLS- Social Studies (2014)
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**Roll Call:**

**Mr. Becker** \_\_\_\_\_ **Mr. Daleo** \_\_\_\_\_ **Dr. Gross** \_\_\_\_\_ **Mr. Maleski** \_\_\_\_\_  
**Mr. Moncrief** \_\_\_\_\_ **Mrs. Palan** \_\_\_\_\_ **Ms. Frasca** \_\_\_\_\_

**Motion Carries: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**RECOMMEND MOTION TO APPROVE FINANCE ITEMS Q THROUGH S**

Q. **RESOLVED** that the Board of Education approve the following transportation jointures:

- a. Approve Jointure Contract through Monmouth Ocean Educational Services Commission for the 2017-2018 Summer School ESY Student.

VENDOR	ROUTE	COST	TOTAL COST
Hartnett	J575 to George J. Mitchell	\$124.85 Per Diem X 18 Days	\$2,247.30
R&D Transit	6502 to Education Academy	\$186.41 Per Diem X 25 Days	\$4,660.25
Father N Son	J606 to Katzenbach School for the Deaf	\$222.60 Per Diem X 20 Days	\$4,452.00

- b. Approve jointure Contract through Monmouth Ocean Education Services Commission for the 2017-2018 School Year Out of District placements.

VENDOR	ROUTE	COST	TOTAL COST
St. George	E7683 to George J. Mitchell (Homeless Route) – Quoted Route	\$214.20 Per Diem	Not to Exceed \$19,000.00



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R&D Transit	6502 to Education Academy	\$186.41 Per Diem X 185 Days	\$34,485.85
DAG Transportation	7559 to Katzenbach School for the Deaf	\$236.25 Per Diem X 180 Days	\$42,525.00
Durham School Services	E7656 to CHOP – Quoted Route	\$194.25 Per Diem	Not to Exceed \$19,000.00

- c. Approve the 2017-2018 Summer School Jointure through Pinelands Regional School District. Renewed at .30%. See below:

<b>VENDOR</b>	<b>ROUTE</b>	<b>PRICE PER DIEM</b>	<b>TOTAL</b>
Durham School Services	INT1 - 16 Passenger Mini-bus With Aide To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$253.73 – including aide (20 days)	\$5,074.60
Durham School Services	INT2 - 16 Passenger Mini-bus With Aide To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$253.73 – including aide (20 days)	\$5,074.60
Durham School Services	INT3 - 12 Passenger Mini-bus With Aide - Take In Only George J. Mitchell and/or Frog Pond Elementary Schools	\$37.96 – including aide (20 days)	\$759.20

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Durham School Services	INT4 - 12 Passenger Mini-bus With Aide - Take Home Only From George J. Mitchell and/or Frog Pond Elementary Schools	\$37.96 – including aide (20 days)	\$759.20
Durham School Services	INT5 - 24 Passenger Mini-bus With Aide - To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$253.73 – including aide (20 days)	\$5,074.60
Durham School Services	SS1 - 54 Passenger Vehicle To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$164.05 (20 days)	\$3,281.00
Durham School Services	SS2 - 54 Passenger Vehicle To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$164.05 (20 days)	\$3,281.00
Durham School Services	SS3 - 54 Passenger Vehicle To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$164.05 (20 days)	\$3,281.00
Durham School Services	SS4 - 54 Passenger Vehicle To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$164.05 (20 days)	\$3,281.00

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Durham School Services	SS5 – 54 Passenger Vehicle To and From George J. Mitchell and/or Frog Pond Elementary Schools	\$158.14 (20 days)	\$3,162.80
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In-district summer program for special services (ESY) began on July 5, 2017 and ran through August 3, 2017, Monday - Thursday and students attended George J. Mitchell Elementary School.

- d. Approve Jointure Contracts through Pinelands Regional School District for the 2017-2018 school year. Durham School Service is doing all routes. All renewed at .30%. Non-public and Choice School renewed as per student enrollment (See Below) (Attachment XIII-Q)

ROUTE	COST
P1, P2, P3, P4, P5, P6, P7, P8, P9, P10, P11, P12, I013 (F13) & I014 (F14)	\$24,174.39 Each
P13, P14 & I16 (F15)	\$23,832.77 Each
1894 (F17)	\$29,767.27
F18	\$29,129.70
2097 (F19)	\$27,937.61
F20	\$12,770.10
P100 – Frog Pond Handicapped Bus With Aide	\$28,386.37
P101 – GJM Handicapped Bus With Aide	\$39,740.01
PRAM – GJM Handicapped Bus With Aide (Preschool)	\$35,433.43
PAM3 (GPK3) & PPM3 (GPK4) – Preschool Buses With Aides	\$21,768.96 Each
PAM1 (GPK1) & PAM2 (GPK2) – Preschool Buses With Aides	\$38,627.54 Each
P15	\$12,623.08

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AUT1 – GJM Handicapped Bus With Aide (Preschool)	\$40,449.74
P102 - Frog Pond Handicapped Bus With Aide	\$46,420.32
F1, F2, F3, F4, F5 & F6	\$158.48 Per Diem X 180 Days = \$28,526.40 Each
F7, F8, F9, F10, F11 & F12	\$160.47 Per Diem X 180 Days = \$28,884.60 Each
P16	\$98.43 Per Diem X 180 Days = \$17,717.40
GPK5, GPK6, GPK7 & GPK8 – Preschool Buses With Aides	\$109.36 Per Diem X 180 Days = \$19,684.80 Each
P104 - GJM Handicapped Bus With Aide	\$190.57 Per Diem X 180 Days = \$34,302.60
AUT2 – GJM Handicapped Bus With Aide (Preschool)	\$247.74 Per Diem X 180 Days = \$44,593.20
AS_LCA1 (All Saints) (Renewed at lesser amount due to enrollment)	\$21,000.00
AS_LCA2 (All Saints) (Renewed at lesser amount due to enrollment)	\$15,000.00
CHOICE (Tuckerton Elementary)	\$22,494.60

- R. **RESOLVED** that the Board of Education approve the following transportation Route sheets for the 2017-2018 school year. Routes are subject to change due to students transferring in and out of the district. See attached route for the following schools: (Attachment XIII-R)  
 Frog Pond School F1-15 & F17-F20 (Kindergarten - 6<sup>th</sup> Grade)  
 Arrival 7:50AM – Dismissal 2:35PM

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Frog Pond School P100 & P102 (Mini-buses)

Arrival 7:50AM – Dismissal 2:35PM

George J. Mitchell School P1–P16 (Kindergarten – 6<sup>th</sup> Grade)

Arrival 8:45AM – Dismissal 3:30PM

George J. Mitchell School P101 & P104 (Mini-bus)

Arrival 8:45AM – Dismissal 3:30PM

Robert C. Wood, Sr. Early Childhood Center GPK1-GPK8

Arrival 9:30AM – Dismissal 3:30PM

Robert C. Wood, Sr. Early Childhood Center PRAM (Mini-bus)

Arrival 9:30AM – Dismissal 3:30PM

Robert C. Wood, Sr. Early Childhood Center AUT1 & AUT2

(Mini-buses) Arrival 9:30AM – Dismissal 3:00PM

- S. **RESOLVED** that the Board of Education approve the cancellation of stale-dated cafeteria checks as per the auditor’s recommendations.

**Roll Call:**

**Mr. Becker** \_\_\_\_\_ **Mr. Daleo** \_\_\_\_\_ **Dr. Gross** \_\_\_\_\_ **Mr. Maleski** \_\_\_\_\_

**Mr. Moncrief** \_\_\_\_\_ **Mrs. Palan** \_\_\_\_\_ **Ms. Frasca** \_\_\_\_\_

**Motion Carries: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**XIV. FACILITIES**

**RECOMMEND MOTION TO APPROVE FACILITIES ITEM A THROUGH D**

- A. **RESOLVED** that the Board of Education approve the following requests for Community Use of School Property as per Board Policy #7150. (Attachment XIV-A)
- B. **RESOLVED** that the Board of Education approve the Comprehensive Maintenance Plan for 2017/2018 to be submitted to the county office. (Attachment XIV-B)
- C. **RESOLVED** that the Board of Education approve the attached list of obsolete equipment for the Little Egg Harbor School District. (Attachment XIV-C)
- D. **RESOLVED** that the Board of Education approve the attached after school activities sponsored the Board of Education that will be held at the Frog Pond Elementary School. (Attachment XIV-D)

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Mr. Moncrief \_\_\_\_\_ Mrs. Palan \_\_\_\_\_ Ms. Frasca \_\_\_\_\_

Motion Carries: Yes \_\_\_\_\_ No \_\_\_\_\_

**XV. TECHNOLOGY**

**RECOMMEND MOTION TO APPROVE TECHNOLOGY ITEM A THROUGH C**

- A. **RESOLVED** that the Board of Education approve the quote from Troxell for Chromebooks and cart for the Frog Pond School in the amount of \$6,635.90. (Attachment XV-A)
- B. **RESOLVED** that the Board of Education approve the quote from Troxell for Chromebooks and cart for the George Mitchell School in the amount of \$6,151.36. (Attachment XV-B)
- C. **RESOLVED** that the Board of Education to approve the attached list of obsolete equipment for the Little Egg Harbor School District. (Attachment XV-C)

**Roll Call:**

Mr. Becker \_\_\_\_\_ Mr. Daleo \_\_\_\_\_ Dr. Gross \_\_\_\_\_ Mr. Maleski \_\_\_\_\_  
Mr. Moncrief \_\_\_\_\_ Mrs. Palan \_\_\_\_\_ Ms. Frasca \_\_\_\_\_

Motion Carries: Yes \_\_\_\_\_ No \_\_\_\_\_

**XVI. NEW BUSINESS**

**XVII. INFORMATIONAL ITEMS**

The following items are being presented for informational purposes (Attachment XVII):

- A. Community School Financials for the month of September 2017
- B. Correspondence from Mr. Cole, Facilities Manager
- C. Technology Department Board Report
- D. Correspondence and Financials from Nutri-Serve Food Management

**XVIII. PERSONNEL**

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS**

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**TO APPROVE ITEM A1 - A2**

A. **RESOLVED** that the Board of Education approve the following retirement:

1. Mary Gordon, District Data and Program Specialist, effective December 31, 2017 - 8 years of service
2. Christine Gross, District Secretary, effective October 31, 2017 - 15 years of service

**Roll Call:**

**Mr. Becker** \_\_\_\_\_ **Mr. Daleo** \_\_\_\_\_ **Dr. Gross** \_\_\_\_\_ **Mr. Maleski** \_\_\_\_\_  
**Mr. Moncrief** \_\_\_\_\_ **Mrs. Palan** \_\_\_\_\_ **Ms. Frasca** \_\_\_\_\_

**Motion Carries: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS**  
**TO APPROVE ITEMS B1 - B8**

B. **RESOLVED** that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries are contingent upon verified documentation.) Attachments # AR 2, 4, 5)

1. Ms Elizabeth Maley, P/T Special Education Teacher, GJM, effective on or about 10/17/2017 through 6/30/2018, as per the LEHTEA salary guide BA Step 1 \$36,045.00 (67%) pro-rated. This is a new position and is tenurable and time accrued will go towards tenure.
2. Mrs. Marie Wyatt, F/T Special Education Paraprofessional, FPE, is resigning effective 10/31/2017 to accept the position of Non-Aligned Secretary to the Director of Special Services, effective 11/1/2017 through 6/30/2018, \$32,000.00 (pro-rated) per year plus \$500.00 longevity = \$32,500.00. Mrs. Wyatt will be replacing Mrs. Richmond who was transferred to another secretarial position.
3. Mrs. Christine Wilbert from a P/T Special Education Paraprofessional, FPE, to Full Time Paraprofessional, as per the LEHSSA salary guide, Step 2, \$11.93 per hour x 6.5 hours per day x 180 days = \$13,958.00 pro-rated. Ms. Wilbert will be replacing Mrs. Marie Wyatt.

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4. Mr. David Cummins, F/T Maintenance Worker, GJM, effective on or about 10/17/2017 through 6/30/2018, as per the LEHSSA salary guide, Step 1 \$37,666.00 pro-rated. Mr. Cummins is replacing Mr. Stephen Hillman who resigned. This position is non-tenurable. Time accrued will not go towards tenure.
5. Mrs. Lynn Jillson, FPE, as MAC Program Coordinator/Teacher, which is payable through the MAC Grant, \$25.00 per hour x 40 hours = \$1,000.00.
6. Mrs. Stacie Nicole Martin, FPE as Program Consultant/Manager, which is payable through the MAC Grant, \$25.00 per hour x 30 hours = \$750.00
7. Ms. Jaclyn Willisroft , GJM, as MAC Program Coordinator/Teacher, which is payable through the MAC Grant, \$25.00 per hour x 40 hours = \$1,000.00.
8. Mrs. Heather Kuhmichel, RCW ECC, as Program Consultant/Manager, which is payable through the MAC Grant, \$25.00 per hour x 30 hours = \$750.00.

**Roll Call:**

**Mr. Becker** \_\_\_\_\_ **Mr. Daleo** \_\_\_\_\_ **Dr. Gross** \_\_\_\_\_ **Mr. Maleski** \_\_\_\_\_  
**Mr. Moncrief** \_\_\_\_\_ **Mrs. Palan** \_\_\_\_\_ **Ms. Frasca** \_\_\_\_\_

**Motion Carries: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEM C1 - C5**

C. **RESOLVED** that the Board of Education approve the following request(s) for Leave of Absence as listed below: (attachment # AR3 , AR4)

1. Mr. John McGrath, Counselor, FPE, is requesting to utilize the NJFLA beginning on or about October 9, 2017 through June 30, 2018 up to a total of 60 days, to care for a family member, pending medical documentation. Mr. McGrath has requested not to utilize his accumulated sick time. Employee's medical benefits will remain intact during this time.
2. Mrs. Jacqueline Anderson, Master Teacher, RCW ECC, is requesting to extend her medical leave of absence through on or about December



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8,2017. Mrs. Anderson will be utilizing her remaining 16 Federal Family Leave days from October 2, 2017 through October 23, 2017. Mrs. Anderson has then requested to utilize her accumulated sick time - 24.5 sick days, 2 non- cumulative sick days and 3 personal days.

3. Mr. James McGettigan, 5th grade Teacher, FPE, is requesting a medical leave of absence beginning October 18, 2017 through on or about November 27, 2017. Mr. McGettigan has requested to utilize accumulated sick time - 23 sick days and 2 non-cumulative days. If permitted by physician, Mr. McGettigan will be returning to his position earlier. Mr. McGettigan's medical benefits will remain intact during this period.
4. Mrs. Debra Christensen, Secretary, FPE/GJM, is requesting a medical leave of absence beginning November 13, 2017 through on or about January 1, 2018. Mrs. Christensen will be utilizing accumulated sick time - 28 days. Mrs. Christensen's medical benefits will remain intact during this period.
5. Mrs. Ellen Sutton, Preschool Teacher Assistant, RCW - ECC, is requesting a medical leave of absence to begin on December 1, 2017 through on or about January 15, 2018. Mrs. Sutton will be utilizing accumulated sick time - 23 sick days and 2 non-cumulative sick days. Mrs. Sutton's medical benefits will remain intact during this period.

**Roll Call:**

**Mr. Becker** \_\_\_\_\_ **Mr. Daleo** \_\_\_\_\_ **Dr. Gross** \_\_\_\_\_ **Mr. Maleski** \_\_\_\_\_  
**Mr. Moncrief** \_\_\_\_\_ **Mrs. Palan** \_\_\_\_\_ **Ms. Frasca** \_\_\_\_\_

**Motion Carries: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

***UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEMS D - J***

- D. **RESOLVED** that the Board of Education approve the attached Graduate Course Classes as per the Little Egg Harbor Education Association/Board Contractual Agreement, and Continuing Education Classes as per agreement. (Attachment XVIII-D)
- E. **RESOLVED** that the Board of Education approve the attached substitutes for the 2017-2018 school year. (Attachment XVIII-E)

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- F. **RESOLVED** that the Board of Education approve the attached list of students for Pinelands Regional High School Senior Projects pending final paperwork: (Attachment XVIII-F)
- G. **RESOLVED** that the Board of Education approve the attached mentors for the George J. Mitchell Elementary School for the 2017-2018 school year. (Attachment XVIII-G)
- H. **RESOLVED** that the Board of Education approve the attached list of field placements for Spring 2018. (Attachment XVIII-H)
- I. **RESOLVED** that the Board of Education approve the salary correction for Patricia MacCorkle from \$6,422 to \$6,442 effective 9/19/2017 through 6/30/2017 pro-rated.
- J. **RESOLVED** that the Board of Education approve Ms. Nicole Russell, 5th grade teacher, GJM, home instruction for V.K. from September 21, 2017 through September 29, 2017 for a total of 5 hours.

**Roll Call:**

**Mr. Becker** \_\_\_\_\_ **Mr. Daleo** \_\_\_\_\_ **Dr. Gross** \_\_\_\_\_ **Mr. Maleski** \_\_\_\_\_  
**Mr. Moncrief** \_\_\_\_\_ **Mrs. Palan** \_\_\_\_\_ **Ms. Frasca** \_\_\_\_\_

**Motion Carries: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**XIX. HIB  
UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEM XIX**

**RESOLVED** that the Board of Education accept the Harassment, Intimidation and Bullying reports as presented and discussed in Executive Session. - None to report at this time.

**Roll Call:**

**Mr. Becker** \_\_\_\_\_ **Mr. Daleo** \_\_\_\_\_ **Dr. Gross** \_\_\_\_\_ **Mr. Maleski** \_\_\_\_\_  
**Mr. Moncrief** \_\_\_\_\_ **Mrs. Palan** \_\_\_\_\_ **Ms. Frasca** \_\_\_\_\_

**Motion Carries: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**XX. POLICY AND PROCEDURES  
UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEMS A - J**

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- A. **RESOLVED** that the Board of Education approve the attached Nursing Services Plan for the 2017-2018 school year. (XX-A)
- B. **RESOLVED** that the Board of Education approve the 2017-2018 updated Emergency Management Operation Guidelines.
- C. **RESOLVED** that the Board of Education approve the submission of the NJ QSAC Statement of Assurance for the 2017-2018 school year. (Attachment # XX-C)
- D. **RESOLVED** that the Board of Education approve the Little Egg Harbor School District Field Trip list for 2017-2018. (Attachment # XX-D)
- E. **RESOLVED** that the Board of Education approve the submission of the SEMI Action Plan (Attachment # XX-E)
- F. **RESOLVED** that the Board of Education approve the attached listing of policies for revisions: (Attachment # XX-F)

<b>POLICY #</b>	<b>POLICY TITLE</b>
5112	Entrance Age
7510	Use of School Facilities

- G. **RESOLVED** that the Board of Education approve the attached listing of Policies for 2nd Reading and Adoption: (Attachment # XX-G)

<b>POLICY #</b>	<b>POLICY TITLE</b>
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7130	School Closing

- H. **RESOLVED** that the Board of Education approve the attached listing of Regulations for 2nd Reading and Adoption: (Attachment # XX-H)

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<b>REGULATION #</b>	<b>REGULATION TITLE</b>
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7300.2	Disposition of Land
7300.3	Disposition of Personal Property
7300.4	Disposition of Federal Property

I **RESOLVED** that the Board of Education approve the following staff transfer:

- Jill Richmond, Secretary to the Director of Special Services to District Secretary replacing Christine Gross, effective 11/1/2017.

J. **RESOLVED** that the Board of Education approve the following revised job Description: (Attachment XX-J)

- District Data and Program Specialist

**Roll Call:**

**Mr. Becker** \_\_\_\_\_ **Mr. Daleo** \_\_\_\_\_ **Dr. Gross** \_\_\_\_\_ **Mr. Maleski** \_\_\_\_\_  
**Mr. Moncrief** \_\_\_\_\_ **Mrs. Palan** \_\_\_\_\_ **Ms. Frasca** \_\_\_\_\_

**Motion Carries: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**INFORMATIONAL ITEMS:**

The following items are being presented for informational purposes:

- Enrollment /attendance reports for the month ending
- Health office reports for the month ending
- Suspension reports for the month ending
- Fire/emergency drill reports for the month ending

**XXI. PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members

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of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167. There is a sign-in sheet located on the podium. Please sign in before you speak.

**XXII. BOARD FORUM**

**XXIII. EXECUTIVE SESSION #2 (IF NEEDED)**

**BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION** that the Board shall enter into a closed executive session for the purpose of discussing the matters identified below: action may or may not be taken upon return to regular open session: minutes of the closed session reflecting the time, place, member present, subjects considered, action taken & vote of each member will be released as soon as there is no longer a need for privacy:

- Personal educational or medical matter: \_\_\_\_
- Collective bargaining agreement or negotiations \_\_\_\_
- Tactics for public safety: \_\_\_\_
- Pending or anticipated litigation: \_\_\_\_
- Contract negotiations: \_\_\_\_
- Matters involving the employment of a specific current or prospective officer or employee: *unless* (RICE Notice) requested to be discussed in public \_\_\_\_
- OTHER: statutory confidential matter; regarding the right to receive governmental funds; matter of individual privacy; purchase, lease or acquisition of property; investigations of violations of law; any attorney-client privilege matter; deliberations after a public hearing: \_\_\_\_

**Roll Call:**

**Mr. Becker** \_\_\_\_ **Mr. Daleo** \_\_\_\_ **Dr. Gross** \_\_\_\_ **Mr. Maleski** \_\_\_\_  
**Mr. Moncrief** \_\_\_\_ **Mrs. Palan** \_\_\_\_ **Ms. Frasca** \_\_\_\_

**Motion Carries: Yes** \_\_\_\_ **No** \_\_\_\_

**XXIV. ADJOURNMENT**

**BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION** to adjourn at \_\_\_\_\_ p.m.

**VOTE: YES** \_\_\_\_ **NO** \_\_\_\_ **ABSTAIN** \_\_\_\_ **ABSENT** \_\_\_\_