

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

**I. CALL MEETING TO ORDER**

Mr. August Daleo, Board President, will preside and voice the call to order.

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_  
**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**II. EXECUTIVE SESSION**

**BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION** to enter into a closed executive session for the purpose of discussing the matters checked below. Action may or may not be taken upon return to regular session. (check as applicable):

Matters involving personnel  
 Contractual Matters  
 Negotiations  
 Anticipated Litigation  
\_\_\_ Safety and Security  
\_\_\_ OTHER: \_\_\_ Statutory Confidential Matter  Right to Receive  
Government Funds \_\_\_ Invasion of Individual Privacy \_\_\_ Collective Bargaining  
Agreement or Negotiations \_\_\_ Acquisition of Property \_\_\_ Investigations of Violations  
\_\_\_ Attorney-Client Privilege \_\_\_ Public Hearing Deliberations

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_  
**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**Motion Carries: Yes** \_\_\_ **No** \_\_\_

**III. PLEDGE OF ALLEGIANCE**

**IV. OPEN PUBLIC MEETINGS ACT**

This is to advise the general public that in compliance with the open public meetings act the Little Egg Harbor Board of Education caused to be posted at the office of the Board of Education located at 307 Frog Pond Road, Little Egg Harbor, NJ and faxed on, January 8, 2018 to the Asbury Park Press, Atlantic City Press, Manahawkin Newspapers, and SandPaper and to the office of the Municipal Clerk of Little Egg Harbor, a meeting notice setting forth the time, date, and location of this meeting.

**LITTLE EGG HARBOR BOARD OF EDUCATION**  
**MAY 14, 2018**  
**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**  
**5:00 PM**

**V. APPROVAL OF AGENDA**  
**RECOMMEND MOTION TO APPROVE AGENDA**

**RESOLVED** that the Board of Education approve the regular meeting agenda for May 14, 2018.

**Roll Call:**

**Mr. Becker**\_\_\_\_ **Mr. Bellone**\_\_\_\_ **Dr. Gross**\_\_\_\_ **Mr. Maleski**\_\_\_\_  
**Mr. Moncrief**\_\_\_\_ **Mrs. Palan**\_\_\_\_ **Mr. Daleo**\_\_\_\_

**Motion Carries: Yes**\_\_\_\_ **No**\_\_\_\_

**VI. BOARD PRESENTATIONS**

- FPE Volunteer of the Month - Ms. Donna Majchrzak
- GJM Volunteer of the Month - Ms. Lillian Perkins
- FPE School Update - Kaydon Hysong, 6th grade student
- GJM School Update - Madalynn Truhan, 6th grade student
- Students of the Month
  - Frog Pond Elementary School - Mr. Troy Henderson, Principal
  - George J. Mitchell Elementary School - Mrs. Deniese Guinan, Elementary Supervisor
- Final 2018-2019 Budget Presentation - Mr. Nicholas Brown, School Business Administrator
- Retiree Awards/Teacher/Support Staff Awards of the Year/Years of Service Awards
- 15 minute break

**VII. SUPERINTENDENT'S REPORT**

- District Highlights

**VIII. OPEN TO THE PUBLIC**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

**IX. BOARD WORK SESSION**

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

**X. MINUTES**

**RECOMMEND MOTION TO APPROVE THE FOLLOWING MINUTES**

The minutes are presented for necessary correction and approval for the regular and executive meeting on April 25, 2018. (Attachment X)

**Roll Call:**

**Mr. Becker**\_\_\_\_ **Mr. Bellone**\_\_\_\_ **Dr. Gross**\_\_\_\_ **Mr. Maleski**\_\_\_\_  
**Mr. Moncrief**\_\_\_\_ **Mrs. Palan**\_\_\_\_ **Mr. Daleo**\_\_\_\_

**Motion Carries: Yes**\_\_\_\_ **No**\_\_\_\_

**XI. FINANCE**

**RECOMMEND MOTION TO APPROVE FINANCE ITEMS A THROUGH**

- A. **RESOLVED** that the Board of Education approve all bills and claims for April 2018, which have been examined by a member of the board and are presented for approval. (Attachment XI-A)
- B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. (Attachment XI-B)
- C. **RESOLVED** that the Board of Education approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of March 31, 2018, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Little Egg Harbor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of March. (Attachment XI-C)

Nicholas K. Brown  
Board Secretary

May 1, 2018  
Date

- D. **RESOLVED** that the Board of Education to approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Little Egg Harbor Board of Education certifies that as of March 31, 2018, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending March 31, 2018. (Attachment XI-E)

F. **RESOLVED** that the Board of Education approve the payroll as follows:  
o April 30, 2018 = \$795,695.18

Gross pay includes gross pay, employer share of FICA and Medicare.

G. **RESOLVED** that the Board of Education approve the travel and related expense reimbursement per policy. (Attachment XI-G)

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_  
**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**Motion Carries: Yes** \_\_\_ **No** \_\_\_

**RECOMMEND MOTION TO APPROVE FINANCE ITEMS H THROUGH M**

H. **RESOLVED** that the Board of Education approve to accept the following donations made to the Little Egg Harbor School District:

- a. To accept the donation of Scholastic books from the Municipal Alliance Committee valued at \$500.00.
- b. To accept the donation of the sales from the McDonald's McTeacher's Night in the amount of \$717.70 for the George J. Mitchell Elementary School.
- c. To accept the donation from J.S. of two chromebooks valued at \$341.18 for the 6th grade promotion program at both schools

I. **RESOLVED** that the Board of Education approve the Settlement Agreement for Z.M., Grade 5, Frog Pond Elementary School on April 17, 2018 in the amount up to \$6,250.00 through June 2019.

J. **RESOLVED** that the Board of Education approve A.L., Grade 6, Frog Pond Elementary School student for the ESY Program at the Marie H. Katzenbach School of the Deaf from July 9, 2018 through August 4, 2018, tuition = \$3,900.00.

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

- K. **RESOLVED** that the Board of Education approve the Tuition Contract Agreement for incoming Eagleswood student, S.S., Grade 4 at the George J. Mitchell Elementary School for Educational Services for the 2018-2019 school year. 180 days x \$125.16 per diem. Tuition \$22,528 + 1:1 Aide \$23,309.04 = \$45,837.04, pending negotiations.
- L. **RESOLVED** that the Board of Education approve the Tuition Contract Agreement for incoming Eagleswood student, J.B., Grade 2 at the Frog Pond Elementary School for Educational Services for the 2018-2019 school year. 180 days x \$125.16 per diem. Tuition \$22,528 + 1:1 Aide \$41,619.46 = \$64,147.46, pending negotiations.
- M. **RESOLVED** that the Board of Education approve the Tuition for the ESY Program for incoming Eagleswood student, M.K., at the Frog Pond Elementary School, from July 9, 2018 through August 9, 2018. Tuition = \$1,395.80 + 1:1 Aide \$1,722.40 = \$3,118.20.

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_  
**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**Motion Carries: Yes** \_\_\_ **No** \_\_\_

**RECOMMEND MOTION TO APPROVE FINANCE ITEMS N THROUGH R**

- N. **RESOLVED** that the Board of Education approve the 2018-2019 Horizon Flexible Spending Account (FSA) effective July 1, 2018 through June 30, 2019 with a minimum contribution of \$100 and a maximum contribution of \$1,000 per year. (Attachment XI-N)
- O. **RESOLVED** that the Board of Education approve the cost increase of student lunch from \$1.95 to \$2.05 per lunch, student breakfast from \$0.75 to \$.080 per breakfast, milk increased from \$0.35 to \$0.40 and staff lunch at \$3.75 per lunch.
- P. **RESOLVED** that the Board of Education approve the district appointments as follows:

<b>District Appointments:</b>	
Board Secretary	Business Administrator

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

Custodian of School Records	Business Administrator
Authorization to award contracts up to bid threshold, and set quote threshold at 15% of bid threshold amount-18A:18A-3	Business Administrator
Public Agency Compliance Officer	Business Administrator
Investor of School Funds	Business Administrator
Issuing Officer for Working Papers	Business Administrator
Affirmative Action -District	Director of Special Services
BSI Representative	Director of Curriculum/Instruction
Section 504 Officer	Director of Special Services
ADA Officer	Director of Special Services
Homeless Liaison	Director of Special Services
Title IX Coordinator	Director of Special Services
SEMI Coordinator	Director of Special Services
Gender Equity Officer	Affirmative Action Officer
AHERA Representative	Facilities Manager
Right to Know Coordinator	Facilities Manager
Chemical Hygiene Officer and Plan	Facilities Manager
Asbestos Management and PEOSHA Officer	Facilities Manager
Acting Board Secretary (Emergency Purposes)	Superintendent of Schools
Integrated Pest Management Coordinator	Facilities Manager
Affirmative Action - School Liaison	Principal
Safety and Health Designee	Facilities Manager
Indoor Air Quality Designee	Facilities Manager
District Coordinator of Harassment, Intimidation and Bullying	Director of Elementary Education
Attendance Officers	Superintendent of Schools, Principal of Frog Pond Elementary

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

	School, Principal of George J. Mitchell Elementary School
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Q. **RESOLVED** that the Board of Education approve the following professional appointments: (Attachment XI-Q)

<b>Firm/Appointment</b>	<b>Project/Service</b>	<b>Contract Terms</b>	<b>Notes</b>
Conner Strong	Dental Insurance Broker	No charge to district	No Contract
Cooper Levenson, PA	Board Solicitor	Renewal of existing contract	\$175.00 per hour
Dr. Todd Schmoll, D.O.	School Physician	Contract	Contract Attached
Edwards Engineering	Engineer of Record	Contract awarded for individual jobs as needed	No Contract Required at this time
Ford,Scott and Associates, LLC	Board Auditor	Renewal of existing contract	Contracts Attached
Spiezle Architectural Group	Architect of Record	Contract awarded for individual jobs as needed	No Contract Required at this time
Patricia Christopher	Treasurer of School Monies	Renewal of existing contract	Contract Attached
Sciarrillo Cornell Merlino McKeever & Osborne, LLC	Labor Attorney	Renewal of existing contract	Contract Attached
Colonial Life & Accident Insurance Company	Disability Insurance Broker	No charge to district	No Contract

R. **RESOLVED** that the Board of Education approve pursuant to PL 2015, Chapter 47 the Little Egg Harbor Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et.seq.

- Spiezle Architectural Group

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_  
**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**LITTLE EGG HARBOR BOARD OF EDUCATION**  
**MAY 14, 2018**  
**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**  
**5:00 PM**

**Motion Carries: Yes** \_\_\_\_ **No** \_\_\_\_

**RECOMMEND MOTION TO APPROVE FINANCE ITEMS S THROUGH Y**

- S. **RESOLVED** that the Board of Education approve the renewal of the Food Service Delivery Agreement between the Little Egg Harbor Board of Education and Paul’s Commodity Hauling for the 2018-2019 school year. (Attachment XI-S)
- T. **RESOLVED** that the Board of Education approve the GAAP chart of accounts.
- U. **RESOLVED** that the Board of Education approve the annual establishment of the district petty cash account for the 2018-2019 school year and designate the Business Administrator or designee as custodian.
- \$1,500 in the checkbook
  - \$350 Petty Cash on hand
- V. **RESOLVED** that the Board of Education approve the following companies as Tax Shelter Annuity Brokers for the Little Egg Harbor School District:
- AIG Retirement
  - Aspire
  - AXA Equitable
  - Lincoln Investments
  - New York Life
  - Syracuse Benefits Program
- W. **RESOLVED** that the Board of Education approve the following 2018-2019 tuition rates per pupil:

<b>Category</b>	<b>Tentative Tuition Rate</b>
Preschool/K	\$11,032
Grades 1 - 5	\$13,517
Grades 6 - 8	\$13,825
Multiple Disabilities	\$22,528
Full-time Preschool Disabled	\$45,461



**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

- X. **RESOLVED** that the Board of Education approve the jointure Contract through Monmouth Ocean Education Services Commission for the 2017-2018 School Year Out of District placements.

<b>VENDOR</b>	<b>ROUTE</b>	<b>COST</b>	<b>TOTAL COST</b>
St. George Transportation	7866 to Frog Pond (Homeless Route)	\$311.85 Per Diem X 1 Day	\$311.85

- Y. **RESOLVED** that the Board of Education approve a Shared Service Agreement with Long Beach Island Board of Education to provide Physical Therapy Services effective July 1, 2018 and if not otherwise terminated sooner, this Agreement shall terminate June 30, 2019 unless otherwise extended at a cost of \$90.00 per hour, plus the cost of benefits. (Attachment XI-Y)

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_  
**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**Motion Carries: Yes** \_\_\_ **No** \_\_\_

**RECOMMEND MOTION TO APPROVE FINANCE ITEM Z**

- Z. **RESOLVED** that the Board of Education approve the fiscal year 2018-2019 school district budget in the amount of \$30,041,498 as follows. The supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.

General Fund Tax Levy	\$12,455,831
Total Operating Budget	\$23,043,020
Total Grant Entitlements	\$ 5,233,303
Total Repayment of Debt	\$ 1,765,175

This budget was advertised in The Press of Atlantic City on April 18, 2018 as required by law.

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_  
**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**Motion Carries: Yes** \_\_\_ **No** \_\_\_

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

**RECOMMEND MOTION TO APPROVE FINANCE ITEMS AA THROUGH DD**

- AA. **RESOLVED** that the Board of Education approve the Cooperative Transportation Program agreement between the Little Egg Harbor Board of Education and Monmouth-Ocean Educational Services Commission for the five (5) year period from July 1, 2018 through June 30, 2023. (Attachment XI-AA)
- BB. **RESOLVED** that the Board of Education approve the agreement with Monmouth Ocean Educational Services Commission beginning September 1, 2018 at a rate of \$56.00/hour for Registered Nurse (RN) services and \$44.50/hour for LPN (students being transported will be billed a minimum of two (2) hours per trip). (Attachment XI-BB)
- CC. **RESOLVED** that the Board of Education approve the contract with Penn Medicine Princeton Health for Occupational and/or Physical Therapy services which will be provided at Katzenbach, The NJ School for the Deaf from July 1, 2018 through June 30, 2019. (Attachment XI-CC)
- DD. **RESOLVED** that the Board of Education approve Education Inc. for educational bedside instruction services for J.M., Grade 6 @ Frog Pond Elementary School at the rate of \$47.00 per hour beginning May 8, 2018 through on or about May 22, 2018. Student is in progress and eligible up to 10 hours per week.

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_  
**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**Motion Carries: Yes** \_\_\_ **No** \_\_\_

**XII. FACILITIES**

**RECOMMEND MOTION TO APPROVE FACILITIES ITEMS A AND B**

- A. **RESOLVED** that the Board of Education approve the purchase of a 2019 Ford F350 4WD Pickup Truck from Cherry Hill Winner Ford, New Jersey Contract A88758, T2101, Standard Equipment per specifications for the Facilities Department. (Attachment XII-A)
- B. **RESOLVED** that the Board of Education to approve the following request for Community Use of School Property as per Board Policy #7150.

**LITTLE EGG HARBOR BOARD OF EDUCATION**  
**MAY 14, 2018**  
**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**  
**5:00 PM**

Organization/Event	Date/Time	Location
PTO of Little Egg Harbor/Thundering Surf Fundraiser Pickup	May 21st / 4:00pm - 6:00pm	FP: Multi Purpose Room

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_  
**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**Motion Carries: Yes** \_\_\_ **No** \_\_\_

**XIII. TECHNOLOGY**

**No Technology Items at this time.**

**XIV. NEW BUSINESS**

**XV. INFORMATIONAL ITEMS**

The following items are being presented for informational purposes (Attachment XV):

- A. Community School Financials for the month of April 2018
- B. Correspondence from Mr. Cole, Facilities Manager
- C. Nutri-Serve Financials for April 2018

**XVI. PERSONNEL**

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEM A**

- A. **RESOLVED** that the Board of Education approve the reemployment of the Non-Aligned Staff, pending negotiations, for the 2018-2019 School Year. (Attachment XVI-A)

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_  
**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**Motion Carries: Yes** \_\_\_ **No** \_\_\_

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEM B1 - B2**

B. **RESOLVED** that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries are contingent upon verified documentation.) Attachments # AR 2, 4, 5)

1. Mr. Jonathan Sona, F/T Evening Custodian, GJM, effective 7/1/2018 through 6/30/2019 as per the LEHSSA salary guide, Step 1, \$27, 855.00, pending negotiations. Mr. Sona is replacing Mr. Michael Lentini, Custodian, who retired 6/30/2018. This is a non-tenurable position. Time accrued does not go towards tenure.
2. Ms. Renee Kennedy, F/T Evening Custodian, GJM, effective 7/1/2018 through 6/30/2019 as per the LEHSSA salary guide, Step 1, \$27, 855.00, pending negotiations. Ms. Kennedy is replacing Ms. Susan Stadler, Custodian, who retired 6/30/2018. This is a non-tenurable position. Time accrued does not go towards tenure.

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_  
**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**Motion Carries: Yes** \_\_\_ **No** \_\_\_

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEM C1 - C3**

C. **RESOLVED** that the Board of Education approve the reemployment of the full time Paraprofessional staff for the 2018-2019 School Year, pending negotiations.

1. Ms. Julianne Fusco, F/T Special Education Paraprofessional, RCW ECC, effective 7/1/2018 through 6/30/2019 as per the LEHSSA salary guide, pending negotiations, Step 4, \$12.92 x 6.5 hours x 180 days plus \$500.00 longevity = an annual salary of \$15,616.00.
2. Ms. Joanne Setteducato, F/T Special Education Paraprofessional, GJM,

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

effective 7/1/2018 through 6/30/2019 as per the LEHSSA salary guide, pending negotiations, Step 2, \$12.32 x 6.5 hours x 180 days plus \$500.00 longevity = an annual salary of \$14,914.00.

3. Ms. Jeanine Cava, F/T Preschool Teacher Assistant, RCW ECC, effective 7/1/2018 through 6/30/2019 as per the LEHSSA salary guide w/degree, pending negotiations, Step 1, \$13.13 x 6.5 hours x 180 days = \$15,362.00.

**Roll Call:**

**Mr. Becker**\_\_\_\_ **Mr. Bellone** \_\_\_\_ **Dr. Gross** \_\_\_\_ **Mr. Maleski** \_\_\_\_  
**Mr. Moncrief** \_\_\_\_ **Mrs. Palan** \_\_\_\_ **Mr. Daleo** \_\_\_\_

***UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEM D1 - E2***

D. **RESOLVED** that the Board of Education rescind the following motion from the April 25, 2018 meeting:

1. “Ms. Julianne Fusco, F/T Special Education Paraprofessional, GJM from 32.5 hours per week to 36.25 effective on or about April 26, 2018 as per the LEHSSA Salary guide, Step 4 \$12.92 x 7.25 hours x 180 days = \$16,681.00 + \$500.00 longevity = \$17,361.00 total salary pro-rated.”
2. **RESOLVED** that the Board of Education approve the following motion:

Ms. Julianne Fusco, F/T Special Education Paraprofessional, GJM will continue her regular assigned hours as of April 26, 2018 of 32.5 hours per week, as per the LEHSSA Salary guide, Step 4, \$12.92 x 6.5 hours x 180 days plus \$500.00 Longevity = an annual salary of \$15,616.00.

E. **RESOLVED** that the Board of Education rescind the following motion from the April 25, 2018 meeting:

1. “Ms. Alisa Palazzi, Literacy Coach, District, Step 12 MA , \$75,635.00 of the LEHEA salary guide, effective 7/1/2018 through 6/30/2019, pending negotiations. This is a new 11 month position and is a tenurable position and time accrued will go towards tenure.”

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

2. **RESOLVED** that the Board of Education approve the following motion:

Ms. Alisa Palazzi, Literacy Coach, District, Step 10 MA, \$66,759 plus 25 days (x 1.125 per the contract) = \$75,104.00. Total days contracted for will be 225 as per the LEHEA salary guide, effective 7/1/2018 through 6/30/2019, pending negotiations. This is a new and a tenurable position. Time accrued will go towards tenure.

**Roll Call:**

**Mr. Becker**\_\_\_\_ **Mr. Bellone** \_\_\_\_ **Dr. Gross**\_\_\_\_ **Mr. Maleski** \_\_\_\_  
**Mr. Moncrief**\_\_\_\_ **Mrs. Palan** \_\_\_\_ **Mr. Daleo** \_\_\_\_

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS TO APPROVE ITEMS F - G**

F. **RESOLVED** that the Board of Education approve the home instruction for a 5th grade student beginning on or about May 10, 2018. Home instruction will not exceed 10 hours per week.

G. **RESOLVED** that the Board of Education approve that Erin Carlo, School Social Worker, RCW ECC work 6 days during the summer at her per diem rate, pending negotiations.

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS TO APPROVE ITEM H**

H. **RESOLVED** that the Board of Education approve to amend the salary of Mrs. Deniese Guinan, Principal, GJM, effective 7/1/2018 through 6/30/2019 from \$103,00.00 to \$107,000.00 as per the LEHEA negotiated agreement.

**Roll Call:**

**Mr. Becker**\_\_\_\_ **Mr. Bellone** \_\_\_\_ **Dr. Gross**\_\_\_\_ **Mr. Maleski** \_\_\_\_  
**Mr. Moncrief**\_\_\_\_ **Mrs. Palan** \_\_\_\_ **Mr. Daleo** \_\_\_\_

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS TO APPROVE ITEM II - J**

II. **RESOLVED** that the Board of Education approve the following Certificated Staffing for the ESY Summer Program from July 9, 2018 through August 9,

**LITTLE EGG HARBOR BOARD OF EDUCATION**  
**MAY 14, 2018**  
**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**  
**5:00 PM**

2018 Monday through Thursday, 8:00am - 12:00 noon. \*pending negotiations and enrollment.

<b>STAFF Member</b>	<b>ESY Position</b>	<b>Rate</b>
Eva Smalling	Coordinator	\$35/hr. x 4.25 x 20 days (plus 40 hrs/pre-post prep)
Heather Kumichael	Nurse	\$35/hr. x 4.25 x 20 days
Marilyn Payseur	1:1 Nurse	\$35/hr x 5.50 x 20 days
Kelsey Turczmanovicz	Speech Therapist	\$35/hr x 4.25 x 3 days
Nelinda Perez	Speech Therapist	\$35/hr x 4.25 x 3 days
Mary Jo Swift	COTA	\$35/hr x 4.25 x 4 days
Kimberly Barat	Teacher	\$35/hr x 4.25 x 20 days
Susan Baratta	Teacher	\$35/hr x 4.25 x 20 days
Toni Leigh Chamberlain	Teacher	\$35/hr x 4.25 x 20 days
Erin Chibarro	Teacher	\$35/hr x 4.25 x 20 days
Richard DiMauro	Teacher	\$35/hr. x 4.25 x 20 days
Marisa Elwood	Teacher	\$35/hr. x 4.25 x 20 days
Brianne Glock	Teacher	\$35/hr x 4.25 x 20 days
Melissa Grispart	Teacher	\$35/hr x 4.25 x 20 days
Tammi Henderson	Teacher	\$35/hr. x 4.25 x 20 days
Brianne Nauerz	Teacher	\$35/hr. x 4.25 x 20 days
Jennifer Tedeschi	Teacher	\$35/hr. x 4.25 x 20 days
Joseph Yglesias	Teacher	\$35/hr. x 4.25 x 20 days
Lori Zettlemoyer	Teacher	\$35/hr. x 4.25 x 20 days
Jaclyn Williscroft	Teacher	\$35/hr. x 4.25 x 20 days

12. **RESOLVED** that the Board of Education approve the following Support Staffing for the ESY Summer Program from July 9, 2018 through August 9,

**LITTLE EGG HARBOR BOARD OF EDUCATION**  
**MAY 14, 2018**  
**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**  
**5:00 PM**

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<b>STAFF Member</b>	<b>ESY Position</b>	<b>Rate</b>
Antonia Bebel	Paraprofessional	\$20/hr. x 4.00 x 20 days
Joyce Blacie	Paraprofessional	\$20/hr. x 4.00 x 20 days
Linda Bolton	Paraprofessional	\$20/hr. x 4.00 x 20 days
Eileen Carpenter	Paraprofessional	\$20/hr. x 4.00 x 20 days
Linda Carrier	Paraprofessional	\$20/hr. x 4.00 x 20 days
Patricia Claussen	Paraprofessional	\$20/hr. x 4.00 x 20 days
Aimee Coluccio	Paraprofessional	\$20/hr. x 4.00 x 20 days
Brianne Delprete	Paraprofessional	\$20/hr. x 4.00 x 20 days
Rachel Denney	Paraprofessional	\$20/hr. x 4.00 x 20 days
Donna Gazi	Paraprofessional	\$20/hr x 4.00 x 20 days
Valerie Hambley	Paraprofessional	\$20/hr. x 4.00 x 20 days
Nichole Heckleman	Paraprofessional	\$20/hr. x 4.00 x 20 days
Kimberly Hoffman	Paraprofessional	\$20/nr x 4.00 x 20 days
Tara Hutchinson	Paraprofessional	\$20/hr. x 4.00 x 20 days
Jennifer Lorenzo	Paraprofessional	\$20/hr. x 4.00 x 20 days
Beth Mara	Paraprofessional	\$20/hr. x 4.00 x 20 days
Nicole Martin	Paraprofessional	\$20/hr. x 4.00 x 20 days
Lisa Merrill	Paraprofessional	\$20/hr x 5.50 x 20 days
Cheryl Post	Paraprofessional	\$20/hr. x 4.00 x 20 days
Marion Prata	Paraprofessional	\$20/hr. x 4.00 x 20 days
Kimberly Reeves-Haddock	Paraprofessional	\$20/hr. x 4.00 x 20 days
Katrina Reigleman	Paraprofessional	\$20/hr. x 4.00 x 20 days
Nicole Ricci	Paraprofessional	\$20/hr. x 4.00 x 20 days



**LITTLE EGG HARBOR BOARD OF EDUCATION**  
**MAY 14, 2018**  
**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**  
**5:00 PM**

Alexandra Roth	Paraprofessional	\$20/hr. x 4.00 x 20 days
Doreen Sherwood	Paraprofessional	\$20/hr. x 4.00 x 20 days
Holly Siino	Paraprofessional	\$20/hr. x 4.00 x 20 days
Debra Stephens	Paraprofessional	\$20/hr. x 4.00 x 20 days
Lisa Sullivan	Paraprofessional	\$20/hr. x 4.00 x 20 days
James Walsh	Paraprofessional	\$20/hr. x 4.00 x 20 days
Thomas Wyatt	Paraprofessional	\$20/hr. x 4.00 x 20 days
Susan Yaiser	Paraprofessional	\$20/hr. x 4.00 x 20 days

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEM J**

J. It is recommended that the Board of Education approve the following staff members for Summer Curriculum Writing/Program Development, at a rate of \$35.00 per hour, pending negotiations, total not to exceed \$10,000:

<b>Staff Member</b>	
Carla Baker	Jaclyn Williscroft
Kira Gallivan	Kate Bruno
Laura Gilly	Lynn Jillson
Janine Palumbo	Lissette May
Jennifer Wright	Pamela Mason
Corey Morgan	Kimberly Barat
Elaine Rudolph	Greg Sailer
Dora Lupo	Patricia Cook
Victoria Lai	Amy Eastburn
Kim Maciejewski	Bridget Arnold
Joann Paterkiewicz	Denise Cucinello
Sarah Trotta	Samantha Atkinson
Sara Dreher	Rachel Harper

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_  
**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**LITTLE EGG HARBOR BOARD OF EDUCATION**  
**MAY 14, 2018**  
**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**  
**5:00 PM**

**Motion Carries: Yes** \_\_\_ **No** \_\_\_

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS**  
**TO APPROVE ITEM K1 - K5**

K. **RESOLVED** that the Board of Education approve the following request(s) for Leave of Absence as listed below: (attachment # AR3 , AR4)

1. Ms. Jaclyn Williscroft, Special Education Teacher, GJM, is requesting to utilize the FMLA intermittently beginning on April 30, 2018 through June 30, 2018. Ms. Williscroft will be taking this leave without pay. Ms. Williscroft's medical benefits will remain intact during the period.
2. Mr. F. Michael Vaughn, 6th grade Teacher, FPE, is requesting to utilize the NJFLA intermittently beginning May 3, 2018 through June 30, 2018 to care for an ill family member. Mr. Vaughn will be utilizing accumulated sick time during this period. Mr. Vaughn's medical benefits will remain intact during this period.
3. Ms. Amy English, Teacher of Physical Education, GJM, is requesting to utilize the NJFLA intermittently beginning, May 3, 2018 through June 30, 2018 to care for an ill family member. Ms. English will be utilizing accumulated sick time during this period. Ms. English's medical benefits will remain intact during this period.
4. Ms. Lori Benson, F/T Special Education Teacher, GJM, is requesting to utilize the FMLA intermittently beginning May 16, 2018 through June 30, 2018. Ms. Benson's intermittent leave will be unpaid. Ms. Benson's medical benefits will remain intact during this period.
5. Ms. Theresa Wilson, P/T Cafeteria Worker, FPE, is requesting a medical leave of absence beginning May 8, 2018 through on or about June 20, 2018. Ms. Wilson will be utilizing 31 accumulated sick days. Ms. Wilson's medical benefits will remain intact during this period.

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_  
**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**Motion Carries: Yes** \_\_\_ **No** \_\_\_

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEMS L - M**

L. **RESOLVED** that the Board of Education approve the attached Field Placement for Fall 2018. (Attachment XVII-L)

M. **RESOLVED** that the Board of Education approve the attached Graduate Course Classes as per the Little Egg Harbor Education Association/Board Contractual Agreement, pending negotiations. (Attachment XVII-M)

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_

**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**Motion Carries: Yes** \_\_\_ **No** \_\_\_

**XVII. HIB**

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEM XVII**

**RESOLVED** that the Board of Education accept the Harassment, Intimidation and Bullying reports as presented and discussed in Executive Session.

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_

**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**Motion Carries: Yes** \_\_\_ **No** \_\_\_

**XVIII. POLICY AND PROCEDURES**

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEMS A - I**

A. **RESOLVED** that the Board of Education approve the new technology job descriptions. (Attachment # XVIII - A)

1. Technology Assistant
2. Network Technician
3. Technology Coordinator

B. **RESOLVED** that the Board of Education approve the attached listing of Policies for

**LITTLE EGG HARBOR BOARD OF EDUCATION**  
**MAY 14, 2018**  
**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**  
**5:00 PM**

for Revision: (Attachment # XVIII - B)

<b>POLICY #</b>	<b>POLICY TITLE</b>
1550	Equal Employment/Anti-Discrimination Practices (M)
5350	Student Suicide Prevention (M)
5533	Student Smoking (M)
5535	Passive Breath Alcohol Sensor Device
8462	Reporting Potentially Missing or Abused Children (M)

C. **RESOLVED** that the Board of Education approve the attached listing of Policies for for First Reading: (Attachment # XVIII - C)

<b>POLICY #</b>	<b>POLICY TITLE</b>
8561	Procurement Procedures for School Nutrition Programs

D. **RESOLVED** that the Board of Education approve the attached listing of Regulations for Revision: (Attachment # XVIII - D)

<b>REGULATION #</b>	<b>REGULATION TITLE</b>
1550	Equal Employment/Anti-Discrimination Practices (M)
5350	Student Suicide Prevention (M)

E. **RESOLVED** that the Board of Education approve the implementation of the Danielson Observation Method for teacher observations for the 2018-2019 school year.

F. **RESOLVED** that the Board of Education approve the implementation of the The New Jersey Principal Evaluation Learning (NJPEPL) Observation Model for Principals/ Supervisor observations for the 2018-2019 school year.

G. **RESOLVED** that the Board of Education approve the implementation of the

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

Marshall Observation Model for Directors observations for the 2018-2019 school year.

H. **RESOLVED** that the Board of Education appoint the following individuals as Attendance Officers for the Little Egg Harbor School District for the 2018-2019 school year:.

- Dr. Melissa A. McCooley, Superintendent of Schools
- Mr. Troy Henderson, Principal, FPE
- Mrs. Deniese Guinan, Principal, GJM

I. **RESOLVED** that the Board of Education approve the following resolution

**WHEREAS**, in the interim between the regular meeting of the Little Egg Harbor Township Board of Education held on May 14, 2018 and the next regular scheduled Board of Education meeting of June 18, 2018, the Little Egg Harbor Township Board of Education authorizes the following:

**NOW, THEREFORE**, it is agreed as follows:

The Board authorizes the Superintendent of Schools, to conduct interviews and offer employment to prospective candidates for the 2018/2019 School Year. Said candidates will be appointed at the Regular meeting of the Little Egg Harbor Township Board of Education to be held on Monday, June 18, 2018.

**Roll Call:**

**Mr. Becker** \_\_\_ **Mr. Bellone** \_\_\_ **Dr. Gross** \_\_\_ **Mr. Maleski** \_\_\_  
**Mr. Moncrief** \_\_\_ **Mrs. Palan** \_\_\_ **Mr. Daleo** \_\_\_

**Motion Carries: Yes** \_\_\_ **No** \_\_\_

**INFORMATIONAL ITEMS:**

The following items are being presented for informational purposes:

- Enrollment /attendance reports for the month ending
- Health office reports for the month ending
- Suspension reports for the month ending
- Fire/emergency drill reports for the month ending

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

- Each year by law we are required to conduct two bus evacuations for each bus, one in the fall and one in the spring. Our spring bus evacuations were started on Monday, April 9, 2018 and were completed Monday, April 23, 2018. Each day we evacuated three to four (3 to 4) buses out the front door in the AM when the students arrived at school. The schools included were the Frog Pond Elementary, George J. Mitchell Elementary and Robert C. Wood, Sr. Early Childhood Center. Bus evacuations went very well and all students were very attentive and cooperative. Below you will find the date, bus numbers, driver's names and time it took for students to disembark out the front door. All evacuations were supervised by Doris McCarrick, Transportation Liaison.

**FROG POND ELEMENTARY SCHOOL**

**Monday April 9, 2018**

F7 – Debi L - .22  
F6 – Debbie - .21  
F19 – Colleen - .42  
F1 – Wayne - .21

**Tuesday April 10, 2018**

F20 – Jimmy P. - .50  
F12 – Cheryl L. - .52  
F17 – Kim J. - .50  
F11 – Philip J. - .42

**Wednesday April 11, 2018**

F8 – Stu P. – .25  
F10 – Joseph V. - .42  
F14 – Bill B. - .40  
F9 – Ross - .58

**Monday April 16, 2018**

F13 – James K. – .30

**Buses)**

F3 – Wanda M. - .28  
F5 – Janet B. - .20  
F2 – Grove - .20

**Tuesday April 17, 2018**

F18 – Jim G. - .39

F4 – Judy W. - 1.00  
Carolyn K. - .37

**Wednesday April 18, 2018  
(Mini Bus/Vans/Wheelchair**

P100 – Linda G. – 1.05  
P102 – Henry - .55  
Tuckerton - .05  
St. James - .07

**GEORGE J. MITCHELL ELEMENTARY SCHOOL**

**Monday April 9, 2018**

2018P3 – Bill B. - .43  
P6 – Jeff K. - .24  
P15 – Colleen - .41

**Tuesday April 10, 2018**

P1 – Ross H. - .33  
P11 – Jim G. - .26  
P14 – Philip J. - .52

**Wednesday April 11,**

P8 – Joseph V. - .37  
P5 – Carolyn K. - .22  
P4 – Ruth M. - .15

**Monday April 23, 2018**

P12 – Wanda M. - .17  
P2 – Janet B. - .30  
P16 – Frank K. - .19

**Tuesday April 17, 2018**

P7 – Stu P. - .32  
P13 – Grove - .44  
P10 – Cheryl L. - .48  
P9 – Debi L. - .36

**Wednesday April 18, 2018**

**(Mini-buses/Vans)**  
P101 – Linda G. - .37  
P104 – Lorraine - .36  
Tuckerton - .05  
R & D - .10

**ROBERT C. WOOD, SR. EARLY CHILDHOOD CENTER**

**Monday April 9, 2018**

GPK1 – Debbie – 1.24  
GPK2 – James K. - 1.08

**Tuesday April 10, 2018**

GPK3 – Judy W. - .46  
GPK 4 – Kim J. - .51

**Wednesday April 11, 2018**

GPK5 – Cheryl - .53  
GPK6 – Jack – 1.41

**Wednesday April 18, 2018**

GPK7 – Wayne – 1.20  
GPK8 – Roseann - .47

**\* Tuesday April 17, 2018 (Mini-buses/Vans)**

AUT1 – Henry - .47  
PRAM – Joan Marie – .25

Tuckerton - .34  
St. Paul - .10

**LITTLE EGG HARBOR BOARD OF EDUCATION**

**MAY 14, 2018**

**FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM**

**5:00 PM**

**XIX. PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167. There is a sign-in sheet located on the podium. Please sign in before you speak.

**XX. BOARD FORUM**

**XXI. EXECUTIVE SESSION #2 (IF NEEDED)**

**BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION** that the Board shall enter into a closed executive session for the purpose of discussing the matters identified below: action may or may not be taken upon return to regular open session: minutes of the closed session reflecting the time, place, member present, subjects considered, action taken & vote of each member will be released as soon as there is no longer a need for privacy:

- Personal educational or medical matter: \_\_\_\_
- Collective bargaining agreement or negotiations \_\_\_\_
- Tactics for public safety: \_\_\_\_
- Pending or anticipated litigation: \_\_\_\_
- Contract negotiations: \_\_\_\_
- Matters involving the employment of a specific current or prospective officer or employee: *unless* (RICE Notice) requested to be discussed in public \_\_\_\_
- OTHER: statutory confidential matter; regarding the right to receive governmental funds; matter of individual privacy; purchase, lease or acquisition of property; investigations of violations of law; any attorney-client privilege matter; deliberations after a public hearing: \_\_\_\_

**Roll Call:**

**Mr. Becker** \_\_\_\_ **Mr. Bellone** \_\_\_\_ **Dr. Gross** \_\_\_\_ **Mr. Maleski** \_\_\_\_  
**Mr. Moncrief** \_\_\_\_ **Mrs. Palan** \_\_\_\_ **Mr. Daleo** \_\_\_\_

**Motion Carries: Yes** \_\_\_\_ **No** \_\_\_\_

**XXII. ADJOURNMENT**

**BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION** to adjourn at \_\_\_\_\_ p.m.

**VOTE: YES** \_\_\_\_ **NO** \_\_\_\_ **ABSTAIN** \_\_\_\_ **ABSENT** \_\_\_\_

***LITTLE EGG HARBOR BOARD OF EDUCATION***  
***MAY 14, 2018***  
***FROG POND ELEMENTARY SCHOOL - MULTI-PURPOSE ROOM***  
***5:00 PM***