

**LITTLE EGG HARBOR BOARD OF EDUCATION**  
**SPECIAL MEETING**  
**MONDAY, JULY 31, 2017**  
**ADMINISTRATIVE CONFERENCE ROOM**  
**4:00 PM**  
**Minutes**

**I. CALL MEETING TO ORDER**

The meeting was called to order by Ms. Frasca, Board President at 4:00 p.m.

Roll Call:

Mr. Becker Yes Mr. Daleo Absent Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

**II. EXECUTIVE SESSION**

Motion by M. Maleski. Seconded by J. Palan.

To enter into a closed executive session at 4:00 p.m. for the purpose of discussing the matters checked below. Action may or may not be taken upon return to regular session.

Matters involving personnel

Contractual Matters

Negotiations

Anticipated Litigation

Safety and Security

OTHER:  Statutory Confidential Matter  Right to Receive

Government Funds  Invasion of Individual Privacy  Collective Bargaining

Agreement or Negotiations  Acquisition of Property  Investigations of Violations

Attorney-Client Privilege  Public Hearing Deliberations

Roll Call:

Mr. Becker Yes Mr. Daleo Absent Dr. Gross Yes Mr. Maleski Yes

Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

**III. PLEDGE OF ALLEGIANCE** - Ms. Frasca led the Pledge of Allegiance.

**IV. OPEN PUBLIC MEETINGS ACT** This is to advise the general public that in compliance with the open public meetings act the Little Egg Harbor Board of Education caused to be posted at the office of the Board of Education located at 307 Frog Pond Road, Little Egg Harbor, NJ and faxed on July 20, 2017 to the Asbury Park Press and to

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the office of the Municipal Clerk of Little Egg Harbor, a meeting notice setting forth the time, date, and location of this meeting.

**V. APPROVAL OF AGENDA**

Motion by J. Palan. Seconded by D. Gross.

To approve the regular meeting agenda for July 31, 2017.

Roll Call:

Mr. Becker Yes Mr. Daleo Absent Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

**VI. FINANCE**

Motion by D. Gross. Seconded by J. Palan to approve Finance Items A through C.

- A. To approve to reduce budgeted appropriations for 2017-2018 to address reduction in Adjustment Aide from the state. (Attachment IV-A)
- B. To approve a resolution to close the Staff Functions bank account #18006002199.
- C. To approve a transfer of \$1,828.36 plus interest owed from the Staff Functions bank account to the General Warrant Account for the Color Run account.

Roll Call:

Mr. Becker Yes Mr. Daleo Absent Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

Motion by M. Maleski. Seconded by R. Moncrief to approve Finance Items D and E.

- D. To approve the the Agreement for Physical Therapy Sessions for ESY for A.L., Grade 4 at the Katzenbach School by University Medical Center of Princeton at Plainsboro, NJ for a total of four 30 minute group sessions @ \$93.00 = \$372.00.

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- E. To approve the Agreement for Physical Therapy Sessions for the 2017-2018 school year for A.L., Grade 5 at the Katzenbach School by University Medical Center of Princeton at Plainsboro, NJ for a total of six 30 minute group sessions per month @ \$93.00 = \$5,580.00.

Roll Call:

Mr. Becker Yes Mr. Daleo Absent Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

**V. PERSONNEL**

Motion by J. Palan. Seconded by R. Moncrief to approve Personnel Item A.

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEM A**

- A. To approve the following resignations:

1. Abbie Aristizabal, GJM, Music Teacher, effective 9/25/2017

Roll Call:

Mr. Becker Yes Mr. Daleo Absent Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

Motion by M. Maleski. Seconded by D. Gross to approve Personnel Items B1 and B2.

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS  
TO APPROVE ITEMS B1 - B2**

- B. To approve the rescinding of the following contracts effective, July 31, 2017, which were approved by the Little Egg Harbor Board of Education on June 12, 2017.

1. Melissa Moscato, F/T, Special Education Teacher, FPE, effective

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9/1/2017 through 6/30/2018.

2. Ariel MacIntyre, Replacement Special Education Teacher, GJM, effective 9/1/2017 through 12/1/2017.

Roll Call:

Mr. Becker Yes Mr. Daleo Absent Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

Motion by J. Palan. Seconded by R. Moncrief to approve Personnel Items C1 through C4.

**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS**  
**TO APPROVE ITEMS C1 - C4**

- C. To approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries are contingent upon verified documentation.)
  1. Dr. Melissa McCooley, Superintendent of Schools, the Little Egg Harbor Board of Education approve a new contract dated, July 1, 2017 through June 30, 2022. The salary for the 2017-2018 school year shall be \$169,689.00. Contract is pending approval by the Executive County Superintendent of Schools, Mr. Daryl Minus-Vincent. (Attachment V-C1)
  2. Mr. Troy Henderson, Principal, Frog Pond Elementary School as per Executive session held on July 17, 2017, the Little Egg Harbor Board of Education approved the following salary increase retroactive to July 1, 2017 through June 30, 2018 **FROM:** \$115,246.00 **TO:** \$118,358.00 (2.7%).
  3. Ms. Ariel MacIntyre, Special Education Teacher, Frog Pond Elementary School, Step 1 BA, \$56,784.00 of the LEHEA salary guide, effective 9/1/2017 through 6/30/2018. Ms. MacIntyre is replacing Mrs. Ann Marie O'Keefe. This is a tenurable position and time accrued will go towards tenure.

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4. Ms. Melissa Moscato, Special Education Replacement Teacher, George J. Mitchell Elementary School, Step 1 BA, \$56,784.00 prorated of the LEHEA salary guide, effective 9/1/2017 through 12/1/2017. Ms. Moscato is replacing Mrs. Lindsay Critelli, who is out on childcare leave. This is a non-tenurable position and time accrued will not go towards tenure.

Roll Call:

Mr. Becker Yes Mr. Daleo Absent Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes  
Mrs. Palan abstained to Item C1.

The Board Secretary stated the motion carried.

**VI. POLICY AND PROCEDURES:**  
**UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS**  
**TO APPROVE ITEMS A - B**

Motion by D. Gross. Seconded by M. Maleski to approve Policy and Procedures Items A and B.

- A. To approve the updated 2017-2018 provider list is attached. (XVI-A)
- B. To approve the following resolution

**WHEREAS**, in the interim between the special meeting of the Little Egg Harbor Township Board of Education held on July 31, 2017 and the next regular scheduled Board of Education meeting of August 21, 2017, the Little Egg Harbor Township Board of Education authorizes the following:

**NOW, THEREFORE**, it is agreed as follows:

The Board authorizes the Superintendent of Schools, to conduct interviews and offer employment to prospective candidates for the 2017/2018 School Year. Said candidates will be appointed at the Regular meeting of the Little Egg Harbor Township Board of Education to be held on Monday, August 21, 2017.

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Roll Call:

Mr. Becker Yes Mr. Daleo Absent Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

**VII. OPEN TO THE PUBLIC**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

Pat Johnson, Sandpaper - Ms. Johnson asked a question regarding the Superintendent's salary. Dr. McCoolley answered with details.

Ms. Johnson asked is it the salary the same every year?

Dr. McCoolley stated, No, there are annual increases

Pat Johnson also asked when were salary caps lifted?

Dr. McCoolley stated March 2017

Ms. Johnson asked for details on reductions in state aide.

Mr. Nicholas Brown itemized the proposed budget cuts that were presented to the BOE ,

**VI. NEW BUSINESS**

**Addendum**

Motion by J. Becker. Seconded by R. Moncrief.

To amend the agenda to approve the abolishment effective immediately the following job description that was Board approved on July 17, 2017.

- Director of Academic Achievement and Technology

Roll Call:

Mr. Becker Yes Mr. Daleo Absent Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

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The Board Secretary stated the motion carried.

Motion by J. Becker. Seconded by R. Moncrief.

To amend the agenda to approve the following new job description:

- Director of Curriculum and Instruction

To amend the agenda to approve the posting of the Director of Curriculum and Instruction position.

Roll Call:

Mr. Becker Yes Mr. Daleo Absent Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

Motion by J. Becker. Seconded by R. Moncrief.

To amend the agenda to approve the Community Use Form for Pinelands Regional High School - August 1, 2017 through August 31, 2017.

Roll Call:

Mr. Becker Yes Mr. Daleo Absent Dr. Gross Yes Mr. Maleski Yes  
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

**VII. PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167. There is a sign-in sheet located on the podium. Please sign in before you speak.

Ms. Pat Johnson, Sandpaper - She questioned who was the Director of Academic Achievement and Technology? The response was there is no one. Ms. Johnson also

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asked who previously held the Director of Curriculum and Instruction and she was told that Mrs. Jackie Truzzolino was the previous Director.

**VIII. ADJOURNMENT**

Motion by D. Gross. Seconded by J. Palan.

To adjourn at 4:46 p.m.

VOTE: All Ayes  
ABSENT: A. Daleo

Respectfully submitted,

Mr. Nicholas K. Brown  
Board Secretary/School Business Administrator