

**Little Egg Harbor Township School District
307 Frog Pond Road
Little Egg Harbor, NJ 08087
August 7, 2017**

**Board Retreat
Minutes
Frog Pond Elementary Media Center
4:00 PM**

I. *CALL MEETING TO ORDER*

The meeting was called to order by Ms. Gina Frasca, Board President at 4:04 p.m.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

II. *PLEDGE OF ALLEGIANCE* - Ms. Frasca led the Pledge of Allegiance.

III. *OPEN PUBLIC MEETINGS ACT*

This is to advise the general public that in compliance with the open public meetings act the Little Egg Harbor Board of Education caused to be posted at the office of the Board of Education located at 307 Frog Pond Road, Little Egg Harbor, NJ and faxed on, July 7, 2017, to the Asbury Park Press, Atlantic City Press, Manahawkin Newspapers, and SandPaper and to the office of the Municipal Clerk of Little Egg Harbor, a meeting notice setting forth the time, date, and location of this meeting.

IV. *APPROVAL OF AGENDA*

Motion by M. Maleski. Seconded by A. Daleo.

To approve the Board Retreat agenda for August 7, 2017.

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

The Board Secretary stated the motion carried.

V. *OPEN TO THE PUBLIC*

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

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The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

No public comment at this time.

VI. *NEW BUSINESS*

Addendum

Motion by A. Daleo. Seconded by M. Maleski.

To amend the agenda to approve a new contract for Dr. Melissa McCooley, Superintendent of Schools, the Little Egg Harbor Board of Education dated, July 1, 2017 through June 30, 2022. The salary for the 2017-2018 school year shall be \$169,689.00. The contract has been approved by the Executive County Superintendent of Schools, Mr. Daryl Minus-Vincent. (Attachment A1)

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Abstain Ms. Frasca Yes

The Board Secretary stated the motion carried.

Mr. Brown clarified that this motion was put on the agenda again to be clear this has approved by the county office and the letter has been received.

Motion by M. Maleski. Seconded by A. Daleo.

To amend the agenda to approve the contract between the Little Egg Harbor Board of Education and John Acampora, Director of Curriculum/Instruction, effective 8/8/2017 through 6/30/2018. The salary is \$101,000.00 pro-rated. (Attachment A2)

Roll Call:

Mr. Becker Yes Mr. Daleo Yes Dr. Gross Yes Mr. Maleski Yes
Mr. Moncrief Yes Mrs. Palan Yes Ms. Frasca Yes

Mr. Moncrief asked why this motion was being approved again. Dr. McCooley stated this is the in-house person that was selected for this position.

The Board Secretary stated the motion carried.

VII. BOARD WORK SESSION

Dr. McCooley gave an overview of the tasks of the evening: Review of the Mission Statement, Review the Strategic Plan, Review District updates and data and then create two goals for the district and for the board of education.

Ms. Erin Lichtenwalner, Director of Special Services, gave a recap of the Administrative team building exercise that took place on Monday, August 7th. Then each administrator gave a bio of one another.

District Mission Statement was read by Dr. McCooley to try and trigger some of the board goals.

“Through open and collaborative communication among students, staff, parents and the community. The Little Egg Harbor School District will provide modern facilities that support a culture of high expectations for individual achievement for all students.

Students and staff will practice the value of good stewardship of resources by maintaining a sustainable environment for learning. A robust system of support, intervention, and enrichment will include a diverse range of experiences through access to supportive technology, after school programs, township agencies, and health and wellness initiatives that encourages, institutes, and rewards lifelong learning in our students.”

Strategic Action Plan was read by Dr. McCooley and asked the administrative team and board members to highlight or note the indicators for each goal.

Professional Development Plan (PDP) was presented for reference. Dr. McCooley stated it will be on the next agenda for approval.

District Data - Dr. McCooley reviewed the academic performance for Grades 3 to 6th for the Little Egg Harbor School District. She shows for the last 3 years the progression of the students.

Discipline data was presented by incidents, by infraction type, grade and gender.

Dr. McCooley presented a technology breakdown for the district.

Self-Assessment - The Board Members were asked to complete a self-assessment survey online and the results were discussed.

Board Goals, Concerns & Next Steps - An array of data was reviewed regarding the status of the district. Following an extensive discussion, the Board created the following goals for the 2017-2018 school year.

GOAL	BASELINE DATA	MEASURES TO ACHIEVE GOAL	TIMELINE
DISTRICT: To increase overall student engagement	2016-2017 Student discipline data	~In depth analysis of 2016-2017 data ~Identify areas of concern ~Professional Development for staff	September-June

within all facets of the school experience.	Attendance data	~Mrs. Truzzolino will create a detailed, data-based plan	
DISTRICT: To increase the overall level of parent engagement internally and externally.	2016-2017 Parent Survey Data	~In depth analysis of 2016-2017 data ~Parent Engagement/Needs Assessment Survey administered ~Overall participation in school activities (in person or virtually)	September-June
BOARD: To have a more active role and level of participation with policy creation and the analysis of the annual financial audit.	2016-2017 Board Self-Assessment Data	~Feedback from Board regarding the manner in which they prefer to receive policy information as well as offer input in the formation ~A more detailed presentation of the overall budget/audit will take place as well as a Q&A session	September-June
BOARD: To oversee and implement the LEHSD District Strategic Plan.	The LEHSD Strategic Plan	~Periodic updates will be given to the Board based on the goals presented in the plan	September-June

VIII. PUBLIC COMMENT

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167. There is a sign-in sheet located on the podium. Please sign in before you speak.

No comment at this time.

IX. BOARD FORUM - No Board Forum at this time.

X. ADJOURNMENT

Motion by A. Daleo. Seconded by R. Moncrief.

To adjourn at 5:40 p.m.

VOTE: All Ayes

Respectfully submitted,

Mr. Nicholas K. Brown

Board Secretary/School Business Administrator