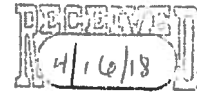


April 14, 2018



Dr. Melissa McCoolley, Superintendent
Little Egg Harbor School District
307 Frog Pond Road
Little Egg Harbor, NJ 08087

Dear Dr. McCoolley,

Please accept this letter as my official notification of my intent to retire from the Little Egg Harbor School District, effective June 30, 2018. My application for retirement was successfully filed with the Division of Pensions and Benefits on April 12, 2018. Please have your office complete and submit a Certification of Service and Final Salary to the State of New Jersey Division of Pension and Benefits. Please also provide me with a copy of this form for my personal records.

I would also like to respectfully request an appointment to review my personnel file with a LEHTEA representative, as soon as possible, before my retirement date.

In closing, I thank God for the honor and privilege to have served and taught with many dedicated teachers and staff in the Little Egg Harbor School District, as an Art Educator. I have had the express pleasure of observing my students produce and exhibit works of art for themselves, and their families, that have reached far beyond that moment in time. I have many parents and students tell me that they still have several art projects (from paintings to pinch pots), that their children (now adults) created during their elementary school years at the George J. Mitchell Elementary School. It is my hope and desire that my students will continue to have a passion for creating Art, and that it would be a meaningful experience.

Sincerely,

A handwritten signature in cursive script that reads "Kathleen E. Csipkay".

Kathleen E. Csipkay

Art Teacher

George J. Mitchell Elementary School

RECEIVED

MAR 23 2018

March 19, 2018

SUPERINTENDENT'S
OFFICE

Dr. Melissa McCoolley

Superintendent

Little Egg Harbor School District

307 Frog Pond Road

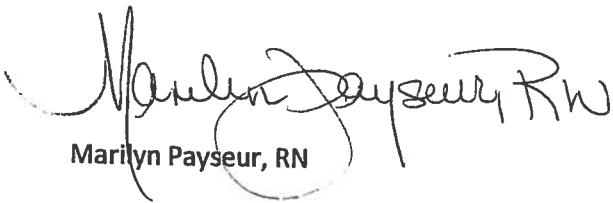
Little Egg Harbor Township, NJ, 08087

Dear Dr. McCoolley,

This is to inform you that effective June 30, 2018, I will be resigning my position as 1:1 nurse.

I appreciate the personal and professional growth I have experienced and the awesome relationships I have established with the school family. I value all the support and understanding you have provided me during my employment.

Warm Regards,



Marilyn Payseur, RN

April 19, 2018

Personal & Confidential
Delivered via email

Little Egg Harbor School District
307 Frog Pond Road
Little Egg Harbor, NJ 08087
ATTN: Ms. Erin Lichtenwalner, Director of Special Services

Dear Ms. Lichtenwalner,

It is with much regret that I must notify you of my resignation of employment with Little Egg Harbor School District, effective at the end of the school day, today, Friday, April 19, 2018. As discussed previously and approved, my intention was to complete the school year in full; however, due to my husband's job assignment out of state, circumstances have made immediate relocation necessary.

I am truly grateful for the provided opportunities to grow and to cultivate my skill set as a Paraprofessional in the realm of Special Education, specifically, in the education and development of children living with Autism. These experiences have been extremely rewarding to me over the past 11 years, my most sincere desire is that the staff of the Little Egg Harbor School District and the parents of the children with whom I have been privileged to share in the education and development of, shares the same view when reflecting on my tenure.

I wish all my colleagues that remain all the best in their present and future endeavors.

Sincerely,

Kathleen L. Desmond

Kathleen L. Desmond

LITTLE EGG HARBOR BOARD OF EDUCATION
APRIL 25, 2018

Attachment #S

XVII-V
W

PERSONNEL

XVI - V FIELD PLACEMENT:

By recommendation of the Superintendent of Schools to approve the following field placement for the 2017-2018 school year:

NAME	UNIVERSITY/DATE	PLACEMENT
Cassandra Shea	Stockton University 9/4/2018 - 12/8/2018 Student Teaching	GJM - 6th Grade Mrs. Jennifer Wright
Julianna Inglima	Stockton University 9/4/2018 - 12/8/2018 Student Teaching	GJM - 1st Grade Mrs. Lindsay Critelli
Rebecca Santorio	Stockton University 9/4/2018 - 12/8/2018 Student Teaching	FPE - 1st Grade Mrs. Denise Cucinello
Sarah DeCamp	OCC @ Keane University 50 hours field observation	FPE - 1st grade. Mrs. Pamela Mason
Renee Garigilano	Harcum College 10/15/2018 - 12/7/2018 Level II Field Placement	District Mrs. Mary Jo Swift, COTA
Michelle Dorantes	Stockton University Fall 2018 MSW Internship Level II Field Placement	GJM - Mrs. Sandra Close, School Social Worker
Erin Borghoff	Stockton University Fall 2018 MSW Internship Level II Field Placement	RCW ECC - Mrs. Erin Carlo, School Social Worker
Valerie Mount	Rutgers University Fall - 10/30/2018- 1/5/2019 Level II Field Work -	District Mrs. Mary Jo Swift, COTA

XVI - W Course Approvals

By recommendation of the Superintendent of Schools to approve the following Course Approval as per Contractual Agreement:

NAME:	COURSE/SEMESTER	TUITION
Mr. Seth Cole	Rutgers Spring 2018	15 hours @ \$32.50 per

Educational Facilities Manager

BG-1107-SP18-3
Financial Management &
Purchasing

hour = \$483.00

Mrs. Anne L. Flynn
Principal, RCW ECC

Summer 2018
Stockton University
6050 - Thinking Creatively Innovative
& Entrepreneurial

3 credits @ \$621.56 =
\$1,864.68

**Little Egg Harbor School District
School Safety Data System
Reporting Period #1 Submission through 12/31/2017**

Violence/Vandalism Incidents

- None at this time for ECC, FPE, and GJM

Harassment, Intimidation, and Bullying Incidents

- See attached HIBster Report

Trainings		
School	Date	Training
Substitutes	August 24, 2017	Overview including HIB, student behaviors, effective practices, etc.
District	August 29-31, 2017	Code of Conduct Certification Training (District ABS only)
ECC, FPE, GJM	September 5, 2017	District HIB and Code of Conduct Policy/Regulation Review (all staff)
District	September 5, 2017	Data Review focusing on locations, types of infractions, grade levels, students, etc.
District	September 6, 2017	Anti-Bullying Specialists Meeting
Parents	September 7-8, 2017	Global Connect about HIB and Code of Conduct Policies and Regulations; Facebook post
District	September 13, 2017	Anti-Bullying Bill of Rights Act, etc. (all ABSs)
Parents/Students	September 22, 2017	HIBster Reporting links on webpages and Facebook posts
District	September 25, 26, 29, 2017	Anti-Bullying SPecialist Certification Training (District ABS only)
District	September 28, 2017	Hibster Training (all ABSs and School/District Admins)
District	October 3, 2017	Medal of Honor Character Education Development Program Training (District ABS only)
District	October 9, 2017	Gender Inequities in Discipline (all staff)
ECC	October 13, 2017	PIRT/Hibstervation training at Faculty Meeting
Parents	October 18, 2017	District Open House Presentations (2)
District/Parent	October 23, 2017	Project Team Overview

ECC	November 7, 2017	PBS Model and PIRT training (all staff)
District	November 7, 2017	Anti-Bullying Specialists Meeting
District/Public	November 13, 2017	Director of Elementary Education-overview of programs/trainings/activities
ECC	November 15, 2017	Family Involvement articulation
District	November 16, 2017	The Role of the School Climate Team workshop (District ABS only)
ECC	November 17, 2017	Family Centered Positive Behavior Supports with Families of Children with Autism and Developmental Disabilities webinar (ECC ABS)
District	November 30, 2017	Elementary Character Education training (District ABS only)

Programs		
School	Date	Program
FPE & GJM	August 23, 2017	Kindergarten Parent Evening
FPE & GJM	August 28, 2017	New Student Orientation
ECC	September 2017--ongoing	Positive Behavior Support in Schools
FPE & GJM	September 2017--ongoing	Good Eggs program
FPE & GJM	September 2017--ongoing	School Spirit Days
FPE & GJM	September 2017--ongoing	Student of the Month recognition
GJM	September 2017--ongoing	TOT = Positive Behavior Reward for 6th Grade
FPE	September 11, 2017	Behavior Expectations Assembly (all students)
GJM	September 12, 2017	Back to School Night
FPE	September 13, 2017	Back to School Night

FPE & GJM	September 19-September 22, 2017	"Manners in the Lunchroom" presentations to Kindergarten classes at FPE and GJM
District	October 2-6, 2017	Week of Respect/Red Ribbon Week activities (all students)
ECC	October 4, 2017	Back to School Night
District	October 5, 2017 (on-going)	School Climate Committee Meetings
District	October 16-20, 2017	School Violence Awareness Week activities (all students)
FPE & GJM	October 17, 2017	"Lead Up" Assemblies (all students)
ECC	October 17, 2017	McTeacher Night
FPE	October 18, 2017	Character Education assembly (all students)
District	October 23, 2017	Understanding Google Docs workshop for parents
FPE & GJM	October 24, 2017	"We are Worth It" and "Not My Thing" Assemblies (all students)
FPE & GJM	November 2017-ongoing	<u>The Great Body Shop</u> training and curriculum use
District	November 13, 2017	American Education Week parent classroom visitations
GJM	November 14, 2017	McTeacher Night
District	November 21, 2017	Math Strategies to Help Your Child Succeed workshop for parents
FPE & GJM	November 29, 30 December 1, 2017	Parent-Teacher Conferences
FPE	November 1- December 1, 2017	"Bullying Talks" Grades 3-6 classes
FPE	December 5, 2017	McTeacher Night
GJM	December 7, 2017-January 3, 2018	"Bullying Talks" Grades 3-6 classes

LITTLE EGG HARBOR TOWNSHIP SCHOOL DISTRICT

2017-2018

JULY 2017						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST 2017						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 2017						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 2017						
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22	23	24	25	26	27	28
29	30	31				

NOVEMBER 2017						
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19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2017						
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER
 4 - Labor Day - District Closed
 5 - Teacher Orientation
 6 - Teacher Orientation
7 - FIRST DAY OF SCHOOL/Early Dismissal Students Only - PD Staff
28 - Early Dismissal Student Only - PD Staff

OCTOBER
9 - District In-Service - No Students

NOVEMBER
 9 - 10 - NJEA Convention
22 - Early Dismissal - Students & Staff
 23 - 24 Thanksgiving Break - District Closed
29, 30 Early Dismissal Students Only Parent Teacher Conferences

DECEMBER
1 - Early Dismissal - Students Only Parent Teacher Conference
22 - Early Dismissal Students & Staff
 25 - 31 Winter Break Begins - District Closed

JANUARY
 2 - Return from Winter Recess
 15 - Martin L. King Birthday - District Closed

FEBRUARY
15 - Early Dismissal Student Only - PD Staff
 16 - 19 President's Weekend - District Closed

MARCH
15 - Early Dismissal Student Only - PD Staff
28, 29 Early Dismissal Students Only - Parent Teacher Conferences
 30 - Spring Break Begins - District Closed

APRIL
 2 - 6 Spring Break - District Closed
 9 - Return from Spring Break

MAY
 28 - Memorial Day - District Closed

JUNE
15 - 20 - Early Dismissal for Students Only
19 - Promotion Ceremony
20 - Last Day of School

The Board will add make-up days at the end of June through June 22nd. If there are additional unscheduled closing, the board may consider eliminating holidays in the calendar.

183 Staff Days
 180 Student Days
 Board Approved: March 20, 2017
 Board Amended: April 24, 2017
 Board Amended: April 25, 2017

JANUARY 2018						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2018						
S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH 2018						
S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL 2018						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY 2018						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE 2018						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

○ School Closed

△ Inservice - No Students

□ Early Dismissal Staff & Students

◇ Early Dismissal Students Only